South Bay Irrigation District Board Meeting - January 8, 2020

1. Agenda Packet
   Documents:
   
   200108 AGENDA PACKET - POSTED 200103.PDF

2. Related Agenda Item
   Documents:
   
   PRESIDENTS PRESENTATION - RAINBOW MWD - POTENTIAL DETACHMENT.PDF
AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS
WEDNESDAY, JANUARY 8, 2020 – 5:00 P.M.

- CALL MEETING TO ORDER AND ROLL CALL
- PLEDGE OF ALLEGIANCE TO THE FLAG
- PUBLIC COMMENT
  Opportunity for Members of the Public to Address the Board. (Government Code Section 54954.3)
- PRESIDENT'S PRESENTATION
  "Potential Detachment from San Diego County Water Authority," presented by Tom Kennedy, General Manager, Rainbow Municipal Water District

ACTION AGENDA
The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined, including items listed for information.

1. ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA
   (Government Code Section 54956.5)

2. APPROVAL OF MINUTES - Regular Meeting of December 11, 2019

3. APPROVAL OF DEMANDS AND WARRANTS

4. NEW BUSINESS
   San Diego County Local Agency Formation Commission (LAFCO) Call for Nominations — Regular Special District Member Election on LAFCO

5. APPROVAL OF DIRECTORS’ ATTENDANCE AT MEETINGS AND FUTURE AGENDA ITEMS

REPORTS AND INFORMATIONAL ITEMS
The following Agenda items are reports and information. These are placed on the Agenda to allow the persons designated to provide information on the Agenda item to the Board and the Public. There is no action called for in these items. The Board may engage in discussion on any report upon which specific subject matter is identified on the Agenda, but may not take any action other than to place the matter on a future Agenda.

6. NOVEMBER 2019 FINANCIAL REPORTS

7. REPORTS BY DIRECTORS ON EVENTS ATTENDED
Reports and discussion relating to events attended by the Directors

8. REPORT OF LAFCO SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER

9. REPORT OF MANAGEMENT

10. REPORT OF LEGAL COUNSEL

11. DIRECTORS’ COMMENTS
   Directors’ comments are comments by Directors concerning District business that may be of interest to the Board. Directors’ comments are placed on the agenda to enable individual Board members to convey information to the Board and the Public. There is to be no discussion or action taken on comments made by Board members.

12. CLOSED SESSION
   At any time during the regular session, the Governing Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege, subject to the appropriate disclosures and may be held in closed session. Government Code Section 54956.9.

13. ADJOURNMENT

This agenda was posted at least seventy-two (72) hours before the meeting in a location freely accessible to the Public on the exterior bulletin board at the main entrance to the Authority’s office and it is also posted on the Authority’s website at www.sweetwater.org. No action may be taken on any item not appearing on the posted agenda, except as provided by California Government Code Section 54954.2. Any writings or documents provided to a majority of the members of the Sweetwater Authority Governing Board regarding any item on this agenda will be made available for public inspection at the Authority Administration Office, located at 505 Garrett Avenue, Chula Vista, CA 91910, during normal business hours. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (619) 409-6703 at least forty-eight (48) hours before the meeting, if possible.

To e-subscribe to receive meeting agendas and other pertinent information, please visit www.sweetwater.org.

PUBLIC COMMENT PROCEDURES

Members of the general public may address the Board regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Governing Board. Speakers are asked to state name, address, and topic, and to observe a time limit of three (3) minutes each. Public comment on a single topic is limited to twenty (20) minutes. Anyone desiring to address the Governing Board regarding an item listed on the agenda is asked to fill out a speaker’s slip and present it to the Board Chair or the Secretary. Request to Speak forms are available at the Speaker’s podium and at www.sweetwater.org/speakerform.
SOUTH BAY IRRIGATION DISTRICT
MINUTES OF THE REGULAR MEETING

December 11, 2019

The Board of Directors of South Bay Irrigation District held a Regular meeting on Wednesday, December 11, 2019, at the Sweetwater Authority Administrative Office, 505 Garrett Avenue, Chula Vista, California. President Cerda called the meeting to order at 5:00 p.m.

- ROLL CALL
  Directors Present: Josie Calderon-Scott, *Steve Castaneda (5:03 p.m.), José F. Cerda, Hector Martinez, and Jose Preciado
  Directors Absent: None
  Others Present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Legal Counsel Nicholaus Norvell, and Board Secretary Ligia Perez. Staff members: Administrative Assistant Michael Garcia.

