

**SWEETWATER AUTHORITY GOVERNING BOARD
MINUTES OF THE REGULAR MEETING**

October 8, 2008

The Governing Board of Sweetwater Authority held a regular meeting on Wednesday, October 8, 2008, at the Sweetwater Authority Administrative Office, 505 Garrett Avenue, Chula Vista, California. Chair Beauchamp called the meeting to order at 6:00 p.m.

- **ROLL CALL**

Directors Present: Alkire, Beauchamp, Doud, *Morrison, Pocklington, Thomas, Welsh

Directors Absent: None

Others Present: General Manager Rogers, Operations Manager Smyth, Legal Counsel Cowett, Treasurer Farrow, and Board Secretary Schoonderwoerd. Staff members: Jack Adam, Rick Alexander, Kevin Kasner, Scott McClelland, Bill Olson, Don Thomson and Dina Yorba. Also present: Danna McGrew, Bartlett, Pringle, and Wolf, LLP

- **PLEDGE OF ALLEGIANCE TO THE FLAG**

Director Doud conducted the pledge of allegiance to the flag.

- **OPPORTUNITY FOR PUBLIC COMMENT (Government Code Section (54954.3))**

There were no members of the public present.

- **CHAIR'S PRESENTATION**

There was none.

ACTION CALENDAR ITEMS

1. **ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED IN THE AGENDA**

There were none.

2. **AUDIT REPORT BY BARTLETT, PRINGLE, AND WOLF, LLP**

Director of Finance Farrow introduced Ms. Danna McGrew of Bartlett, Pringle, and Wolf, LLP to present the draft audit report results for the fiscal year 2007-08. Ms. Farrow noted that Ms. McGrew has been with the firm for 16 years and has been on the Sweetwater Authority engagement for three years, the third in a six-year audit contract. Ms. McGrew reviewed some required communications of the audit. The auditors had full cooperation from management and had no disagreements regarding accounting and auditing issues during this year's audit. The significant estimates used in the financial statements included those for depreciation expense and unbilled revenue. There were only two audit entries for this year. One was related to grants receivables of approximately \$548,000 related to the schedule of federal expenditures. The second audit adjustment was related to minimal capitalized interest of approximately \$55,000. She noted that this is very good for an agency of this size and with such comprehensive financial statements. The auditors issued a clean opinion, which means there were no qualifications to the audit report and the financial

statements were correctly stated.

Ms. McGrew moved on to the management discussion and analysis, which is prepared by management each year, presents highlights of the transactions that occurred throughout the year, and discusses the financial statements and significant variances from 2007 to 2008. Since the bond holders who have invested in the Authority by buying its water revenue bonds may not be familiar with the regional issues, they rely on the audited financial statements and the continuing disclosure information to stay informed of significant changes that may impact the financial condition of the Authority. Under conditions affecting current financial position, management communicated three new items this year, and Ms. Farrow reviewed the details of these items. The first disclosure discusses the seven consecutive year state-wide drought which is being addressed by management and the Board. The second item addresses Ambac Assurance Corporation, the bond insurers, and the fact that it was downgraded from AAA to AA back in January 2008. The final item, as reported to the Board at its last regular meeting, regards the Lehman Brothers' contract. Ms. Farrow stated that the \$4.6 million bond reserve fund is being held by the Authority's trustee in money market funds at Union Bank. Those funds were matured October 1st, and Lehman Brothers did not reinvest them. At the end of the month Ms. Farrow will contact Lehman Brothers to see what they intend to do with the guaranteed investment contract.

