Regular Board Meeting - April 8, 2020

1. Agenda Packet
   Documents:

   200408 AGENDA PACKET - POSTED 200403 - REvised PAGE NUMBERING.PDF

2. Related Agenda Item
   Documents:

   AGENDA ITEM NO. 6 - REVISED - POSTED 200406.PDF
Notice: Pursuant to Governor Newsom’s Executive Orders N-29-20 and 33-20, meetings of the Board of Directors will be held by teleconference. There will be no physical location from which members of the public may participate. Instead, the public may listen to meeting proceedings and provide public comment and comments on agenda items by following these instructions:

To hear audio of the meeting by telephone by calling (669) 900-6833 and when prompted enter meeting identification number 702 403 0050. If you are unable to access the meeting using this call-in information, please contact (619) 409-6703 for assistance.

To provide public comment on non-agenda items or to provide public comment on any item of the agenda:

- Go to www.sweetwater.org; click on the “HOW DO I...” at the top of the page; and then click on the “Public Comment” link in the Contact section.
  OR

- Physically deposit your public comment in the Authority’s payment drop box located in the public parking lot at the Authority's Administrative Office at 505 Garrett Avenue, Chula Vista.
  OR

- Mail your comments to 505 Garrett Avenue, Chula Vista, CA 91910 [Attention: Public Comment].

All public comment submissions must be received 1 hour in advance of the meeting and will be read aloud to the Board during the appropriate portion of the meeting with a reading limit of 3 minutes for each comment. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (619) 409-6703 at least forty-eight (48) hours before the meeting, if possible. The above public comment procedures supersede any Authority standard public comment policies and procedures to the contrary.
• Call Meeting to Order and Roll Call
• Pledge of Allegiance to the Flag
• Opportunity for Public Comment
  Opportunity for members of the public to address the Board (Government Code Section 54954.6)
• Chair’s Presentation
  A. COVID-19 Update
  B. Consideration to Adopt Resolution 20-09 – Designation of Applicant’s Agent Resolution for Non-State Agencies

**ACTION CALENDAR AGENDA**

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined, including items listed for information.

1. Items to be Added, Withdrawn, or Reordered on the Agenda

2. Approval of Minutes - Regular Board Meeting of March 25, 2020

**Consent Calendar Items**

Items to be acted upon without discussion, unless a request is made by a member of the Board, the Staff, or the Public to discuss a particular item, including items listed for information. All consent calendar items are approved by a single motion.

3. Approval of San Diego Gas & Electric Demands and Warrants

4. Approval of Demands and Warrants (excludes the San Diego Gas & Electric Demands and Warrants)

5. Request for Remote Service – Orange Street Partners, A.P.N. 561-160-16-00, 1628 Orange Street, National City (Operations Committee Meeting of 4/1/20)
   **Recommendation:** Approve the request for remote service, with the owner paying all costs associated with the installation of the new water services pursuant to the Rates and Rules.

6. Consideration to Adopt Addendum No. 1 to the Mitigated Negative Declaration for the Sweetwater Reservoir Wetlands Habitat Recovery Project (Operations Committee Meeting of 4/1/20)
   **Recommendation:** Adopt Resolution 20-08, adopting Addendum No. 1 to the Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project.

7. Consideration to Study Providing Special Rates to Senior Citizens (Finance and Personnel Committee Meeting of 4/1/20)
   **Recommendation:** Take no action and direct staff to provide the staff report.
Action and Discussion Items

8. Consideration to Procure Time and Materials Paving and Concrete Contracting Services
   (Operations Committee Meeting of 4/1/20)
   **Recommendation:** Waive the application of the Authority’s Procurement Policy regarding
   competitive bidding for Construction Projects in excess of $75,000 for the procurement of
   T&M Paving Services; use the procurement documents being developed for the General
   Construction Contractor(s) with input and guidance from legal counsel as the basis for
   the procurement of T&M Paving Services; direct staff to bring proposals to the Operations
   Committee for consideration and recommendation to the Governing Board; and direct
   staff to perform a search of paving and concrete contracting companies within the
   service area and mail the Request for Proposals to them.

9. Approval of Directors’ Attendance at Meetings and Future Agenda Items
   A. Per diem approval for Chair Castaneda and Vice Chair Martinez to meet with the
      General Manager to prepare for the April 16, 2020 Special Board Meeting – April 2
      and April 7, 2020
   B. Association of California Water Agencies (ACWA) 2020 Spring Conference,
      Monterey, CA – July 28-31, 2020 *(Notes: Registration deadline is April 17)*

REPORTS AND INFORMATIONAL ITEMS
The following Agenda items are placed on the Agenda to allow the persons designated to provide information to the
Board and the Public. There is no action called for in these items. The Board may engage in discussion on any
report upon which specific subject matter is identified on the Agenda, but may not take any action other than to
place the matter on a future Agenda.

10. Committee Minutes

11. Report of Legal Counsel

12. Report of Management
   • Recent/Upcoming Community Events (No Enclosures):
     - Day of Play at Olivewood Gardens – July 11, 2020
     - Presentation to the Chula Vista Chamber of Commerce Utilities Subcommittee –
       July 29, 2020

13. Reports by Directors on Events Attended
   Reports and discussion relating to events attended by the Directors.

14. Directors’ Comments
   Directors’ comments are comments by Directors concerning Authority business that may be of interest to
   the Board. Directors’ comments are placed on the Agenda to enable individual Board members to convey
   information to the Board and the Public. There is no discussion or action taken on comments made by
   Board members.
CLOSSED SESSION
At any time during the regular session, the Governing Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Government Code Section 54954.5.

A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6
   Agency Negotiators: Frances Rogers, Special Labor Counsel
   Tish Berge, General Manager
   Jennifer Sabine, Assistant General Manager

   Employee Organizations: Sweetwater Authority Employees’ Committee
   Sweetwater Authority Middle Management Group
   Sweetwater Authority Confidential Group

B. Conference with Real Property Negotiators pursuant to Government Code Section 54956.8: One Case
   Property: Assessor Parcel Number: 521-030-06-00
   Agency Negotiators: Tish Berge, General Manager
   Jennifer Sabine, Assistant General Manager
   Ron Mosher, Director of Engineering
   Paula de Sousa, Legal Counsel

   Negotiating Party: Emil S. Thiefe

   Under Negotiation: Price and Terms

C. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 (d)(1):

15. Adjournment

This agenda was posted at least seventy-two (72) hours before the meeting in a location freely accessible to the Public on the exterior bulletin board at the main entrance to the Authority’s office and it is also posted on the Authority’s website at www.sweetwater.org. No action may be taken on any item not appearing on the posted agenda, except as provided by California Government Code Section 54954.2. Any writings or documents provided to a majority of the members of the Sweetwater Authority Governing Board regarding any item on this agenda will be made available for public inspection at the Authority Administration Office, located at 505 Garrett Avenue, Chula Vista, CA 91910, during normal business hours. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (619) 409-6703 at least forty-eight (48) hours before the meeting, if possible.
To e-subscribe to receive meeting agendas and other pertinent information, please visit www.sweetwater.org.