- PLEDGE OF ALLEGIANCE TO THE FLAG

- OPPORTUNITY FOR PUBLIC COMMENT (Government Code Section 54954.3)
  There were no comments from the public.

- PRESIDENT'S PRESENTATION
  There was none.

ACTION CALENDAR ITEMS

1. ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA
   There was none.

2. APPROVAL OF MINUTES – Regular Meeting of November 13, 2019
   Director Preciado made a motion, seconded by Director Martinez, that the Board approve the minutes of the November 13, 2019 Regular meeting. The motion carried unanimously, with Director Castaneda absent.

3. APPROVAL OF DEMANDS AND WARRANTS
   Director Preciado made a motion, seconded by Director Martinez, that the Board approve warrants 11740 through 11750. The motion carried unanimously, with Director Castaneda absent.
4. NEW BUSINESS
   
   A. Election of New Officers for 2020 and Consideration to Adopt Resolution 640
      Appointing Officers for 2020
      
      *(Note: Director Castaneda entered the meeting at 5:03 p.m.)*
      
      Director Preciado made a motion, seconded by Director Castaneda, that the Board appoint Director Martinez as President, Director Calderon-Scott as Vice President, and Director Preciado as Deputy Treasurer. **The motion carried unanimously.**
      
      Director Preciado made a motion, seconded by Director Cerda, that the Board appoint Rich Stevenson as Treasurer, Kris White as Controller, and Ligia Perez as Secretary. **The motion carried unanimously.**
      
      Upon a motion made by Director Preciado and seconded by Director Cerda, the following resolution:

      **RESOLUTION NO. 640**
      **RESOLUTION OF THE BOARD OF DIRECTORS**
      **OF SOUTH BAY IRRIGATION DISTRICT**
      **APPOINTING OFFICERS FOR 2020**

      was passed and adopted by the following vote to wit:

      **Ayes:** Directors Calderon-Scott, Castaneda, Cerda, Martinez, and Preciado
      **Noes:** None
      **Absent:** None
      **Abstain:** None

      B. Consideration to Approve 2020 Board Calendar
      
      Director Preciado made a motion, seconded by Director Martinez, that the Board approve the 2020 Board Calendar as presented with the possibility of a March 2020 meeting, as determined by the President-elect. **The motion carried unanimously.**

      5. APPROVAL OF DIRECTORS’ ATTENDANCE AT MEETINGS AND FUTURE AGENDA ITEMS
      
      There were none.

      **REPORTS AND INFORMATIONAL ITEMS**
      
      6. OCTOBER 2019 FINANCIAL REPORTS
      
      The report was provided for information only.

      7. REPORTS BY DIRECTORS ON EVENTS ATTENDED
      
      There were none.
8. REPORT OF MANAGEMENT
   There was none.

9. REPORT OF LEGAL COUNSEL
   There was none.

10. DIRECTORS’ COMMENTS
    Director Preciado congratulated his colleagues on their election of leadership roles for 2020; and thanked President Cerda for his efforts to improve the District’s meeting agendas by providing informative and valuable presentations.

    President Cerda thanked Director Martinez for his idea of bringing in presentations, and Legal Counsel and the Board Secretary for their work.

11. CLOSED SESSION
    There was none.

12. ADJOURNMENT
    With no further business before the Board, President Cerda adjourned the meeting at 5:12 p.m.

    __________________________________________
    José F. Cerda, President

    Attest:

