

**South Bay Irrigation District Board Meeting - January 9, 2019**

1. Agenda Packet

Documents:

[190109 AGENDA PACKET.PDF](#)



**SOUTH BAY IRRIGATION DISTRICT**  
505 GARRETT AVENUE, POST OFFICE BOX 2328  
CHULA VISTA, CALIFORNIA 91912-2328  
(619) 420-1413 FAX (619) 425-7469  
<http://www.sbid.us>

BOARD OF DIRECTORS  
STEVE CASTANEDA  
DIVISION 1  
JOSÉ F. CERDA  
DIVISION 2  
JOSE PRECIADO  
DIVISION 3  
HECTOR MARTINEZ  
DIVISION 4  
JOSIE CALDERON-SCOTT  
DIVISION 5

**AGENDA**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**WEDNESDAY, JANUARY 9, 2019 – 5:00 P.M.**

- **CALL MEETING TO ORDER AND ROLL CALL**
- **PLEDGE OF ALLEGIANCE TO THE FLAG**  
Director Cerda
- **PUBLIC COMMENT**  
Opportunity for Members of the Public to Address the Board. (Government Code Section 54954.3)
- **PRESIDENT'S PRESENTATION**  
Introduction of Newly Elected Director for Division 4, Hector Martinez, and Re-elected Director for Division 1, Steve Castaneda, for South Bay Irrigation District Board

**ACTION AGENDA**

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined, including items listed for information.

1. **ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA** (Government Code Section 54956.5)
2. **APPROVAL OF MINUTES** - Regular Meeting of November 14, 2018
3. **APPROVAL OF DEMANDS AND WARRANTS**
4. **NEW BUSINESS**
  - A. Election of South Bay Irrigation District Officers for the 2019 Term and Adoption of Resolution 636 Appointing Officers for 2019
  - B. Consideration to Establish New Signatories on the District's Checking Account and Adoption of Resolution No. 637
  - C. Consideration to Approve 2019 Board Calendar
  - D. San Diego Local Agency Formation Commission Special Districts Advisory Committee – Call for Nominations
  - E. San Diego Local Agency Formation Commission – Call for Nominations for One Regular District Member and One Alternate Member (*Note: Nomination deadline is January 31*)

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## **REPORTS AND INFORMATIONAL ITEMS**

The following Agenda items are reports and information. These are placed on the Agenda to allow the persons designated to provide information on the Agenda item to the Board and the Public. There is no action called for in these items. The Board may engage in discussion on any report upon which specific subject matter is identified on the Agenda, but may not take any action other than to place the matter on a future Agenda.

### **5. OCTOBER AND NOVEMBER 2018 FINANCIAL REPORTS**

### **6. REPORTS BY DIRECTORS ON EVENTS ATTENDED**

Reports and discussion relating to events attended by the Directors

### **7. REPORT OF MANAGEMENT**

### **8. REPORT OF LEGAL COUNSEL**

### **9. DIRECTORS' COMMENTS**

Directors' comments are comments by Directors concerning District business that may be of interest to the Board. Directors' comments are placed on the agenda to enable individual Board members to convey information to the Board and the Public. There is to be no discussion or action taken on comments made by Board members.

### **10. CLOSED SESSION**

At any time during the regular session, the Governing Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege, subject to the appropriate disclosures and may be held in closed session. Government Code Section 54956.9.

### **11. ADJOURNMENT**

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*This agenda was posted at least seventy-two (72) hours before the meeting in a location freely accessible to the Public on the exterior bulletin board at the main entrance to the Authority's office and it is also posted on the Authority's website at [www.sweetwater.org](http://www.sweetwater.org). No action may be taken on any item not appearing on the posted agenda, except as provided by California Government Code Section 54954.2. Any writings or documents provided to a majority of the members of the Sweetwater Authority Governing Board regarding any item on this agenda will be made available for public inspection at the Authority Administration Office, located at 505 Garrett Avenue, Chula Vista, CA 91910, during normal business hours. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (619) 409-6703 at least forty-eight (48) hours before the meeting, if possible.*

*To e-subscribe to receive meeting agendas and other pertinent information, please visit [www.sweetwater.org](http://www.sweetwater.org).*

#### **PUBLIC COMMENT PROCEDURES**

*Members of the general public may address the Board regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Governing Board. Speakers are asked to state name, address, and topic, and to observe a time limit of three (3) minutes each. Public comment on a single topic is limited to twenty (20) minutes. Anyone desiring to address the Governing Board regarding an item listed on the agenda is asked to fill out a speaker's slip and present it to the Board Chair or the Secretary. Request to Speak forms are available at the Speaker's podium and at [www.sweetwater.org/speakerform](http://www.sweetwater.org/speakerform).*

**SOUTH BAY IRRIGATION DISTRICT  
MINUTES OF THE REGULAR MEETING**

**November 14, 2018**

The Board of Directors of South Bay Irrigation District held a Regular meeting on Wednesday, November 14, 2018, at the Sweetwater Authority Administrative Office, 505 Garrett Avenue, Chula Vista, California. President Preciado called the meeting to order at 5:00 p.m.