**PUBLIC COMMENT PROCEDURES**

Members of the general public may address the Board regarding items **not** appearing on the posted agenda, which are within the subject matter jurisdiction of the Governing Board. Speakers are asked to state name, address, and topic, and to observe a time limit of three (3) minutes each. Public comment on a single topic is limited to twenty (20) minutes. Anyone desiring to address the Governing Board regarding an item **listed on the agenda** is asked to fill out a speaker’s slip and present it to the Board Chair or the Secretary. Request to Speak forms are available at the Speaker’s podium and at www.sweetwater.org/speakerform.
COVID-19 UPDATE
Covers period through April 3, 2020

Tish Berge, General Manager
## Actions Taken to Date

<table>
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<tr>
<th>Date</th>
<th>Action</th>
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| **Monday, March 2**| • GM emailed employees and Board about Coronavirus  
                      • Ordered additional sanitizing products for employees and posters for Authority facilities with cleaning and disinfection recommendations for preventing spread of COVID-19 |
| **Thursday, March 12** | • GM provides update to Board on Authority’s Emergency Response and Recovery Plan and summary of Board’s role in an emergency; provides Board version of ERRP  
                      • Governor Newsom issues EON-25-20 suspending certain provisions of the Brown Act and allowing legislative bodies to hole meetings via teleconference |
| **Friday, March 13** | • GM call with Chair: Authority response to COVID-19  
                      • Closed lobby  
                      • Restored water service to all customers and temporarily stopped assessing late fees or turning off water for nonpayment  
                      • Closed fishing programs at Loveland Sweetwater Reservoirs  
                      • GM sent COVID-19 Update to Board and employees |
## Actions Taken to Date Cont’d

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| Monday, March 16 | • Federal government advises Americans not to gather in groups of 10 or more; “Stay at home”  
• GM sent COVID Update to employees  
• Contacted all chemical vendors to verify the availability and reliability of supply. - no issues with any vendors  
• Started weekly contact with chemical vendors |
| Tuesday, March 17| • GM participated in call with GM’s from water agencies throughout San Diego to discuss emergency responses  
• GM sent COVID-19 Update to Board and employees |
| Wednesday, March 18 | • Committee meetings held via teleconference and practicing social distancing  
• Received agreement for support from retired water treatment plant operators  
• CAC meetings postponed  
• GM call with Chair: Board agenda, cancel Otay/SWA ad hoc meeting, whether to call a special meeting |
## Actions Taken to Date Cont’d

<table>
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<tr>
<th>Date</th>
<th>Action</th>
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</table>
| Thursday, March 19   | • Staffing plans to provide for social distancing implemented: telecommuting, rotating/modified schedules  
                       • GM emailed draft resolution declaring emergency to Chair  
                       • Authority joins and begins participation in County’s Web-Emergency Operations Center; Authority begins submitted daily status reports to SDCWA  
                       • Families First Coronavirus Response Act signed by President extending provisions of Family Medical Leave Act and mandating additional paid sick leave for those with COVID-19  
                       • Governor Newsom issues EO-N-55-20 which imposes a statement shutdown of non-essential business and government |
| Friday, March 20     | • Activated employee hotline  
                       • Approved for employees to take home vehicles to provide for social distancing in performing duties  
                       • GM sent COVID-19 Update to Board and employees |
## Actions Taken to Date Cont’d

<table>
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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Monday, March 23</td>
<td>• Created Authority COVID-19 Updates webpage outlining:</td>
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<tr>
<td></td>
<td>• Water service will continue for all customers</td>
</tr>
<tr>
<td></td>
<td>• Water quality and service unaffected by coronavirus</td>
</tr>
<tr>
<td></td>
<td>• Lobby closed until further notice</td>
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<tr>
<td></td>
<td>• Ensuring public access to Board and Committee meetings</td>
</tr>
<tr>
<td></td>
<td>• Loveland and Sweetwater Reservoir fishing Program</td>
</tr>
<tr>
<td></td>
<td>Closed until further notice</td>
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<td></td>
<td>• Scheduled construction projects postponed until further notice</td>
</tr>
<tr>
<td></td>
<td>• Developed plan if employee test positive/presumptive positive</td>
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<tr>
<td></td>
<td>• Governor Newsom issues EO ordering that emergency updates</td>
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<td></td>
<td>to local government Boards do not violate the Brown Act</td>
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<tr>
<td>Tuesday, March 24</td>
<td>• GM sent COVID-19 Update to Board</td>
</tr>
<tr>
<td></td>
<td>• Daily contact list for employees live</td>
</tr>
<tr>
<td></td>
<td>• Received notice from sodium chlorite supplier that all chemical</td>
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<td></td>
<td>plants are operational with sufficient inventory. Discussed</td>
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<td>contingency plans if future shortage of delivery drivers.</td>
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## Actions Taken to Date Cont’d

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<tbody>
<tr>
<td>Wednesday, March 25</td>
<td>• Provided information on projects for Proposed California Economic Stimulus Legislation - Call for Shovel-Ready Infrastructure Projects</td>
</tr>
<tr>
<td>Thursday, March 26</td>
<td>• Developed language for automated call to customers about safety of water</td>
</tr>
<tr>
<td></td>
<td>• GM sent COVID-19 Update to Board and employees</td>
</tr>
<tr>
<td>Friday, March 27</td>
<td>• Automated bilingual call launched to customers</td>
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<td></td>
<td>• Increased customer service staffing levels to handle increased call volume</td>
</tr>
<tr>
<td></td>
<td>• Created and finalized bilingual postcard</td>
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<td></td>
<td>• Developed speaking points for use by Board and employees</td>
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<td></td>
<td>• GM sent email to Board about developer projects during the COVID-19 crisis</td>
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<td>• GM sent COVID-19 Update to Board and employees</td>
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### Actions Taken to Date Cont’d

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<tr>
<td>Monday, March 30</td>
<td>• Bilingual postcard production and mailing starts</td>
</tr>
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<td>• Management Team reviewed telecommuting policy and recruitments</td>
</tr>
<tr>
<td>Tuesday, March 31</td>
<td>• Approved extending Fix a Leak to provide services to our customers during this emergency</td>
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<td>• GM sent COVID-19 Update to Board</td>
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<td>• GM scheduled meeting with other Southeast GMs to discuss response and mutual aid</td>
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<td>Wednesday, April 1</td>
<td>• GM call with Chair: special meeting, outreach, scheduling call with Chair/Vice Chair</td>
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<td>• Provided Chair with script for video</td>
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<td>• Approved press release</td>
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<td>• GM sent COVID-19 Update to Employees</td>
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## Actions Taken to Date Cont’d