    __________________________________________
    Ligia Perez, Board Secretary
<table>
<thead>
<tr>
<th>Warrant Number</th>
<th>Date</th>
<th>Amount</th>
<th>Payable</th>
<th>Description</th>
</tr>
</thead>
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<tr>
<td>11751</td>
<td>11/30/2019</td>
<td>19.82</td>
<td>AT&amp;T Calnet 3</td>
<td>Telephone charge for November 2019</td>
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<tr>
<td>11752</td>
<td>11/30/2019</td>
<td>3,677.84</td>
<td>Best Best and Krieger</td>
<td>Legal fees for October and November 2019</td>
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<tr>
<td>11753</td>
<td>11/30/2019</td>
<td>92.35</td>
<td>Steven Castaneda</td>
<td>Director's fee for SBID Board meeting</td>
</tr>
<tr>
<td>11754</td>
<td>11/30/2019</td>
<td>340.00</td>
<td>Sweetwater Authority</td>
<td>Administrative Services for November 2019</td>
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<tr>
<td>11755</td>
<td>11/30/2019</td>
<td>185.40</td>
<td>Hector M. Martinez</td>
<td>Director's fee for SBID Board meeting, Chula Vista Chamber of Commerce</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Utilities subcommittee and mileage reimbursement</td>
</tr>
<tr>
<td>11756</td>
<td>11/30/2019</td>
<td>184.70</td>
<td>Jose Cerda</td>
<td>Director's fee for SBID Board meeting and Meeting with General Managers of</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Fallbrook and Rainbow</td>
</tr>
<tr>
<td>11757</td>
<td>11/30/2019</td>
<td>92.35</td>
<td>Jose Preciado</td>
<td>Director's fee for SBID Board meeting</td>
</tr>
<tr>
<td>11758</td>
<td>11/30/2019</td>
<td>95.42</td>
<td>Josephine Calderon-Scott</td>
<td>Director's fee for SBID Board meeting and mileage reimbursement</td>
</tr>
</tbody>
</table>

**Total:** 4,687.88
CALL FOR NOMINATIONS

December 6, 2019

TO: Independent Special Districts in San Diego County

FROM: Tamaron Luckett, Executive Assistant

SUBJECT: Call for Nominations | Regular Special District Member Election on LAFCO

This notice serves as a call to nominations pursuant to Government Code Section 56332(1) to solicit one regular special district member to serve on the San Diego Local Agency Formation Commission (LAFCO). The term is four years and commences on May 4, 2020. The incumbent holder – Jo MacKenzie with Vista Irrigation District – is expected to seek nomination and run for a new term. Additional details follow.

- **Eligibility**
  Candidates eligible for election must be members of the legislative body of an independent special district who reside within San Diego County but may not be members of the legislative body of a city or county.

- **Authorized Nominations**
  State Law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is nomination form for the LAFCO regular special district member (Attachment A).

- **Submittal Process and Deadline**
  Signed nominations and a limited two-page resume indicating the candidate’s District and LAFCO experience must be returned to San Diego LAFCO no later than **Friday, February 7, 2020**. Nominations received after this date will be invalid. Nominations and resumes may be mailed to San Diego LAFCO Office at 9335 Hazard Way, Suite 200, San Diego, CA 92123 or email to tamaron.luckett@sdcounty.ca.gov, if necessary to meet the submission deadline, but the original form must be submitted.
After nominations and resumes are received it is anticipated a candidate’s forum will be held in conjunction with the California Special Districts Association Quarterly Dinner with confirmation being provided under separate/future cover. Election materials will be mailed out no later than **Friday, February 14, 2020** unless otherwise communicated by the LAFCO Executive Officer. Should you have any questions, please contact me at 858.614.7755.

Attachment:
1) Nomination form – LAFCO regular special district member
ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION
REGULAR MEMBER

The ______________________ is pleased to nominate ______________________ as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular special district member
with a term expiring 2024.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby
certify that:

• The nominee is a member of a legislative body of an independent special district whom
resides in San Diego County.

__________________________________
(Presiding Officer Signature)

__________________________________
(Print name)

__________________________________
(Print Title)

__________________________________
(Date)

PLEASE ATTACH RESUME FOR NOMINEE
- Limit two-pages
- Must be submitted with Nomination Form
This page intentionally left blank.
South Bay Irrigation District  
Fiscal Year 2019-20  
Budget Summary as of November 30, 2019