- **ROLL CALL**

Directors Present: \*Josie Calderon-Scott (5:08 p.m.), Steve Castaneda, José F. Cerda, and Jose Preciado

Directors Absent: Terry Thomas

Others Present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Legal Counsel Nicholas Norvell, and Board Secretary Janet Gonzalez. Staff members: Program Manager Sue Mosburg, Administrative Assistant Ligia Perez, and Director of Finance Rich Stevenson. Others present: Wes Danskin and Napoleon Elizondo of U.S. Geological Survey.

- **PLEDGE OF ALLEGIANCE TO THE FLAG**

- **OPPORTUNITY FOR PUBLIC COMMENT (Government Code Section 54954.3)**

There were no comments from the public.

- **PRESIDENT'S PRESENTATION**

"Update on the Study of the San Diego Formation Aquifer," Presented by Wes Danskin, U.S. Geological Survey

Mr. Danskin provided a presentation on its study of the San Diego Formation Aquifer. *(Note: Director Calderon-Scott entered the meeting at 5:08 p.m.)*

**ACTION CALENDAR ITEMS**

1. **ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**

There was none.

2. **APPROVAL OF MINUTES**

**Director Castaneda made a motion, seconded by Director Cerda, that the Board approve the minutes of the September 12, 2018 Regular meeting. The motion carried unanimously, with Director Thomas absent.**

**3. APPROVAL OF DEMANDS AND WARRANTS**

Director Castaneda made a motion, seconded by Director Cerda, that the Board approve warrants 11641 through 11655. The motion carried unanimously, with Director Thomas absent.

**REPORTS AND INFORMATIONAL ITEMS**

**4. OLD AND UNFINISHED BUSINESS**

Consideration to Adopt Resolution 633 Joining the Association of California Water Agencies; Resolution 634 Consenting to Enter the Joint Protection Programs of the Association of California Water Agencies/Joint Powers Insurance Authority; and Resolution 635 Authorizing Application for a Certificate of Consent to Self-insure Workers' Compensation Liabilities

*(Note: Director Castaneda left the meeting at 5:39 p.m. and reentered the meeting at 5:40 p.m.)* Director Calderon-Scott requested more information as to the requirement of insurance. Program Manager Mosburg provided a review of the required insurance.

Upon a motion made by Director Castaneda and seconded by Director Cerda, the following resolutions:

**RESOLUTION NO. 633  
RESOLUTION OF THE BOARD OF DIRECTORS  
OF SOUTH BAY IRRIGATION DISTRICT  
CONSENTING TO JOIN THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES**

was passed and adopted by the following vote to wit:

- Ayes: Directors Castaneda, Cerda, and Preciado
- Noes: Director Calderon-Scott
- Absent: Director Thomas
- Abstain: None

**RESOLUTION NO. 634  
RESOLUTION OF THE BOARD OF DIRECTORS  
OF SOUTH BAY IRRIGATION DISTRICT  
CONSENTING TO ENTER THE JOINT PROTECTION  
PROGRAMS OF THE ASSOCIATION OF CALIFORNIA  
WATER AGENCIES/JOINT POWERS INSURANCE AUTHORITY**

was passed and adopted by the following vote to wit:

- Ayes: Directors Castaneda, Cerda, and Preciado
- Noes: Director Calderon-Scott
- Absent: Director Thomas
- Abstain: None

**RESOLUTION NO. 635  
RESOLUTION OF THE BOARD OF DIRECTORS  
OF SOUTH BAY IRRIGATION DISTRICT  
AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL  
RELATIONS, STATE OF CALIFORNIA FOR A CERTIFICATE OF CONSENT TO  
SELF-INSURE WORKERS' COMPENSATION LIABILITIES**

was passed and adopted by the following vote to wit:

Ayes: Directors Castaneda, Cerda, and Preciado  
Noes: Director Calderon-Scott  
Absent: Director Thomas  
Abstain: None

**5. NEW BUSINESS**

Consideration to Accept Fiscal Year 2017-18 Audit Report

**Director Cerda made a motion, seconded by Director Preciado, that the Board accept the Fiscal Year 2017-18 Audit Report. The motion carried unanimously, with Director Thomas absent.**

**6. AUGUST AND SEPTEMBER 2018 FINANCIAL REPORTS**

The reports were provided for information only.