Ms. McGrew continued with the audited financial statements, which present the Authority's assets and liabilities at year end. Under assets, she pointed out some significant variances between 2008 and 2007. The cash and investments at fair value went up significantly by approximately \$9 million, and the restricted bond cash reserves decreased by approximately \$5 million, which totals a net overall increase of approximately \$4 million in cash and investments during the year. Much of that is related to the \$5.4 million CalTrans litigation settlement, which was accrued last year, but the actual cash proceeds were received during 2008. In capital assets, property plant and equipment increased during the year by approximately \$5.3 million, primarily due to the addition of some major projects. Under current liabilities, there is an increase of about \$500,000 in accounts payable, which was primarily related to the San Diego County Water Authority water payable at year end. The remainder of the current liabilities appeared relatively flat. As for long-term liabilities, there was a decrease in revenue bonds payable of approximately \$2.6 million due to principal payments made during the year. Ms. McGrew noted that the auditors are required by governmental accounting standards to separate the net assets into three categories: invested in capital assets, net of related debt, and restricted and unrestricted. At the end of the year, total net assets increased approximately \$1 million. The statement of revenues, expenses and changes in net assets shows there was an increase in total operating revenues of approximately \$645,000. This increase was made up primarily of residential and commercial increases offset by some public authority decreases in revenue. As for operating expenses, there was a decrease of approximately \$2.9 million over 2007, primarily due to engineering studies which were not deemed to move into capital expenditures and were written off in the prior year. Under non-operating revenues, capacity fees increased by about \$1 million during the year due to several large projects. The CalTrans revenue of approximately \$5 million in the prior year decreased total non-operating revenues quite a bit. Income before contributions was \$118,000; capital contributions were \$956,000; and the change in net assets was a positive of approximately \$1 million. So, the agency's ending net assets were \$153 million compared to \$151 million in the prior year. The agency's statement of cash flows shows the cash receipts and disbursements during the year regardless of when the underlining transaction occurred. The cash flow from noncapital financing activities

shows the proceeds from litigation of \$5 million received in 2008. Another major change from the prior year was the \$1.2 million in capacity fees from developers. Ms. McGrew continued with the notes to financial statements, and explained that these disclose the significant accounting policies used in the preparation of the financial statements, as well as the material disclosures required by generally accepted accounting principals. They are fairly standard from year to year and break out large balances such as capital assets and bond reconciliations. In response to an inquiry from Director Thomas, Ms. Farrow added that the operating loss is attributable to the booking of depreciation expense. Depreciation expense is non-budget related, so it is not seen throughout the year.

Ms. McGrew moved to the independent auditor's report, explaining that any agency whose expenditure of federal awards exceeds \$500,000 in a particular year is required to have a single audit performed. This is an extensive audit that requires looking at all of the grantors and all of their compliance requirements as well as other government requirements. The Authority spent \$767,000 during the year. On the compliance audit, the auditors also issued an unqualified opinion. There were no questionable or unallowed costs, but there were a few audit suggestions. Ms. Farrow had been recording the grants receivable on a cash basis and they recommend recording on an accrual basis in accordance with generally accepted accounting principals. Management has responded that they will look at all grants that are to be received after year end where the funds had actually been expended during 2008 and make sure that those are captured at year end. The second finding was related to the overall controls of the federal award expenditures. The compliance requirements are very extensive, and this is an area where the Authority can tighten up some controls over the expenditures. Ms. McGrew moved on to the findings from last year's audit and the corrective action taken. They wanted to see the agency close completed capital projects in a timelier basis, and this year's audit found that this has been implemented and management is closing those projects. Relating to capitalization of interest expense, they had asked that Ms. Farrow make that journal entry and capitalize the interest during the year so it is clear what project costs are and there are accurate internal interim financial statements. This was implemented as well. Another comment pertained to prior year engineering studies. It was the agency's policy to capitalize engineering studies, and in some cases they were not written off when the project was deemed not to be completed. Management was asked to look at that more closely, which they did, and there was a substantial reduction in the amount of engineering costs written off in the current year. The final comment recommended tracking and use of a formal process for the disposal of capital assets. Management has implemented this corrective action. There were no findings in this year's audit related to last year's comments. The Board thanked Ms. McGrew for her thorough review of the audit report.

Director Doud made a motion, seconded by Director Welsh, that the Governing Board accept the results of the audit report as presented by Bartlett, Pringle, and Wolf, LLP for the fiscal years ending June 30, 2008 and 2007. The motion carried.

3. APPROVAL OF MINUTES

A. Director Thomas made a motion, seconded by Director Pocklington, that the Governing Board approve the minutes of the Joint Board Meeting of September 19, 2008. The motion carried.

B. Director Pocklington made a motion, seconded by Director Alkire, that the

Governing Board approve the minutes of the regular meeting of September 24, 2008. **The motion carried with Directors Doud and Thomas abstaining due to their absence at the meeting.**

4. APPROVAL OF DEMANDS AND WARRANTS

Director Doud made a motion, seconded by Director Alkire, that the Governing Board approve Warrants 115810 through 115983 including all voided checks. The motion carried.