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<tbody>
<tr>
<td>Thursday, April 2</td>
<td>• Coordinated interviews with Televisa and Univision</td>
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<td>• GM call with Chair and Vice Chair to discuss special meeting</td>
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<td>• GM sent executive order on lockoffs to Board</td>
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<td></td>
<td>• GM sent information on Televisa interview to Board and employees</td>
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<tr>
<td></td>
<td>• Ordered face masks for employees</td>
</tr>
<tr>
<td>Friday, April 3</td>
<td>• GM sent COVID-19 Update to Board and Employees</td>
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</table>
Water Treatment Chemicals

• On March 16, contacted all chemical vendors to verify the availability and reliability of supply - no issues with any vendors
• After March 16
  - Been in contact with each chemical supplier a minimum of once/week
  - Received notice from sodium chlorite supplier that all chemical plants are up and running and with sufficient inventory. Discussed contingency plans if there is a future shortage of delivery drivers.
Water Treatment Chemicals Cont’d

• We are proactively ordering chemicals
  - As soon as a tank has volume to accept a delivery, chemical is ordered
  - Delivery is placed prior to having the available volume
  - Using SCADA, we predict the future tank volume based on chemical consumption and production data
• Typical wet chemical deliveries are 4,000 gallons (some chemicals are less due to storage capacity)
• Typical chlorine cylinder deliveries are 8 tons at a time
Board Meetings

• Special Meeting – April 16, 4:00 pm
  - GM working closely with the Chair and Vice Chair to develop agenda for meeting
• Board members are encouraged to download Zoom
  - Allows meeting chairs and others to see who is participating in meeting, who is speaking, and more
• Paper Board packages will be mailed upon request for Monday delivery
  - Protects worker safety by following CDC Mitigation Strategies for Communities with Local COVID-19 Transmission
Resolution for Consideration

• Potential for possible emergency funding may be available to public agencies to deal with COVID-19
• In order to get access to the funding, if the Authority has costs that are recoverable through the various funding sources, the Authority needs to have a resolution designating an agent pursuant to CALOES Form 130
• Resolution would allow the Authority to apply for emergency funds in the event costs are recoverable
• Previous Board Action
  - June 8, 2016, Governing Board passed Resolution 16-07, Designation of Applicant’s Agent Resolution for Non-state Agencies
RESOLUTION 20-09

Designation of Applicant’s Agent

Resolution for Non-state Agencies
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DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Governing Board ______ OF THE Sweetwater Authority ______

THAT Director of Finance ______, OR

N/A, OR

N/A, OR

is hereby authorized to execute for and on behalf of the Sweetwater Authority ______, a public entity established under the laws of the State of California, this application and to file it with the California Governor’s Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Sweetwater Authority ______, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor’s Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☐ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) ______________________

Passed and approved this 8th day of April, 2020

Steve Castaneda, Sweetwater Authority Board Chair

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(NAME AND TITLE OF GOVERNING BODY REPRESENTATIVE)

CERTIFICATION

I, ________________________, duly appointed and ________________________ of ________________________, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Governing Body ______ of the Sweetwater Authority ______ on the _______ day of _________, 20__.  

_________________________ (Signature) ________________________ (Title)
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The Governing Board of Sweetwater Authority held a Regular meeting on Wednesday, March 25, 2020. Pursuant to Governor Newsom’s Executive Orders N-29-20 and 33-20, this meeting was held via teleconference. Chair Castaneda called the meeting to order at 6:07 p.m.

(*Note: After calling the meeting to order, Chair Castaneda established for the record that all Directors were able to hear the proceedings, that all members of the Board were able to hear the Directors participating by teleconference clearly, and that all votes would be taken by a roll call vote pursuant to the provisions of the Brown Act. Chair Castaneda further established for the record the process by which public comments would be received by the Board, which process was also described in the Agenda for the meeting.)

- **Roll Call**
  - Directors Present: Josie Calderon-Scott, Jerry Cano, Steve Castaneda, José F. Cerda, Hector Martinez, Jose Preciado, and Alejandra Sotelo-Solis
  - Directors Absent: None
  - Management, Staff, and Others Present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Legal Counsel Paula de Sousa, and Acting Board Secretary Michael Garcia. Staff members: Director of Engineering Ron Mosher and Director of Finance Rich Stevenson. Others present: Mike Sampsel.

- **Pledge of Allegiance to the Flag**

- **Consideration to Adopt Resolution 20-07 – Declaring an Emergency Due to the COVID-19 Pandemic**
  
  The Board provided an opportunity for the General Manager to provide a partial report from agenda item 13, Management Report in regards to a potential water transfer from Loveland Reservoir to Sweetwater Reservoir as it related to management of Authority resources during the COVID-19 emergency. The remainder of the Management Report was presented later in the meeting.

  **Director Cerda made a motion, seconded by Director Preciado,** that the Governing Board adopt Resolution No. 20-07.

  **Upon a substitute motion made by Director Cano, seconded by Director Calderon-Scott,** the Governing Board adopted the following resolution until April 30, 2020, and directed this resolution be brought back to the Governing Board for review at its last meeting in April:
RESOLUTION NO. 20-07

A RESOLUTION OF THE GOVERNING BOARD OF SWEETWATER AUTHORITY DECLARING AN EMERGENCY DUE TO THE COVID-19 HEALTH PANDEMIC

was passed and adopted by the following vote to wit:

Ayes: Directors Calderon-Scott, Cano, Castaneda, and Martinez
Noes: Directors Cerda, Preciado, and Sotelo-Solis
Absent: None
Abstain: None

• Opportunity for Public Comment (Government Code Section 54954.3)
  Mike Sampsel submitted written comments on recent rainfall and the Five-year Financial Plan Assumptions, which written comments were read aloud to the Directors and members of the public participating in the meeting via teleconference, pursuant to the Authority established process for public comment.

• Chair's Presentation
  Comments from the Public Regarding Agency Staff

ACTION CALENDAR AGENDA

1. Items to be Added, Withdrawn, or Reordered on the Agenda
   There were none.

2. Approval of Minutes – Regular Board Meeting of March 11, 2020
   Director Calderon-Scott made a motion, seconded by Director Castaneda, that the Governing Board approve the minutes of the March 11, 2020 Regular meeting. The motion carried unanimously, with Director Castaneda recused.