**7. QUARTERLY REPORT OF DIRECTORS' EXPENSES – FIRST QUARTER  
FY 2018-2019**

The reports were provided for information only.

**8. REPORTS BY DIRECTORS ON EVENTS ATTENDED**

There were none.

**9. REPORT OF MANAGEMENT**

There was none.

**10. REPORT OF LEGAL COUNSEL**

There was none.

**11. DIRECTORS' COMMENTS**

There were none.

**12. CLOSED SESSION**

There was none.

**13. ADJOURNMENT**

With no further business before the Board, President Preciado adjourned the meeting at 5:47 p.m.

\_\_\_\_\_  
Jose Preciado, President

Attest:

\_\_\_\_\_  
Janet Gonzalez, Board Secretary

# South Bay Irrigation District

## Warrants

October 2018

Warrant Number	Date	Amount	Payable	Description
11656	10/31/2018	93.75	Association of California Water Agencies	2018 Agency Dues
11657	10/31/2018	19.17	AT&T Calnet 3	Telephone Charges for October 2018
11658	10/31/2018	177.00	California Special Districts Association	2019 CSDA Membership
11659	10/31/2018	703,951.42	Sweetwater Authority	Administrative Services for October 2018 and fund transfer to Sweetwater Authority

704,241.34



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# South Bay Irrigation District

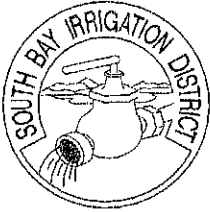
## Warrants

November 2018

Warrant Number	Date	Amount	Payable	Description
11660	11/30/2018	19.02	AT&T Calnet 3	Telephone Charges for November 2018
11661	11/30/2018	976.66	Best Best & Krieger	Legal Fees for November 2018
11662	11/30/2018	95.35	Steven Castaneda	Director's fee for SBID board meeting and mileage reimbursement
11663	11/30/2018	340.00	Sweetwater Authority	Administrative Services for November 2018
11664	11/30/2018	92.35	Jose F. Cerda	Director's fee for SBID board meeting
11665	11/30/2018	92.35	Jose Preciado	Director's fee for SBID board meeting
11666	11/30/2018	95.24	Josephine L. Calderon-Scott	Director's fee for SBID board meeting and mileage reimbursement

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# MEMORANDUM

**Date:** January 4, 2019  
**To:** South Bay Irrigation District Board of Directors  
**From:** Ligia Perez, Board Secretary  
**Subject:** Election of new officers for the year 2019

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The South Bay Irrigation District officers for the year 2018 were as follows:

President	Jose Preciado
Vice President	José Cerda
Treasurer	Rich Stevenson
Deputy Treasurer	Josie Calderon-Scott
Controller	Kristina White
Secretary	Janet Gonzalez

The Board is scheduled to elect new officers for the year 2019 at its January 9, 2019 meeting. A resolution memorializing the appointment of new officers will also need to be adopted.

Attached is a history of past officer appointments for the District.

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## SOUTH BAY IRRIGATION DISTRICT BOARD OF DIRECTORS – OFFICERS

Jose Preciado	President	1/18 – 12/18
José Cerda	Vice President	1/18 – 12/18
Steve Castaneda	President	1/17 – 12/17
José Cerda	Vice President	1/17 – 12/17
Jose Preciado	President	1/16 – 12/16
José Cerda	Vice President	1/16 – 12/16
Teresa Thomas	President	1/15 – 12/15
Steve Castaneda	Vice President	1/15 – 12/15
Teresa Thomas	President	1/14 – 12/14
Ernesto Zamudio	Vice President	1/14 – 12/14
Maria Rubalcaba	President	1/13 – 12/13
W.D. Pocklington	Vice President	1/13 – 12/13
Jose Preciado	President	1/12 – 12/12
Maria Rubalcaba	Vice President	1/12 – 12/12
Margaret Welsh	President	1/11 – 12/11
María Rubalcaba	Vice President	1/11 – 12/11
Teresa Thomas	President	1/10 – 12/10
Margaret Welsh	Vice President	1/10 – 12/10
Teresa Thomas	President	1/09 – 12/09
Margaret Welsh	Vice President	1/09 – 12/09
James F. Doud	President	1/08 – 11/08
Teresa Thomas	Vice President	1/08 – 12/08
W.D. Pocklington	President	1/07 – 12/07
James F. Doud	Vice President	1/07 – 12/07
James Alkire	President	1/06 – 12/06
Mary Salas	Vice President	1/06 – 12/06
Margaret Welsh	President	1/05 – 12/05
James Alkire	Vice President	1/05 – 12/05
Margaret Welsh	President	1/04 – 12/04
Richard A. Reynolds	Vice President	1/04 – 12/04
W.D. Pocklington	President	1/03 – 12/03
Margaret Welsh	Vice President	1/03 – 12/03
James S. Wolniewicz	President	1/02 – 1/03
W.D. Pocklington	Vice President	1/02 – 1/03