***Note: Director Morrison entered the meeting at 6:26 p.m.**

5. COMMUNICATIONS COMMITTEE (Meeting of September 29, 2008)

A. **Chair Pocklington made a motion, seconded by Director Doud, that the Governing Board approve the inclusion of the San Diego County Water Authority bill inserts promoting water conservation and incentive programs in the Authority customer bills, and payment of the handling fee of approximately \$400.** General Manager Rogers noted that seven separate inserts will be disseminated to every account in the service area. Director Doud inquired whether people in mobile home parks and apartments will receive the mailing. General Manager Rogers said his recollection was that we would work with mobile home parks to provide them with the inserts to distribute. Director Doud stated that his park manager spoke to an attorney who said that they would not be bothered with doing that. It was suggested to use the parks' bulletin boards. Director Morrison asked how this was different from rentals where the bill goes to the landlord and not the renter, as often is the case with other utility bills. Director Doud noted that he gets a master bill from the subcontractor at his park containing a trash bill, a water bill, and a gas/electric bill, which he pays to the vendor. Director Morrison said that would also apply to apartments and house rentals. Chair Beauchamp pointed out that we can take care of part of the market, as the Board discussed before. However, there is a large segment that we need to reach, and not everything can be covered with this action. Director Thomas added that some mobile home parks have newsletters. Director Doud acknowledged that parks have newsletters, but as of now, his park charges for all advertisements. Director Pocklington noted that a mailing to all residents and property owners in the service area, such as with the Proposition 218 notice, was very costly. Director Morrison added that we are not going to be able to reach everybody, there are a large number of mobile homes and rentals in all of the communities served by the Authority, and we cannot try to use just one formula or outreach to reach everybody. Director Thomas stated that multimedia ways of communicating need to be used. General Manager Rogers stated that, for the most part, the conservation notices refer to things like toilet upgrades, washers, irrigation tools, turf rebates, and landscape surveys. The notices are targeted at the property owners who make the decisions on such things, and CWA is directing these messages to the decision makers. Chair Beauchamp referred this discussion to management to bring back through the Communications Committee for further review. **The motion carried.**

B. Discussion of 2009 outreach messages. This was an information item and no action was required by the Governing Board.

C. Discussion of community event booth and materials. Director Welsh stated that we have to make sure the information we give out is of very critical interest to customers, such

as rebate and conservation information. She would also like to see notices for the ratepayers as to why rates must be increased, which would prompt discussion with the Board members. Providing the public with free promotional items sends a mixed message when we are also raising rates. Director Thomas stated that the BonitaFest booth featured a number of new outstanding handout materials prepared by the Communications Section on the education program, incentives, and classes and events at the Conservation Garden. Director Thomas noted that they did not have any handouts on the Project WaterWorks program. This was an information item and no action was required by the Governing Board.

D. Discussion of Water Quality Report and Calendar. Director Pocklington stated that the Water Quality Report is no longer a throw-away item because of the calendar format and its beautiful, high-quality photos. For next year's calendar, staff proposes to invite high school students within the Authority's service area to participate in a photo contest with monetary prizes. Director Welsh believed this was a very good idea since the Authority no longer participates in the scholarship program. Director Thomas suggested adding a two-sided, single page offering a good map for the Conservation Garden on one side and water educational programs on the other. This was an information item and no action was required by the Governing Board.

6. OPERATIONS COMMITTEE (Meeting of October 1, 2008)

A. **Director Doud made a motion, seconded by Director Welsh, that the Governing Board authorize the General Manager to enter into an Interagency Agreement with the San Diego County Water Authority to allow installation of chemical injection facilities in CWA's NC/SB 3 Flow Control Facility. The motion carried.**

B. **Director Doud made a motion, seconded by Director Thomas, that the Governing Board approve the following for the Raw Water Pump Station (RWPS) and Filter Upgrades for the Robert A. Perdue Water Treatment Plant Improvements:**

- Acceleration of funding for the Perdue Plant Reserve Budget and execution of a contract change order in an amount not to exceed \$3.8 million to J.R. Filanc Construction Co., Inc., 740 North Andreasen Drive, Escondido, CA 92029, for construction;
- The transfer of \$50,000 from the Perdue Plant Reserve Fund to cover this fiscal year's deficit in funding needed to implement the RWPS design, replace the suction and discharge valving, repair of the pump cans, and replace the chemical piping to the RWPS;
- A contract in the amount of \$99,025 to MWH, 9444 Farnham Street, Suite 300, San Diego, CA 92123, for RWPS design services;
- A contract amendment in the amount of \$15,592 to Enterprise Automation, Inc., 3002 Dow Avenue, No. 314, Tustin, CA 92780, for SCADA integration; and
- A contract amendment in the amount of \$43,244 to Timberline Engineering, 4425 Juan Tabo Boulevard, Suite 201, Albuquerque, NM 87111, for SCADA integration.