Consent Calendar Items

Chair Castaneda recused himself from consideration of Agenda Item 3 (Approval of San Diego Gas & Electric Demands and Warrants – Check numbers 153085 and 153114 due to his contract with Sempra Energy, parent company of SDG&E, which Chair Castaneda disclosed on the record.)

Director Calderon-Scott pulled item 4 for discussion.

Director Preciado made a motion, seconded by Director Cano, that the Governing Board approve consent calendar item 3. The motion carried unanimously, with Director Castaneda recused.

3. Approval of San Diego Gas & Electric Demands and Warrants – Check number 153085 and 153114
Items Pulled from Consent Calendar

4. Approval of Demands and Warrants (excludes San Diego Gas & Electric Demands and Warrants) – Check numbers 153054 through 153124 and electronic fund transfers 33066 through 33346.

   Director Calderon-Scott made a motion, seconded by Director Cano, that the Governing Board approve the Demands and Warrants (excluding the San Diego Gas & Electric Demands and Warrants). The motion carried unanimously.

Action and Discussion Items

5. Review of FY 2020-21 Five-year Financial Plan Assumptions (Finance and Personnel Committee Meeting of 3/18/20)

   No action was required by the Governing Board.

6. Old Business

   Review of Board Policies and Procedures (Policies 507 and 605)

   Director Calderon-Scott made a motion, seconded by Director Cano, that the Governing Board approve Policies and Procedures 507 and 605 as presented. The motion carried unanimously.

7. Approval of Directors’ Attendance at Meetings and Future Agenda Items

   There were none.

REPORTS AND INFORMATIONAL ITEMS

8. Financial Reports

   - Monthly Financials – February 2020


   - Upcoming Community Events (Information Item) (No Enclosure)
     - Sweetwater Authority High School Photography Competition Reception at Bonita Museum – April 10, 2020, 5:30-7:30 p.m.
     - Day of Play at Olivewood Gardens – July 11, 2020
     - Presentation to the Chula Vista Chamber of Commerce Utilities Subcommittee – July 29, 2020

   General Manager Berge reported on:

     - a meeting with Chair Castaneda, the Port of San Diego, and the City of Chula Vista to discuss improving future coordination on development projects;
     - an upcoming meeting with representatives from SARPA;
     - a request by the Feasibility Study consultant for a one-month extension on the first deliverable, initial results will be presented at the May 13, 2020 Board meeting; and
- provided a review of agendas for the next Operations and Finance and Personnel Committees.

10. Report of Representatives to the San Diego County Water Authority

Director Preciado reported on a meeting of the initial studies of the regional conveyance project; the SDCWA has adjusted their operations due to the coronavirus pandemic; potential funding and improvements to Pipeline 5; and a status update on the litigation with the Metropolitan Water District.

11. Reports by Directors on Events Attended – There were none.

12. Directors’ Comments

Director Sotelo-Solis commented on the meeting adjustments and the “new normal” due to the pandemic; and appreciated staff’s efforts.

Director Preciado commended staff on their efforts during this pandemic, including their communications; and, commended the Chair on the meeting’s agenda items that focused on the emergency at hand.

Director Martinez thanked staff for being out in the field and keeping the water system going.

Director Cerda thanked the Chair for the meeting’s agenda items; thanked staff for their efforts to mitigate the effects of the pandemic; and commended Mayor Sotelo-Solis on her social media efforts to keep the community informed.

Director Cano thanked front-line staff for their efforts during the pandemic; the potential for a stipend for front-line employees; emphasized the importance of safety; and encouraged visiting local restaurants when the pandemic is over.

Director Castaneda appreciated everyone’s meeting accommodation during the pandemic; and commented on the importance of keeping public access to the board meetings during this time.

Director Calderon-Scott thanked front-line employees; management to consider a way to offer a special thanks to front-line employees, and encouraged the use of local businesses during the pandemic.

Director Sotelo-Solis clarified her earlier vote on Resolution 20-07.

CLOSED SESSION

At 8:19 p.m., the Board convened to meet in closed session with legal counsel for:

A. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation pursuant to Government Code Section 54956.9 (d)(2): One Case
B. Threat to Public Services or Facilities pursuant to Government Code Section 54957: (Item Requested by Director Martinez)

Consultation with: Paula de Sousa, Legal Counsel

There was no need for closed session on item:

C. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 (d)(1):


There were no minutes taken, and the session was not audio-recorded. At 10:15 p.m., Chair Castaneda declared the meeting to be in open session. No reportable action was taken by the Governing Board.

13. Adjournment

With no further business before the Board, Chair Castaneda adjourned the meeting at 10:17 p.m.

_________________________
Steve Castaneda, Chair

Attest:

_________________________
Michael Garcia, Acting Board Secretary
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<th>Warrant Number</th>
<th>Amount</th>
<th>Payable</th>
<th>Description</th>
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<tbody>
<tr>
<td>153158</td>
<td>149,935.56</td>
<td>San Diego Gas &amp; Electric</td>
<td>Gas and electric service</td>
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<td></td>
<td><strong>$149,935.56</strong></td>
<td><strong>Warrant Disbursements</strong></td>
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32
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| 33565 | 14,551.00 | The Centre for Organization Effectiveness | Staff training |
| 33566 | 4,802.40 | Weck Laboratories, Inc. | Laboratory testing |
| 33567 | 54.51 | Luisa Ruiz | Reimbursement - expenses |
| 33568 | 160.00 | Peter C. Famolaro | Reimbursement - expenses |
| 33569 | 943.84 | Prudential Overall Supply | Uniform service |
| 33570 | 22,694.86 | CalPERS 457 Plan | Employees' contributions |
| 33571 | 80,549.41 | CalPERS Retirement Plan | Employees' and employer’s contributions |
| 33572 | 21,216.47 | EDD State of California | State income tax withheld |
| 33573 | 128,020.08 | Internal Revenue Service | Federal income tax and Social Security tax withheld |
| 33574 | 240.50 | WageWorks, Inc. | Employees' contribution |
| 33575 | 8,114.29 | Union Bank of California | Banking Fees |
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| 33578- | 303,393.04 | Payroll | Payroll |

**$3,184,861.20**  **Warrant Disbursements**
TO:       Governing Board (Operations Committee)
FROM:     Management
DATE:     March 27, 2020
SUBJECT:  Request for Remote Service – Orange Street Partners, A.P.N. 561-160-16-00, 1628 Orange Street, National City

SUMMARY
Orange Street Partners, LLC, the owners of a vacant parcel at 1628 Orange Street, in National City, have requested authorization through their agent to be served water remotely for a proposed 10-Unit Multi-family development that is to be constructed on the subject parcel. As illustrated on the attached sketch, the parcel is to be served by two remote water services and will be transferred from the O.D. Arnold Pressure Zone to the Gravity Zone where water service is more accessible.