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**RESOLUTION NO. 636**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF SOUTH BAY IRRIGATION DISTRICT  
APPOINTING OFFICERS FOR 2019**

**WHEREAS**, the South Bay Irrigation District Officers' terms expire on December 31, 2018; and

**WHEREAS**, the Board of Directors wishes to appoint new Officers for 2019;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of South Bay Irrigation District that the following persons are appointed as Officers of the South Bay Irrigation District for 2019:

President:

Vice President:

Treasurer:

Deputy Treasurer:

Controller:

Secretary:

The above-named officers shall serve until December 31, 2019, except that the appointees to the positions of Treasurer, Controller, and Secretary shall, if not members of the Board, serve until the appointee resigns, or until he or she is removed or replaced by the Board.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of South Bay Irrigation District held on the 9<sup>th</sup> day of January 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Jose Preciado, President

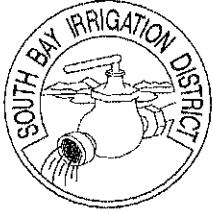
ATTEST:

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Ligia Perez, Board Secretary



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# MEMORANDUM

**Date:** January 4, 2019  
**To:** South Bay Irrigation District Board of Directors  
**From:** Rich Stevenson, Treasurer  
**Subject:** Consideration to Establish New Signatories on the District's Checking Account and Adopt Resolution 637

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The current signatories on the District's Bank of America checking account require updating due to changes in staff and Board Members. The retirement of Director Thomas and Board Secretary Gonzalez requires a change to bank signatories. Staff is recommending that the Board consider continuing to have Treasurer Stevenson remain as a signatory and designate Assistant General Manager Sabine and Board Secretary Perez as the additional signatories to the checking account. The Assistant General Manager, Treasurer, and Board Secretary acting as bank signatories would be similar to the process at Sweetwater Authority. The Board of Directors would continue approving the monthly warrant. Any new signatories to the bank account must present themselves with identification to a local Bank of America branch.

Staff recommends that the Governing Board approve designate new signatories on the District's checking account at Bank of America with Assistant General Manager Jennifer H. Sabine, Treasurer Rich Stevenson, and Board Secretary Ligia Perez as the new signatories; and adopt Resolution No. 637.

Attachment: Resolution No. 637

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**RESOLUTION NO. 637**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF SOUTH BAY IRRIGATION DISTRICT  
RESCINDING RESOLUTION NO. 607 AND ESTABLISHING NEW SIGNATORIES ON  
THE DISTRICT'S PRESENT CHECKING ACCOUNT WITH THE BANK OF AMERICA**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of South Bay Irrigation District as follows:

Section 1. The District hereby designates new signatories on the District's present checking account with the Bank of America. The persons assigned as signatories are:

*Jennifer H. Sabine, Assistant General Manager*

*Rich Stevenson, Treasurer*

*Ligia Perez, Board Secretary*

Section 2. Resolution No. 607 is hereby rescinded.

Section 3. This Resolution shall take effect upon its adoption.

**PASSED AND ADOPTED** at a Regular meeting of the Board of Directors of the South Bay Irrigation District held on the 9<sup>th</sup> day of January 2019, by the following vote, to wit:

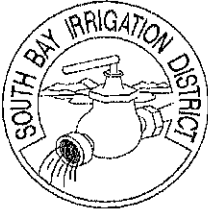
AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
*Jose Preciado, President*

ATTEST:

\_\_\_\_\_  
*Ligia Perez, Board Secretary*

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# MEMORANDUM

**Date:** January 4, 2019  
**To:** South Bay Irrigation District Board of Directors  
**From:** Management  
**Subject:** Consideration to Approve 2019 Board Calendar

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## **SUMMARY**

The 2019 Board Calendar identifies Regular Board meetings as identified by Policy 201. The Board Chairperson or majority of the Board of Directors can schedule a Special meeting in accordance with Government Code §54956.

## **FISCAL IMPACT**

There is no fiscal impact associated with this action.

## **POLICY/STRATEGIC PLAN OBJECTIVE**

Policy 201 Board Meetings establishes a set schedule for regular meetings as the second Wednesday of each calendar month, in accordance with Government Code §54954(a).