Director Pocklington stated that, with construction jobs in San Diego County getting tighter, it is a good idea to take advantage of the opportunity to accelerate completion of this project and save money for the Authority. Chair Beauchamp inquired how we can be sure that this is a low bid. General Manager Rogers responded that, even though we cannot be sure, we do know it is better than what we have allocated and to go ahead now will save \$1.5 million. If we want to see if we can get a better deal, it will take a year and a half to go through the bid process before we can find that out. The contractor onsite now is ready to go and can work with the plans we already have. Director Thomas added that this will not mean that another project will get a lower priority and the timeliness was a part of the budget savings. Director Pocklington added that the contractor has performed well and has a good track record. Mr. Rogers stated that another major factor is that we are finding a greater degradation of the filters than we thought, the wash times are taking longer, and the media is a lot less efficient than we want it to be. Director of Water Quality Thomson added that, as the lake water level gets low, it is much harder to treat the water. He made the distinction that we are talking about operational efficiency as opposed to water quality. We can get less water through a filter without having to backwash it, which means that water goes back into the lake and we have to pump it around and treat it again. Chair Beauchamp added that other contractors may not be happy that they did not have an opportunity to bid on the project, and he feels uneasy about the change order. Director Doud pointed out that CWA does this often. Director Pocklington stated that we are here to save money and to improve quality, our efficiency is at issue, this is a money-saving idea, and why not keep quality contractors on the project and finish it quicker. Mr. Rogers stated that staff struggled with the issue of perception as well, but after checking with other agencies, they found out that the Authority is not alone in this type of situation. Taking everything into consideration, the Board agreed that this is what is in Sweetwater Authority's best interest. **The motion carried.**

C. Administration Building relocation update. This was an information item and no action was required by the Governing Board.

7. FINANCE AND PERSONNEL COMMITTEE (Meeting of October 6, 2008)

A. **Director Welsh made a motion, seconded by Director Thomas, that the Governing Board award a contract in the amount of \$10,069 to Verdugo Testing Co., Inc., P.O. Box 211958, Chula Vista, CA 91912; and the allocation of \$12,069 from the Expense Contingency Fund for the purchase, installation, and certification of a new fuel storage tank monitoring system. The motion carried.**

B. **Director Welsh made a motion, seconded by Director Doud, that the Governing Board award a contract in the amount of \$105,000 to GEI Consultants, Inc., 2141 Palomar Airport Road, Suite 160, Carlsbad, CA 92011, for Phase II of the Sweetwater Dam South Spillway Improvement Studies. The motion carried.**

C. **Director Welsh made a motion, seconded by Director Doud, that the Governing Board award a contract in the amount of \$58,205, to AMEC Earth & Environmental, Inc., 9210 Sky Park Court, Suite 200, San Diego, CA 92123, for additional quarterly monitoring and assistance to secure a Regional Water Quality Control Board brine discharge permit for**

the Richard A. Reynolds Desalination Facility – Phase II Expansion; and the allocation of \$58,205 from the Capital Contingency Fund to cover the deficit. Director of Engineering Adam added that it is to the Authority's benefit to continue with quarterly monitoring until we work through the process with the Regional Board. **The motion carried.**

D. **Upon a motion made by Director Welsh, seconded by Director Pocklington,** the following resolution:

RESOLUTION 08-15

**RESOLUTION OF THE GOVERNING BOARD OF SWEETWATER AUTHORITY
AMENDING THE APPENDIX OF THE CONFLICT OF INTEREST CODE
PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

was passed and adopted by the following vote to wit:

Ayes:	Directors Alkire, Beauchamp, Doud, Morrison, Pocklington Thomas, and Welsh
Noes:	None
Absent:	None
Abstain:	None