The parcel does not front an Authority water main within public right-of-way or an Authority easement, creating a remote service condition. In accordance with the Authority’s Rates and Rules, a remote service subject to Governing Board approval will be required to serve the parcel from the nearest accessible water main on Orange Street. As further required for approval, a private utility easement to allow access and installation of the remote water services through the neighboring parcel has been recorded. In connection with providing remote service to the subject parcel, approximately 175 feet of existing 6-inch water main on Orange Street will require upgrade to 8-inches in order to meet the fire flow requirement established by the National City Fire Department.

PAST BOARD ACTIONS
The Board considers requests for remote services on a case-by-case basis.

FISCAL IMPACT
There will be no cost to the Authority associated with the remote service. The property Owner will pay for all costs associated with the installation of new water services as part of the development of the subject parcel.
POLICY
It is the Authority’s policy for the Board to consider approval of a remote service to serve an area where it is determined that a water main extension is not required.

Strategic Plan Goal 2: System and Water Supply Reliability: Achieve an uninterrupted, long-term water supply through investment, maintenance, and innovation.

- Objective SR 7: Review proposed development plans and install necessary infrastructure to ensure the facilities meet the required demand, achieve code compliance, avoid cross-connections, and have minimal-to-zero financial impacts to the Authority’s ratepayers.

ALTERNATIVES
1. Approve the Owner’s request to remotely serve the parcel at 1628 Orange Street, National City (A.P.N. 561-160-16-00).

2. Reject the remote service request.

RECOMMENDATION
Staff recommends the Governing Board approve the Owner’s request to remotely serve the parcel at 1628 Orange Street, National City (A.P.N 561-160-16-00). The Owner will pay all costs associated with the installation of the new water services as part of the development of the subject parcel.

ATTACHMENT
Sketch – Request for Remote Service - Orange Street Partners
Owner to upgrade portion of existing 6" AC water main to 8" PVC as required for fire protection

Proposed remote water services for domestic and fire protection

Parcel with access/utility easements

Existing Pressure Zone Boundary

Proposed Pressure Zone Boundary

Proposed water meters in right-of-way

Detail Area

Parcel with access/utility easements

Existing Pressure Zone Boundary

Proposed Pressure Zone Boundary

Request for Remote Service - Orange Street Partners

National City, A.P.N. 561-160-16-00

100 50 0 100 Feet
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TO: Governing Board (Operations Committee)

FROM: Management

DATE: March 27, 2020

SUBJECT: Consideration to Adopt Addendum No. 1 to the Mitigated Negative Declaration for the Sweetwater Reservoir Wetlands Habitat Recovery Project

SUMMARY

The Sweetwater Reservoir Wetlands Habitat Recovery Project (HRP) has been in development since 2009 as an adaptive management response to the Harris Fire that occurred in 2007. The HRP is inclusive within the Upper Sweetwater Reservoir Habitat Management Program (HMP), a program that has been in place since the mid-1990s to balance the operational needs of the reservoir and the occurrence of endangered species. The Authority is under a permit from the U.S. Fish and Wildlife Service (USFWS) and California Department of Fish and Wildlife (CDFW) to protect and maintain the habitat in this area for the least Bell’s vireo, a small North American songbird that is an endangered subspecies in Southern California, among other endangered species.

The HRP was initially conceived as a floodplain improvement project to correct identified topographical and hydrologic deficiencies that were preventing vegetative recovery. A Mitigated Negative Declaration (MND) for the project was adopted by the Board in March 2014 (Resolution 14-02). The Authority was then awarded $1.5 million in funding under the Integrated Regional Water Management (IRWM) Proposition 84 Round 4 grant program. Project planning had become challenged due to the significantly increasing costs of earthwork and channel structural improvements in addition to complex and overly arduous environmental permitting. Rather than withdraw from the IRWM grant program, staff proposed a modified project that largely met the original IRWM project goals, but with significantly reduced project costs, reduced environmental impacts, and consequently, a simpler environmental permitting process.

The Department of Water Resources, the granting agency, has approved the modified project which, provides ecological benefit through the planting and temporary irrigation of approximately 68 acres of wetlands at Sweetwater Reservoir, including riparian forest, for the least Bell’s vireo. Attachment 1 is a figure for the modified project. Plant installation would be followed by a three-year maintenance and monitoring period to ensure successful habitat establishment. Additionally, the modified project would expand the HMP Conservation Easement to 250 acres as intended under the original
project. The water storage benefit of the IRWM grant is the removal of the 230’ elevation imported water restriction, a level that was put in place under the 1994 HMP permit process and reduced imported water storage by 7,873 acre-feet. Through the HRP permitting process and updated HMP Plan, this restriction would be removed and the reservoir level managed more adaptively, thus allowing for improved storage volume when imported water is available.

An Addendum to the MND has been prepared to reflect the project modifications. The Initial Study for the Addendum found there are substantial changes in the proposed project that would require major revisions to the previous MND, and an Addendum is the appropriate document under the California Environmental Quality Act (CEQA). In fact, environmental impacts have been dramatically reduced in the modified HRP. The Mitigation Monitoring and Reporting Program has been updated accordingly in the Addendum.

**FISCAL IMPACT**

There is no fiscal impact associated with the adoption of Addendum No. 1 to the MND.

For background purposes, the IRWM Project budget for the Modified HRP is $2,067,816. Of this, $1.5 million has been awarded as a grant, and $567,816 (27 percent) are matching funds by the Authority.

**POLICY**

Strategic Plan Goal 7: Environmental Stewardship - Provide core services while maintaining a balanced approach to human and environmental needs.

- Objective ES5: Continue to implement the Sweetwater Reservoir Habitat Management Plan (HMP), applying adaptive management recommendations and improvements of the Conceptual Plan for the Wetlands Habitat Recovery Project (HRP) and pursue other strategies to aid in the long-term management of the area.

This Addendum to the MND was prepared in compliance with the California Environmental Quality Act (CEQA) and the Sweetwater Authority Local Guidelines for Implementing the CEQA.
ALTERNATIVES

1. Adopt Resolution 20-08, adopting Addendum No. 1 to the Mitigated Negative Declaration and a revised Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project

2. Do not adopt the Addendum to the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and direct staff to reevaluate the Modified HRP.

RECOMMENDATION

Staff recommends that the Governing Board adopt Resolution 20-08, adopting Addendum No. 1 to the Mitigated Negative Declaration and a Revised Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project.