## **ALTERNATIVES**

1. Approve the proposed 2019 Board Calendar.
2. Direct staff to make revisions to the 2019 Board Calendar and bring it back to the Board for consideration.

## **RECOMMENDATION**

Management recommends that the Governing Board approve the 2019 Board Calendar.

Attached: Proposed 2019 Board Calendar

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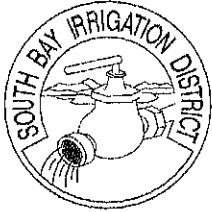
## Proposed Board Calendar - 2019

Month	Board		TOTAL
	Date	Time	
January	9	5 pm	1
February	13	5 pm	1
*March	13	Cancelled	0
April	10	5 pm	1
May	8	5 pm	1
June	12	5 pm	1
July	10	5 pm	1
August	14	5 pm	1
September	11	5 pm	1
October	9	5 pm	1
November	13	5 pm	1
December	11	5 pm	1

\* The March 13 Board meeting will be cancelled to make time for the 2019 Photo Contest Winners artist reception.



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# MEMORANDUM

**Date:** January 4, 2019  
**To:** South Bay Irrigation District Board of Directors  
**From:** Ligia Perez, Board Secretary  
**Subject:** San Diego LAFCO Special Districts Advisory Committee – Call for Nominations

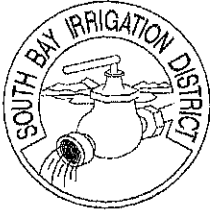
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The San Diego Local Agency Formation Commission (LAFCO) has one standing committee that provides technical advice to staff members. The Special Districts Advisory Committee is comprised of 16 members, each serving a four year term. The Committee meets quarterly.

Due to the recent elections, there are currently two vacancies on the LAFCO Special Districts Advisory Committee. One of the vacancies was the seat held by former Director Terry Thomas (representing South Bay Irrigation District). The Chair of the Committee, Kimberly Thorner (General Manager, Olivenhain Municipal Water District), will be appointing replacements to fill the two vacancies at the next Advisory Committee meeting which is scheduled for February.

Management will forward any Board nominations to Chair Thorner for her consideration.

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# MEMORANDUM

**Date:** January 4, 2019

**To:** South Bay Irrigation District Board of Directors

**From:** Ligia Perez, Board Secretary

**Subject:** San Diego Local Agency Formation Commission – Call for Nominations for One Regular District Member and One Alternate Member

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The San Diego Local Agency Formation Commission (LAFCO) is a regulatory agency established to provide assistance to local agencies in overseeing jurisdictional boundary changes. LAFCO is governed by an eight member Commission comprised of two (2) representatives from the County Board of Supervisors, two (2) city representatives, one (1) City of San Diego representative, two (2) special district representatives, and one (1) public member who is appointed by the other members of the Commission. There are five (5) alternates to the regular members – one for each category. Commissioners serve four-year terms. Currently, LAFCO is accepting nominations for two special district members – one regular and one alternate – to serve a term running from May 2019 through May 2023.

The goals of the Commission are to:

- Encourage orderly growth
- Promote logical and efficient public service for cities and special districts
- Streamline governmental structure
- Discourage premature conversion of prime agricultural and open space lands to urban uses

Regular LAFCO meetings are held at 9:00 AM on the first Monday of each month at the County Administration Center, 1600 Pacific Highway. Meetings last from one-half to four hours, depending on the complexity of the items on the agenda and length of public testimony. Evening meetings are held occasionally for controversial items (approximately 1-2 times per year). Both regular and alternate Commissioners receive a per diem for each LAFCO meeting attended.

Members are selected through an election process administered by LAFCO staff. Nominations must be submitted on the attached Nomination Form by Thursday, January 31, 2019. A candidates forum is tentatively schedule for the February 14 CSDA – San Diego Chapter meeting. All nominations will be reviewed by a nominating committee and ballots and voting instructions will be mailed in February.

Attachment: LAFCO Memo - Call for Nominations and Nomination Form

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## Chairwoman

Jo MacKenzie, Director  
Vista Irrigation District

December 6, 2018

## Vice Chairman

Ed Sprague, Director  
Olivenhain Municipal  
Water District

**TO:** Independent Special Districts

**FROM:** Tamaron Lockett, Executive Assistant

## Members

Catherine Blakespear, Mayor  
City of Encinitas

**SUBJECT: Nominations for Special District Elections to LAFCO |  
Deadline Extended to January 31, 2019**

Bill Horn, Supervisor  
County of San Diego

San Diego Local Agency Formation Commission is extending the deadline for special districts to submit nominations for the two district seats (regular and alternate) subject to election from January 7, 2019 to January 31, 2019. This extension is intended to provide additional time for special districts to discuss and consider making nominations while still ahead of the candidate form at the CSDA – San Diego Chapter meeting tentatively scheduled for February 14, 2019. Should you have any questions please contact Tamaron Lockett at 858-614-7755 or [tamaron.lockett@sdcounty.ca.gov](mailto:tamaron.lockett@sdcounty.ca.gov).