<table>
<thead>
<tr>
<th>Current Month</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>YTD % Over/Under</th>
<th>Annual Budget</th>
<th>Amount Remaining</th>
<th>% Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Revenue</td>
<td>0.00</td>
<td>386.14</td>
<td>375.00</td>
<td>3.0%</td>
<td>1,500.00</td>
<td>1,113.86</td>
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<tr>
<td>Non-Operating Income</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>100.0%</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Fund Transfer</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>100.0%</td>
<td>25,800.00</td>
<td>25,800.00</td>
</tr>
<tr>
<td>Revenues</td>
<td>0.00</td>
<td>386.14</td>
<td>375.00</td>
<td>3.0%</td>
<td>27,300.00</td>
<td>26,913.86</td>
</tr>
<tr>
<td>Sweetwater Authority Staff</td>
<td>340.00</td>
<td>1,700.00</td>
<td>1,700.00</td>
<td>0.0%</td>
<td>4,080.00</td>
<td>2,380.00</td>
</tr>
<tr>
<td>Office Supplies &amp; Expenses</td>
<td>0.00</td>
<td>0.00</td>
<td>20.00</td>
<td>100.0%</td>
<td>20.00</td>
<td>20.00</td>
</tr>
<tr>
<td>Conferences &amp; Meetings</td>
<td>3.77</td>
<td>40.04</td>
<td>40.00</td>
<td>0.1%</td>
<td>100.00</td>
<td>59.96</td>
</tr>
<tr>
<td>Membership Fees &amp; Dues</td>
<td>0.00</td>
<td>751.57</td>
<td>755.00</td>
<td>-0.5%</td>
<td>930.00</td>
<td>178.43</td>
</tr>
<tr>
<td>Directors Fees</td>
<td>700.00</td>
<td>2,900.00</td>
<td>2,500.00</td>
<td>16.0%</td>
<td>5,000.00</td>
<td>2,100.00</td>
</tr>
<tr>
<td>Payroll Expense</td>
<td>53.55</td>
<td>221.85</td>
<td>200.00</td>
<td>10.9%</td>
<td>480.00</td>
<td>258.15</td>
</tr>
<tr>
<td>Legal Fees &amp; Costs</td>
<td>3,677.84</td>
<td>5,783.64</td>
<td>2,650.00</td>
<td>118.3%</td>
<td>6,380.00</td>
<td>576.36</td>
</tr>
<tr>
<td>Audits &amp; Accounting</td>
<td>0.00</td>
<td>0.00</td>
<td>3,000.00</td>
<td>100.0%</td>
<td>3,000.00</td>
<td>3,000.00</td>
</tr>
<tr>
<td>General and Property Insurance</td>
<td>0.00</td>
<td>728.20</td>
<td>1,990.00</td>
<td>0.0%</td>
<td>1,990.00</td>
<td>1,261.80</td>
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<tr>
<td>Workers Compensation Insurance</td>
<td>0.00</td>
<td>21.07</td>
<td>25.00</td>
<td>0.0%</td>
<td>100.00</td>
<td>78.93</td>
</tr>
<tr>
<td>Telephone</td>
<td>19.82</td>
<td>98.26</td>
<td>100.00</td>
<td>-1.7%</td>
<td>240.00</td>
<td>141.74</td>
</tr>
<tr>
<td>Community Outreach</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>100.0%</td>
<td>5,000.00</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Elections &amp; Public Info</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>100.0%</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>4,794.98</td>
<td>12,244.63</td>
<td>12,980.00</td>
<td>-5.7%</td>
<td>27,300.00</td>
<td>15,055.37</td>
</tr>
</tbody>
</table>
South Bay Irrigation District  
Monthly Treasurer's Report  
Accounting of Receipts, Disbursements and Fund Balances  
November 30, 2019

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Investments</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Cash Balance</strong></td>
<td>$ 34,173.77</td>
<td>$ 63,074.70</td>
<td>$ 97,248.47</td>
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<tr>
<td>Investments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Receipts</strong></td>
<td>$ 2,999.72</td>
<td>$ -</td>
<td>$ 2,999.72</td>
</tr>
<tr>
<td>Vendor Warrants</td>
<td>$ 2,999.72</td>
<td>$ -</td>
<td>$ 2,999.72</td>
</tr>
<tr>
<td>Investments</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Bank Fees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Disbursements</strong></td>
<td>$ 2,999.72</td>
<td>$ -</td>
<td>$ 2,999.72</td>
</tr>
<tr>
<td>Ending Cash Balance</td>
<td>$ 31,174.05</td>
<td>$ 63,074.70</td>
<td>$ 94,248.75</td>
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<tr>
<td>Outstanding Items</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Vendor Warrants</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Adjusted Fund Balances</strong></td>
<td>$ 31,174.05</td>
<td>$ 63,074.70</td>
<td>$ 94,248.75</td>
</tr>
</tbody>
</table>

(1) Bank of America statement balance  
(2) Managed pools, certificates of deposit, etc.
South Bay Irrigation District
Investment Portfolio
November 30, 2019