ATTACHMENTS

1. Figure Map – Sweetwater Reservoir Wetlands Habitat Recovery Project
2. Resolution 20-08 – Adopting Addendum No. 1 to the Mitigated Negative Declaration (Sch #2013121098) and a Revised Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project
3. Addendum No. 1 to the Initial Study and Mitigated Negative Declaration for the Sweetwater Reservoir Wetlands Habitat Recovery Project
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WHEREAS, Sweetwater Authority (Authority) has been developing the Sweetwater Reservoir Wetlands Habitat Recovery Project (“Project”) with a goal of restoring and creating self-sustaining riparian habitat for the endangered least Bell’s vireo and associated species. The Project area is inclusive within the Sweetwater Reservoir Habitat Management Program (HMP), a state and federally permitted program that has been in place since the mid-1990’s to balance the operating needs of the reservoir and occurrence of endangered species habitat; and

WHEREAS, the Project, as originally described and adopted, involved mass grading efforts within the upper limits of the reservoir to reclaim floodplain and multi-channel function, replanting, irrigation, monitoring to ensure successful habitat establishment, removal of the current imported water restriction, and long-term management of the Project area in accordance with the HMP. The Project was originally intended to be funded partially by grants to minimize rate payer contributions; and

WHEREAS, on March 12, 2014, The Authority adopted the Mitigated Negative Declaration (“MND”) for the Project under the California Environmental Quality Act (“CEQA”), Public Resources Code section 21000 et. Seq., adopted the Mitigation Monitoring and Reporting Program (“MMRP”), and approved the Project; and

WHEREAS, Authority staff submitted comprehensive project permit applications to the regulatory agencies and initiated formal negotiations that resulted in a recommendation to modify the project to reduce temporal impacts to least Bell’s vireo and least Bell’s vireo habitat; and

WHEREAS, Authority staff recognized that the original Project, as conceived, had constructability and cost challenges. Authority staff has modified the Project, which is now funded under the Proposition 84 Round 4 Integrated Regional Water Management grant, and involves the active restoration of approximately 68.2 acres of formerly mowed lake bottom into wetlands and riparian forests, expands an existing 52.5-acre dedication of land within the HMP area to 250 acres of conserved land, updates the existing HMP Management Plan, and allows for normal Sweetwater Reservoir storage operations ensuring the ability to store additional imported water when regionally available; and
WHEREAS, The modified Project does not require the construction of a road crossing across the Sweetwater River or any major floodplain grading; and

WHEREAS, Authority staff evaluated the modified Project in light of the environmental analysis contained in the MND and prepared a Supplemental Environmental Review Checklist to assist the Authority in its consideration of whether any supplemental or subsequent environmental review is required. Staff concluded that none of the circumstances described in Public Resources Code section 21166 or State CEQA Guidelines section 15162 have occurred, and thus no supplemental or subsequent MND or environmental impact report is required; and

WHEREAS, Authority staff prepared Addendum No. 1 to the MND and revised the MMRP to address any changes or additions to the Project under CEQA Guidelines section 15164; and

WHEREAS, the Governing Board has reviewed Addendum No. 1 to the MND and the Supplemental Environmental Review Checklist, along with the information in the MND, prior to taking action on the modified Project. The Supplemental Environmental Review Checklist and the Addendum No. 1 to the MND reflect the independent judgment and analysis of the Authority; and

WHEREAS, on April 8, 2020, at a regularly scheduled meeting, the Governing Board considered Addendum No. 1 and revised MMRP, together with the MND, and accepted oral and written testimony of interested parties; and

WHEREAS, having reviewed and considered the information contained in Addendum No. 1 and the revised MMRP, together with the MND, all comments made at the regularly scheduled meeting, and all other information in the administrative record, the Governing Board has determined that all environmental effects of the modified Project were fully examined and mitigated by the MND; and

WHEREAS, Addendum No. 1 to the adopted MND was prepared pursuant to CEQA and the State CEQA Guidelines; and

WHEREAS, all other legal prerequisites to the adoption to this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF SWEETWATER AUTHORITY AS FOLLOWS:

1. The above recitals are true and correct, and incorporated herein by reference.
2. As the decision-making body for the Project, the Governing Board has reviewed and considered the information contained in the MND and MMRP for the original Project, Addendum No. 1 to the MND, revised MMRP, and administrative record for the Project, including all oral and written comments received during the comment period. The Governing Board finds that together, the MND and the Addendum No. 1 to the MND contain a complete and accurate reporting of the environmental impacts associated with the Project and modified Project. The Governing Board further finds that the Addendum No. 1 to the MND, revised MMRP, and the administrative record have been completed in compliance with CEQA, the State CEQA Guidelines, and the Authority’s Local CEQA Guidelines.

3. Based on the Addendum No. 1 to the MND and all related information presented to the Authority, the Authority finds that the preparation of a subsequent or supplemental MND is not required for the modified Project because the addendum is a minor modification to the MND and such a minor modification: (1) does not constitute a substantial change to the Project that will require major revisions of the MND due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; (2) does not constitute a substantial change with respect to the circumstances under which the Project is undertaken that will require major revisions of the MND due to the involvement of new significant environmental effects or a substantial increase in the severity of the previously identified significant effects; and (3) does not contain new information of substantial importance that was not known and could not have been known with the exercise of reasonable diligence at the time the MND was certified, that shows any of the following: (a) the Project will have one or more significant effects not discussed in the MND; (b) significant effects previously examined will be substantially more severe than shown in the MND; (c) mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the Project, but the lead agency declined to adopt such measures or alternatives; or (d) mitigation measures or alternatives considerably different from those analyzed in the MND would substantially reduce one or more significant effects on the environment, but the lead agency declined to adopt such mitigation measures or alternatives.

4. Based on Addendum No. 1, the administrative record, and having considered the MND and all written and oral evidence presented to the Governing Board, the Authority finds that all environmental impacts of the modified Project have been addressed within the adopted MND and the associated MMRP, as revised by Addendum No. 1 and the revised MMRP. The Authority finds that no new or additional mitigation measures or alternatives are required. The Authority further finds that there is substantial evidence in the administrative record supporting the conclusion that the modified Project would not result in any significant environmental impacts beyond those analyzed in the adopted MND.

5. The Governing Board approves and adopts Addendum No. 1 to the MND for the Sweetwater Reservoir Wetlands Habitat Recovery Project.
6. Pursuant to Public Resources Code section 21081.6, the Authority approves and adopts the revised Mitigation Monitoring and Reporting Program prepared for the modified Project and attached to this Resolution as Exhibit “A”.

7. The Governing Board approves the modified Project as described in Addendum No. 1 to the MND.

8. The Governing Board directs staff to file a Notice of Determination with the San Diego County Clerk within five (5) days of approval of Addendum No. 1 to the MND.