Dianne Jacob, Supervisor  
County of San Diego

Bill Wells, Mayor  
City of El Cajon

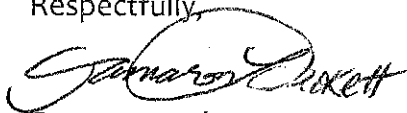
Andrew Vanderlaan  
Public Member

Lorie Zapf, Councilmember  
City of San Diego

Respectfully,

## Alternate Members

Lorie Bragg, Mayor Pro Tem  
City of Imperial Beach



Tamaron Lockett  
Executive Assistant

Chris Cate, Councilmember  
City of San Diego

Greg Cox, Supervisor  
County of San Diego

Judy Hanson, Director  
Leucadia Wastewater District

Harry Mathis  
Public Member

## Executive Officer

Keene Simonds

## Counsel

Michael G. Colantuono

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San Diego Local Agency Formation Commission

www.sdlafco.org

**Chair**

November 28, 2018

Jo MacKenzie, Director  
Vista Irrigation District

**Vice Chair**

Ed Sprague, Director  
Ollvenhahn Municipal Water

**Members**

Catherine Blakespear, Mayor  
City of Encinitas

Bill Horn, Supervisor  
County of San Diego

Dianne Jacob, Supervisor  
County of San Diego

Andrew Vanderlaan  
Public Member

Bill Wells, Mayor  
City of El Cajon

Lorie Zapf, Councilmember  
City of San Diego

**Alternate Members**

Lorie Bragg, Councilmember  
City of Imperial Beach

Chris Cate, Councilmember  
City of San Diego

Greg Cox, Supervisor  
County of San Diego

Judy Hanson, Director  
Leucadia Wastewater District

Harry Mathis  
Public Member

**Executive Officer**

Keene Simonds

**Counsel**

Michael G. Colantuono

**TO:** Independent Special Districts in San Diego County

**FROM:** Tamaron Lockett, Executive Assistant  
San Diego Local Agency Formation Commission

**SUBJECT: Call for Nominations | San Diego Local Agency Formation Commission**

This notice serves as a call to nominations pursuant to Government Code Section 56332(1) to solicit two special district members – (a) one regular and (b) one alternate – to serve on the San Diego Local Agency Formation Commission (LAFCO).

San Diego LAFCO Commissioners serve four-year terms. The term of the incumbents – regular district member (Ed Sprague)<sup>1</sup> and alternate district member (Judy Hanson)<sup>2</sup> – expires May 2019.

- The new term of the regular district member expires May 2023.
- The new term of the alternate district member expires May 2023.
- Candidates eligible for election must be members of the legislative body of an independent special district who reside within San Diego County, but may not be members of the legislative body of a city or county.

State law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is nomination form for the LAFCO regular and alternate special district member (**Attachment A**). Nominations and a limited **two-page** resume indicating the candidate’s District and LAFCO experience must be returned to San Diego LAFCO **no later than Monday, January 7, 2019**. Nominations and resumes can be emailed to [tamaron.lockett@sdcountry.ca.gov](mailto:tamaron.lockett@sdcountry.ca.gov), if necessary to meet the submission deadline, but the original form must be submitted.

<sup>1</sup> The term of the regular member position expires on May 6, 2019, but will be extended to 2023 if approved by a majority of special districts.

<sup>2</sup> The term of the alternate member position expires on May 6, 2019, but will be extended to 2023 if approved by a majority of special districts.



Please send nominations and resumes to:

*Tamaron Lockett, Executive Assistant  
San Diego Local Agency Formation Commission  
9335 Hazard Way, Suite 200  
San Diego, California 92123*

After nominations and resumes are received it is anticipated a candidates' forum will be held in conjunction with the California Special Districts Association Quarterly Dinner with confirmation being provided under separate/future cover. All nominations and resumes received will be reviewed by a nominating committee. The nominating committee's report and copies of all nomination forms and resumes submitted will be included with the ballots and voting instructions. These materials will be mailed on **Wednesday, February 20, 2019.**

Should you have any questions, please contact Executive Assistant Tamaron Lockett at (858) 614.7755.