E. **Director Doud made a motion, seconded by Director Alkire,** that the Governing Board approve setting the time of the December 17, 2008 Special Board Meeting/Public Hearing to be 6:00 p.m. **The motion carried.**

F. **Director Pocklington made a motion, seconded by Director Doud,** that the Governing Board approve the Proposition 218 notice as presented with minor format changes as discussed. Director Welsh expressed a concern that a necessary rate increase could face a challenge from any new Directors that may be on the Board following the November election. Therefore, she had requested a box to be inserted on the notice indicating that rates throughout the state are being raised and where the Authority's rate increase was in relation to other increases. General Manager Rogers pointed out that the average of South County agency increases is 11.0 percent and the average of CWA's member agencies is 10.0 percent, and Sweetwater Authority's increase is below both of those. He added that we have never before inserted such a comparison on our notice. Our fortunes go up and down depending on how much local water we have, and it could be our turn next year to be on the high side. Attorney Cowett noted that Proposition 218 noticing is fairly new, and this is the first notice he has seen with a rate comparison. Typically this is not done for many reasons, particularly because every agency has its own unique circumstances. Director Pocklington pointed out that it would be wise to pass on how much of the increase is attributable to the wholesale water agencies. Mr. Rogers stated that the increase from CWA is represented more this year because we do not have a lot of local water, and he would not want to generalize about those things, reiterating that every agency is different. Mr. Cowett added that he is working to readjust the terms internal vs. external increases because it is very difficult to understand. Director Thomas thought that the notice was too wordy and suggested that some of the information could be removed so the size of the font could be increased. Mr. Cowett noted that this notice was one of the shortest notices he has seen.

Director of Finance Farrow pointed out that the first three paragraphs of the notice and the two boxes showing the impacts and examples are legal requirements. She added that, as a service to our customers, an explanation of the CWA pass-through charges was included to pull together the entire bill and increase. Last year's notice was much larger. The Board agreed that the notice was well-done and asked that the box noting the average increase be included and bolded, and that the public hearing time of 6:00 p.m. be added. **The motion carried.**

8. REPORT OF SWEETWATER AUTHORITY DIRECTOR TO THE WATER CONSERVATION GARDEN AUTHORITY

Chair Beauchamp reported that the Garden's audit was presented and went well. The California-Friendly Garden Festival will be October 25th from 9:00 a.m. to 3:00 p.m. Attendance for the Authority's ratepayers has doubled. The Board is concerned about contributions being met due to the economical instability and funding for other projects. Padre Dam MWD will come back as a \$5,000 sponsor as opposed to \$65,000.

9. NEW BUSINESS

There was none.

10. APPROVAL OF DIRECTORS' ATTENDANCE AT MEETINGS AND FUTURE AGENDA ITEMS

A. Water Agencies Association of San Diego County Quarterly Meeting, Courtyard Marriott, San Diego, CA – Thursday, October 16, 2008, 6:00 p.m. – Program: Dan McMillan, Padre Dam MWD and Susan Varty, Olivehain MWD, "Introducing the Voice of Consumers at the Local Level – Is Your Voice Heard in Sacramento?" A sign up sheet was circulated for directors wishing to attend this pre-approved event. No action was required by the Governing Board.

B. Council of Water Utilities, San Diego County Meeting, StoneRidge Country Club – Tuesday, October 21, 2008, 7:15 a.m. – Program: "Emerging Contaminants in U.S. Waters: What It Could Mean to Us" presented by Charlie Nylander, President, Western Coalition of Arid States. A sign up sheet was circulated for directors wishing to attend this pre-approved event. No action was required by the Governing Board.

C. WESTCAS 2008 Fall Conference "Water is Power" – October 29-31, 2008, Loews Denver Hotel, Denver, CO. Directors wishing to attend this pre-approved event will contact the secretary. No action was required by the Governing Board.

D. National Water Resources Association 77th Annual Conference – November 19-21, 2008, Hotel Del Coronado. Directors wishing to attend this pre-approved event will contact the secretary. No action was required by the Governing Board.