9. The documents and materials that constitute the record of proceedings on which these findings have been based are located at the Authority’s offices at 505 Garrett Avenue, Chula Vista, California 91910. The custodian for these records is the General Manager of the Authority.

10. The President of the Governing Board shall sign this resolution and the Secretary of the Governing Board shall attest and certify to the passage and adoption thereof.

11. This Resolution shall take effect upon adoption by the Authority’s Governing Board.

PASSED AND ADOPTED at a Regular Meeting of the Governing Board of Sweetwater Authority held on the 8th day of April 2020, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

______________________________
Steve Castaneda, Chair

ATTEST:

______________________________
Ligia Perez, Board Secretary
Attachment 3 is a 512-page document and can be found on our website.

A link has been provided:

Addendum No. 1 to the Initial Study and Mitigated Negative Declaration for the Sweetwater Reservoir Wetlands Habitat Recovery Project

(https://www.sweetwater.org/AgendaCenter/ViewFile/Agenda/_04012020-813?html=true)
TO: Governing Board (Finance and Personnel Committee)
FROM: Management
DATE: March 27, 2020
SUBJECT: Consideration to Study Providing Special Rates to Senior Citizens

SUMMARY
The Finance Committee discussed the Consideration to Study Providing Special Rates to Senior Citizens at its March 4, 2020 meeting and requested additional information from legal counsel for further discussion. Legal counsel subsequently provided the information to the committee. In summary:

- Due to limitations under the California Constitution and State law, the Authority is limited to only using unrestricted, non-water rate revenue to establish, fund, and operate a senior citizen special rate.

- Any special senior citizen rate program would need to establish a public good purpose to avoid “gift of public fund” issues, and demonstrate that the program is related to a legitimate interest of the Authority.

- Alternatively, State AB 401 provides a proposal and recommendation for implementation of a statewide customer assistance programs that could assist the Authority’s customers upon further legislation. It is not known at this time if and when the recommendations in AB 401 will be implemented.

PAST BOARD ACTION
January 8, 2020 The Governing Board discussed an agenda item requested by Director Martinez regarding the Consideration to Study Providing Special Rates to Senior Citizens and referred this item to the Finance and Personnel Committee.

FISCAL IMPACT
The Authority’s non-water rate revenue is currently allocated to offset existing water rates. Reallocation of existing non-water rate revenue would require either an increase in water rates for non-senior customers to cover amounts previously offset by unrestricted revenues or a reduction in the operating expenses.
POLICY
The Authority currently does not have any policies in place in regards to providing a special rate to senior citizens. However, the Authority is bound by state laws and regulations prohibiting the use of revenue derived from property-related fees (i.e., water fees) to subsidize water rates for any portion of customers.

CONCLUSION
This item is provided for informational purposes.
TO: Governing Board (Operations Committee)

FROM: Management

DATE: March 27, 2020

SUBJECT: Consideration to Procure Time and Materials Paving and Concrete Contracting Services

SUMMARY
The Authority executed its first on-call Time and Materials Paving and Concrete Contracting (T&M Paving) Services contract in November 1995. This was in response to the increasing need to respond in a timely manner to paving repairs for small and large patches. Since that time, City and County agencies have developed much higher expectations regarding response time for paving and concrete repairs. The number of projects and associated costs are variable from year to year, depending on the nature of the work required. Over the last five years, the annual number of projects has ranged from 138 to 238 paving repairs and 53 to 65 concrete repairs, with total annual costs ranging from $402,000 to $562,000.

The current T&M Paving Services contract was awarded to ABC Construction Co., Inc. (ABC) by the Governing Board at its April 22, 2015 Board meeting for a five-year term. At that time, the Authority was in the process of updating its insurance requirements and issued a Notice of Award letter to ABC on May 12, 2015, and the Authority’s General Manager signed the Contract on June 29, 2015. As such, the current T&M Paving Services contract will expire on June 29, 2020.

In addition to the need to procure T&M Paving Services, the Authority is in the midst of procuring On-call General Construction Contractor(s) for general construction support needs. The T&M Paving and General Construction services are very similar, and the procurement process should be essentially identical, except for the scope of the work. As indicated below in the summary of past Board actions, the Governing Board authorized the procurement process for the General Construction Contractor(s) to proceed, subject to review and revision by district legal counsel. With work challenges caused by the current COVID-19 crisis, progress on review and revision of the procurement documents by legal counsel has been understandably delayed.

To facilitate the timely issuance of the procurement documents for the T&M Paving Services and to mirror the process being implemented for the General Construction Contractor(s) selection, staff recommends the following:
1. waive the application of the Authority’s Procurement Policy regarding competitive bidding for Construction Projects in excess of $75,000;
2. use the procurement documents being developed for the General Construction Contractor(s) with input and guidance from legal counsel as the basis for the procurement of T&M Paving Services; and
3. direct staff to bring proposals to the Operations Committee for consideration and recommendation to the Governing Board.

PAST BOARD ACTIONS

March 11, 2020  Regarding Consideration to Issue a Request for Proposals for On-call General Construction Contractor(s): The Governing Board 1) waived the application of the Authority’s Procurement Policy regarding competitive bidding for Construction Projects in excess of $75,000; 2) approved the Request for Proposals for On-call General Construction Contractor(s), including a statement in the letter indicating the Authority encourages participation of local contractors, subject to review and revision by district legal counsel; and 3) directed staff to bring proposals to the Operations Committee for consideration and recommendation to the Governing Board.

April 22, 2015  The Board awarded a five-year contract to ABC Construction Co., Inc. for Time and Materials Paving and Concrete Contracting Services

FISCAL IMPACT

The fiscal impact cannot be determined, as this work is reactionary, and will be based on the number of emergencies and street improvement projects that occur during the year. Funding will be made available from Expense accounts, Capital Investment accounts, the Street Improvements Capital Fund, or the Capital Contingency Fund.

POLICY

The Authority’s Procurement Policy & Procedures allow for contracts to be executed for up to five (5) years.

Strategic Plan Goal 2: System and Water Supply Reliability (SR) – Achieve an uninterrupted, long-term water supply through investment, maintenance, innovation and developing local water resources.

• Objective SR6: Review plans submitted by Chula Vista, National City, and County of San Diego for street improvement projects to identify potential
conflicts, then develop the most cost-effective facility modifications to avoid known or potential conflicts.

- Objective SR7: Review proposed development plans and install necessary infrastructure to ensure the facilities meet the required demand, achieve code compliance, avoid cross-connections, and have minimal-to-zero financial impacts to the Authority’s ratepayers.

- Objective SR9: Cost-effectively maintain facilities and infrastructure to optimize their useful life and performance.