Attachments:

- 1) Nomination form – LAFCO regular and alternate special district member

**ATTACHMENT A**

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION**

The \_\_\_\_\_ is pleased to nominate \_\_\_\_\_ as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

**Please check one box.  
Refer to the List of Incumbents.**

- Regular Special District Member** (Term expires 2023)
- Alternate Special District Member** (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Title)

**PLEASE ATTACH RESUME FOR NOMINEE**

- Limit two pages
- Must be submitted with Nomination Form

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**South Bay Irrigation District**  
 Fiscal Year 2018-19  
 Budget Summary as of October 31, 2018

	Current Month Actual	YTD Actual	YTD Budget	YTD % Over/Under	Total Annual Budget	Amount Remaining	% Remaining
Interest Revenue	104.00	4,451.06	4,940.00	-9.9%	14,820.00	10,368.94	70.0%
Fund Transfer	540.92	1,076.63	4,161.00	-74.1%	15,630.00	14,553.37	93.1%
<b>Revenues</b>	<b>644.92</b>	<b>5,527.69</b>	<b>9,101.00</b>	<b>-39.3%</b>	<b>30,450.00</b>	<b>24,922.31</b>	<b>81.9%</b>
Sweetwater Authority Staff	340.00	1,360.00	1,360.00	0.0%	4,080.00	2,720.00	66.7%
Office Supplies & Expenses	15.00	15.00	40.00	-62.5%	120.00	105.00	87.5%
Conferences & Meetings	0.00	18.22	80.00	-77.2%	240.00	221.78	92.4%
Membership Fees & Dues	270.75	273.04	5.00	5360.8%	170.00	(103.04)	-60.6%
Directors Fees	0.00	1,400.00	2,000.00	-30.0%	5,000.00	3,600.00	72.0%
Payroll Expense	0.00	107.10	140.00	-23.5%	420.00	312.90	74.5%
Legal Fees & Costs	0.00	2,278.24	2,400.00	-5.1%	7,200.00	4,921.76	68.4%
Audits & Accounting	0.00	0.00	3,000.00	100.0%	3,000.00	3,000.00	100.0%
Telephone	19.17	76.09	76.00	0.1%	220.00	143.91	65.4%
Elections & Public Info	0.00	0.00	0.00	100.0%	10,000.00	10,000.00	100.0%
<b>Operating Expenses</b>	<b>644.92</b>	<b>5,527.69</b>	<b>9,101.00</b>	<b>-39.3%</b>	<b>30,450.00</b>	<b>24,922.31</b>	<b>81.9%</b>

**South Bay Irrigation District**  
 Monthly Treasurer's Report  
 Accounting of Receipts, Disbursements and Fund Balances  
 October 31, 2018

	<u>General Fund</u>	<u>Investments</u>	<u>Totals</u>
<b>Beginning Cash Balance</b>	\$ 3,541.45	\$ 800,069.97	\$ 803,611.42
Investments	-	-	-
Receipts	744,000.00	(744,000.00)	-
Interest	-	4,347.06	4,347.06
<b>Total Receipts</b>	<u>\$ 744,000.00</u>	<u>\$ (739,652.94)</u>	<u>\$ 4,347.06</u>
Vendor Warrants	\$ 706,096.23	\$ -	\$ 706,096.23
Investments	\$ -	\$ -	\$ -
Bank Fees	15.00	-	15.00
<b>Total Disbursements</b>	<u>\$ 706,111.23</u>	<u>\$ -</u>	<u>\$ 706,111.23</u>
<b>Ending Cash Balance</b>	<u>\$ 41,430.22</u> <sup>(1)</sup>	<u>\$ 60,417.03</u> <sup>(2)</sup>	<u>\$ 101,847.25</u>
<b>Outstanding Items</b>			
Deposits	\$ -	\$ -	\$ -
Vendor Warrants	(291.41)	-	(291.41)
<b>Adjusted Fund Balances</b>	<u>\$ 41,138.81</u>	<u>\$ 60,417.03</u>	<u>\$ 101,555.84</u>

<sup>(1)</sup> Bank of America statement balance

<sup>(2)</sup> Managed pools, certificates of deposit, etc.

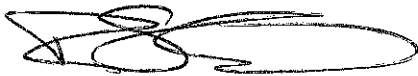
**South Bay Irrigation District**  
Investment Portfolio  
October 31, 2018

Issuer	Yield	Percent of Portfolio	Board Policy Limits	Total Portfolio	Book Value	Market Value
Bank of America Demand Deposit	0.000%	41%	5%	41,430.22	41,138.81	41,138.81
Local Agency Investment Fund	2.144%	59%	\$40 M	60,417.03	60,417.03	60,303.86
<b>Total Investment Portfolio</b>		100%		101,847.25	101,555.84	101,442.67

**Average Weighted Yield = 1.272%**

**Weighted Average Days to Maturity = 1**

All investments have been made in accordance with South Bay Irrigation District's Annual Statement of Investment Policy. This report provides documentation that South Bay Irrigation District has sufficient funds to meet the next 180 days cash obligations.