11. REPORTS BY DIRECTORS ON EVENTS ATTENDED

Director Doud reported that the CSDA Annual Conference on September 22-25 was well attended with over 500 in attendance. He accepted the CSDA Chapter of the Year Award on behalf of the San Diego Chapter. It will be presented at the November quarterly

meeting and Supervisor Cox will be the speaker that night. CSDA holds an opposed position on Proposition 7, the Solar and Clean Energy Act of 2008. He attended the session on Emergency Situations – Fire, Flood and Earthquakes and passed along the number for the Government Emergency Telecommunications Service, a free service to receive an emergency land line. Agencies were encouraged to invite the Red Cross to use facilities in case of an emergency. He gave the secretary a written report for the files. Director Thomas was pleased with the conference and the number of motivational presentations. She attended independent presentations offering excellent advice and examples for dealing with human resources assessment of new employees and evaluation of your general manager. She enjoyed the closing presentation by John Chiang and thanked him for approving the Carlsbad Desalination Plant as a member of the State Lands Commission. She believes that he would make a good governor and that he has great integrity. She also attended the California Women Lead luncheon hosted by Best Best & Krieger and paneled by South Bay Irrigation District's Legal Counsel Paula de Sousa.

Director Doud reported that the water buffalo was a big hit at the BonitaFest on September 27th. Director Pocklington said he had many discussions with visitors at the booth about water. Director Alkire added that he was pleased with how it went and he also had many good discussions. Director Beauchamp noted that Sweetwater Authority's booth received a great deal of attention.

Director Beauchamp reported that San Diego County was well represented at the ACWA Region 8, 9, & 10 Fall Event on September 30th to October 1st. There were great speakers, a presentation on rate structure, and a presentation on the Delta politics that was scary. The group visited the contamination well site by El Toro, then they went to Fountain Valley where the sewage is treated, pumped upstream 20 miles, and put underground. This is proof that Toilet to Tap is feasible.

Director Beauchamp reported on the South County Economic Development Council Meeting on October 7th. The presentation was on the development of the new inmate health care facility in East Otay Mesa. The state is being sued for not paying the money to put in medical facilities for the prisons. The concerns are that they will take up the water and sewer allocation. The Board opted to vote no on Proposition M, which is the National City initiative to defeat the one percent sales tax that is now benefiting the City.

12. REPORT OF TREASURER

The investment portfolio and treasurer's reports for the month of September 2008 were noted and filed. Director of Finance Farrow reported that she received a message from our controller reassuring all of the agencies that have invested in LAIF that they are safe.

13. MANAGEMENT REPORT

A. Report of Operations Manager Smyth: Mr. Smyth reported that CWA experienced a pipeline failure last Sunday at 2:30 a.m. in Mission Hills Park. The pipeline that conveys all of the untreated water to Alvarado, Otay and Perdue plants has been taken out of service and will hopefully be back in service by Sunday. This means that Sweetwater Authority has had

to turn on the pumps and take water out of the reservoir. It also means that we cannot take any CWA carryover storage water while the pipeline is down.

B. Report of General Manager Rogers: Mr. Rogers played a recorded voicemail received from a grateful customer in Bonita, who was ecstatic that she had been granted a minor adjustment on her bill. She complimented Customer Service Representative Janette Horne for her kindness and assistance on the phone. He also reported that U.S. scientists have found an environmentally safe bacterial toxin that can control the zebra and quagga mussels with a 98 percent kill rate in water systems. Mr. Rogers asked if any Directors were interested in attending the unveiling of the David McCollom Water Treatment Plant 2008 improvements at Olivenhain Water District on October 15th to please contact the secretary.

14. DIRECTORS' COMMENTS

Director Doud reminded everyone to vote on November 4th.

Director Thomas thanked Director of Engineering Jack Adam, Engineering Manager Hector Martinez, and Communications Coordinator Sue King for putting together a brochure for her showing updated water supply portfolio data and projections for the future. This is a nice way of presenting the information.

Legal Counsel Cowett commented that he is always struck when he hears the audit report each year and asked the Board to keep in mind that the Authority purchased this water system in 1977 for \$19.7 million, and issued a \$22 million bond issue. It looks now as if about \$200 million has been invested in the system over 21 years.

Chair Beauchamp welcomed the members of the Hunt family to the meeting and hoped that they found the diversity and scope of the issues the Board needs to address interesting and enlightening.

15. CLOSED SESSION

There was none.

16. ADJOURNMENT

With no further business before the Board, Chair Beauchamp adjourned the meeting at 8:01 p.m.

R. Mitchel Beauchamp, Chair

Attest:

Rita Schoonderwoerd, Board Secretary