<table>
<thead>
<tr>
<th>Issuer</th>
<th>Yield</th>
<th>Percent of Portfolio</th>
<th>Board Policy Limits</th>
<th>Total Portfolio</th>
<th>Book Value</th>
<th>Market Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank of America Demand Deposit</td>
<td>0.000%</td>
<td>33%</td>
<td>5%</td>
<td>31,174.05</td>
<td>31,174.05</td>
<td>31,174.05</td>
</tr>
<tr>
<td>Local Agency Investment Fund</td>
<td>2.103%</td>
<td>67%</td>
<td>$40 M</td>
<td>63,074.70</td>
<td>63,074.70</td>
<td>63,083.97</td>
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<tr>
<td>Total Investment Portfolio</td>
<td>100%</td>
<td></td>
<td></td>
<td>94,248.75</td>
<td>94,248.75</td>
<td>94,258.02</td>
</tr>
</tbody>
</table>

Average Weighted Yield = 1.407%

Weighted Average Days to Maturity = 1

All investments have been made in accordance with South Bay Irrigation District’s Annual Statement of Investment Policy. This report provides documentation that South Bay Irrigation District has sufficient funds to meet the next 180 days cash obligations.

12/17/19

Rich Stevenson, Treasurer
Potential Detachment from SDCWA

Presentation to Sweetwater Authority
Background
Wholesale Cost Structure Differences – SDCWA vs. EMWD

Estimate Water Cost ($/AF)

- MWD: $1,184
- EMWD: $1,195
- SDCWA: $1,608
Impact of Detachment

Cost Breakdown of Detachment

<table>
<thead>
<tr>
<th>$/AF</th>
<th>CWA Analysis*</th>
<th>CWA Adjusted**</th>
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<tr>
<td></td>
<td>Fallbrook</td>
<td>Rainbow</td>
</tr>
<tr>
<td>$40</td>
<td>$16.51</td>
<td>$19.86</td>
</tr>
<tr>
<td>$35</td>
<td></td>
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<td>$30</td>
<td></td>
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<td>$25</td>
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<tr>
<td>$20</td>
<td></td>
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<td></td>
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<td>$10</td>
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<tr>
<td>$5</td>
<td></td>
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<tr>
<td>$-</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Based upon CWA’s August Preliminary Financial Impact Analysis | De-Annexation.
** Based upon updated water sales projections and includes 3,100 AF of local supplies.
CY 2020 Rate Impacts

* Based upon CWA’s Recommended Calendar Year 2020 Rates and Charges presentation.
** Based upon updated water sales projection for CWA of 338,958 AF.
**CY 2020 Rate Impacts**

<table>
<thead>
<tr>
<th>Rate Impact of Roll-off and Detachment</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,900</td>
</tr>
<tr>
<td>$1,850</td>
</tr>
<tr>
<td>$1,850</td>
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<tr>
<td>$1,800</td>
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<td>$1,750</td>
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<tr>
<td>$1,700</td>
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<tr>
<td>$1,650</td>
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<tr>
<td>$1,600</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>$/AF</th>
<th>Base Cost*</th>
<th>Adjusted Cost**</th>
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</thead>
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<td>$1,600</td>
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<td></td>
<td>$1,686</td>
</tr>
<tr>
<td>$1,900</td>
<td></td>
<td>$1,686</td>
</tr>
</tbody>
</table>

- **Fallbrook & Rainbow Impact**
- **Roll-off Impact***
- **Base Water Cost**

* Based upon CWA’s Recommended Calendar Year 2020 Rates and Charges presentation.
** Based upon updated water sales projection for CWA of 338,958 AF.
*** Pure Water Phase I, East County AWP, Pure Water Oceanside.
Process

- Continue discussions SDCWA/EMWD
- LAFCO Applications
- LAFCO Approvals/Hearings
- Detachment Election
Proposed Terms

- In accordance with County Water Authority Act
  - Continued collection of property tax
  - Vote by FPUD/RMWD ratepayers

- MWD Preferential rights, voting rights, etc. per letter provided by MWD on September 19, 2019
Benefits to SDCWA member agencies

- Eliminates $40+ million North County ESP PS Facilities
- Increases reliability of remaining agencies. Reduction in SDCWA demands by ~20,000 AFY
- Past investments made by FPUD/RMWD continue to benefit remaining agencies
  - ESP/Storage
  - Transmission Projects
  - Twin Oaks WTP
  - Canal Lining
- Reduce future costs for securing additional supplies and storage
QUESTIONS?