 11/15/18

**Rich Stevenson, Treasurer**

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**South Bay Irrigation District**  
 Fiscal Year 2018-19  
 Budget Summary as of November 30, 2018

	Current Month Actual	YTD Actual	YTD Budget	YTD % Over/Under	Total Annual Budget	Amount Remaining	% Remaining
Interest Revenue	104.00	4,555.06	6,175.00	-26.2%	14,820.00	10,264.94	69.3%
Fund Transfer	1,668.17	2,744.80	14,449.00	-81.0%	15,630.00	12,885.20	82.4%
<b>Revenues</b>	<b>1,772.17</b>	<b>7,299.86</b>	<b>20,624.00</b>	<b>-64.6%</b>	<b>30,450.00</b>	<b>23,150.14</b>	<b>76.0%</b>
Sweetwater Authority Staff	340.00	1,700.00	1,700.00	0.0%	4,080.00	2,380.00	58.3%
Office Supplies & Expenses	0.00	15.00	50.00	-70.0%	120.00	105.00	87.5%
Conferences & Meetings	5.89	24.11	100.00	-75.9%	240.00	215.89	90.0%
Membership Fees & Dues	0.00	273.04	5.00	5360.8%	170.00	(103.04)	-60.6%
Directors Fees	400.00	1,800.00	2,500.00	-28.0%	5,000.00	3,200.00	64.0%
Payroll Expense	30.60	137.70	175.00	-21.3%	420.00	282.30	67.2%
Legal Fees & Costs	976.66	3,254.90	3,000.00	8.5%	7,200.00	3,945.10	54.8%
Audits & Accounting	0.00	0.00	3,000.00	100.0%	3,000.00	3,000.00	100.0%
Telephone	19.02	95.11	94.00	1.2%	220.00	124.89	56.8%
Elections & Public Info	0.00	0.00	10,000.00	100.0%	10,000.00	10,000.00	100.0%
<b>Operating Expenses</b>	<b>1,772.17</b>	<b>7,299.86</b>	<b>20,624.00</b>	<b>-64.6%</b>	<b>30,450.00</b>	<b>23,150.14</b>	<b>76.0%</b>



**South Bay Irrigation District**  
 Monthly Treasurer's Report  
 Accounting of Receipts, Disbursements and Fund Balances  
 November 30, 2018

	<u>General Fund</u>	<u>Investments</u>	<u>Totals</u>
<b>Beginning Cash Balance</b>	\$ 41,430.22	\$ 60,417.03	\$ 101,847.25
Investments	-	-	-
Receipts	-	-	-
Interest	-	-	-
<b>Total Receipts</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Vendor Warrants	\$ 291.41	\$ -	\$ 291.41
Investments	\$ -	\$ -	\$ -
Bank Fees	-	-	-
<b>Total Disbursements</b>	<u>\$ 291.41</u>	<u>\$ -</u>	<u>\$ 291.41</u>
<b>Ending Cash Balance</b>	<u>\$ 41,138.81</u> <sup>(1)</sup>	<u>\$ 60,417.03</u> <sup>(2)</sup>	<u>\$ 101,555.84</u>
<b>Outstanding Items</b>			
Deposits	\$ -	\$ -	\$ -
Vendor Warrants	-	-	-
<b>Adjusted Fund Balances</b>	<u>\$ 41,138.81</u>	<u>\$ 60,417.03</u>	<u>\$ 101,555.84</u>

<sup>(1)</sup> Bank of America statement balance

<sup>(2)</sup> Managed pools, certificates of deposit, etc.

**South Bay Irrigation District**  
Investment Portfolio  
November 30, 2018

<b>Issuer</b>	<b>Yield</b>	<b>Percent of Portfolio</b>	<b>Board Policy Limits</b>	<b>Total Portfolio</b>	<b>Book Value</b>	<b>Market Value</b>
<b>Bank of America Demand Deposit</b>	0.000%	41%	5%	41,138.81	41,138.81	41,138.81
<b>Local Agency Investment Fund</b>	2.208%	59%	\$40 M	60,417.03	60,417.03	60,303.86
<b>Total Investment Portfolio</b>		100%		101,555.84	101,555.84	101,442.67

**Average Weighted Yield = 1.314%**

**Weighted Average Days to Maturity = 1**

All investments have been made in accordance with South Bay Irrigation District's Annual Statement of Investment Policy. This report provides documentation that South Bay Irrigation District has sufficient funds to meet the next 180 days cash obligations.



**Rich Stevenson, Treasurer**