**ALTERNATIVES**

1. Waive the application of the Authority's Procurement Policy regarding competitive bidding for Construction Projects in excess of $75,000 for the procurement of T&M Paving Services; use the procurement documents being developed for the General Construction Contractor(s) with input and guidance from legal counsel as the basis for the procurement of T&M Paving Services; and direct staff to bring proposals to the Operations Committee for consideration and recommendation to the Governing Board.

2. Authorize an extension of the current T&M Paving Services contract with ABC Construction Co., Inc., San Diego, CA, to June 30, 2021, to allow for the procurement process currently being reviewed by legal counsel to be fully developed and direct staff to procure T&M Paving Services in the spring of 2021.

**STAFF RECOMMENDATION**

Staff recommends that the Governing Board authorize waive the application of the Authority’s Procurement Policy regarding competitive bidding for Construction Projects in excess of $75,000 for the procurement of T&M Paving Services; use the procurement documents being developed for the General Construction Contractor(s) with input and guidance from legal counsel as the basis for the procurement of T&M Paving Services; and direct staff to bring proposals to the Operations Committee for consideration and recommendation to the Governing Board.

**ATTACHMENT(S)**

None.
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ACWA 2020 Spring Conference & Exhibition
PRELIMINARY AGENDA
July 28 – 31, 2020 • Monterey, CA

ACWA JPIA - MONDAY, JULY 27
8:30 - 10:00 AM
• ACWA JPIA Program Committee
10:15 – 11:15 AM
• ACWA JPIA Executive Committee
1:30 – 4:00 PM
• ACWA JPIA Board of Directors
4:00 – 5:00 PM
• ACWA JPIA Town Hall
5:00 - 6:00 PM
• ACWA JPIA Reception

TUESDAY, JULY 28
8:00 AM - 9:45 AM
• Agriculture Committee
8:00 AM – 6:00 PM
• Registration
8:30 AM – Noon
• ACWA JPIA Seminars
9:00 AM – 11:30 AM
• Groundwater Committee
• Local Government Committee
11:00 AM – Noon
• Outreach Task Force
Noon – 2:00 PM
• ACWA 101 & Luncheon
• Committee Lunch Break
1:00 – 2:45 PM
• Energy Committee
• Finance Committee
• Water Management Committee
1:00 – 3:00 PM
• ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)
3:00 – 4:45 PM
• Communications Committee
• Federal Affairs Committee
• Membership Committee
• Water Quality Committee
5:00 – 6:30 PM
• Welcome Reception in the Exhibit Hall

WEDNESDAY, JULY 29
7:30 AM – 5 PM
• Registration
8:00 – 9:45 AM
• Opening Breakfast (Ticket Required)

WEDNESDAY, JULY 29 (continued)
7:30 AM – Noon & 1:30 – 6:00 PM
• Exhibit Hall
7:30 – 8:30 AM
• Coffee Service in the Exhibit Hall
10:00 – 11:30 AM
• Attorneys Program
• Exhibitor Case Studies
• Region Program
• Water Industry Trends Program
11:30 – 12:30 PM
• Networking in the Exhibit Hall
NOON - 1:45 PM
• General Session Luncheon (Ticket Required)
2:00 – 3:15 PM
• Attorney Program
• Communications Committee Program
• Finance Program
• Local Government Committee
• Statewide Issue Forums
• Technology Program
• Water Industry Trends Program
3:30 – 4:45 PM
• Exhibitor Case Study
• Finance Program
• Local Government Committee
• Statewide Issue Forums
• Technology Program
• Water Industry Trends Program
3:30 – 5:30 PM
• Legal Affairs Committee
5:00 – 6:00 PM
• Prize Drawing Fiesta Night in the Exhibit Hall
5:30 – 7:00 PM
• CalDesal Hosted Mixer
• Jacobs Hosted Reception

THURSDAY, JULY 30
7:30 AM – 4:00 PM
• Registration
7:45 – 9:15 AM
• Regions 6 – 10 Membership Meetings
8:00 AM – Noon
• Exhibit Hall
8:00 – 9:15 AM
• Networking Continental Breakfast, Exhibit Hall (Ticket Required)

THURSDAY, JULY 30 (continued)
8:30 - 10:45 AM
• Ethics Training (AB 1234) - Limited Seating
9:30 – 11:00 AM
• Attorneys Program
• Exhibitor Demos
• Finance Program
• Human Resource Program
• Region Issue Forum
• Statewide Issue Forum
• Water Industry Trends Program
11:00 – 11:45 AM
• Prize Drawings in the Exhibit Hall
NOON – 1:45 PM
• General Session Luncheon (Ticket Required)
2:00 – 3:15 PM
• Attorneys Program
• Exhibitor Case Studies
• Federal Issues Forum
• Human Resource Program
• Statewide Issue Forum
• Water Industry Trends Program
3:30 – 5:00 PM
• Regions 1 – 5 Membership Meetings
6:00 – 7:00 PM
• Gen Jam Reception
7:00 – 10:00 PM
• Dinner & Entertainment (Ticket Required)

FRIDAY, JULY 31
8:00 – 9:30 AM
• Registration
8:30 – 10:00 AM
• ACWA's Hans Doe Past Presidents’ Breakfast in Partnership with ACWA JPIA (Ticket Required)

OTHER EVENTS
THURSDAY, JULY 30
6:45 – 8:30 AM
• San Joaquin Valley Agricultural Water Committee

All conference programs are subject to change.
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SWEETWATER AUTHORITY OPERATIONS COMMITTEE
MINUTES OF THE REGULAR MEETING
April 1, 2020

The Operations Committee of Sweetwater Authority held a Regular meeting on Wednesday, April 1, 2020. Pursuant to Governor Newsom’s Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Chair Martinez called the meeting to order at 3:15 p.m.

1. **Call Meeting to Order and Roll Call**
   Directors Present: Josie Calderon-Scott, Jerry Cano, and Hector Martinez
   Directors Absent: None
   Management, Staff, and Others Present:
   General Manager Tish Berge and Assistant General Manager Jennifer Sabine. Staff Members: Director of Water Quality Justin Brazil, Biologist Pete Famolaro, Distribution Manager Nate Golder, Environmental Project Manager Israel Marquez, Director of Engineering Ron Mosher, and Director of Distribution Greg Snyder. Others present: Mike Sampsel

2. **Items to be Added, Withdrawn, or Reordered in the Agenda**

3. **Public Comment** (Government Code Section 54954.3)
   There were none.

4. **Action Agenda**
   A. Request for Remote Service – Orange Street Partners, A.P.N. 561-160-16-00, 1628 Orange Street, National City

   **Director Calderon-Scott made a motion, seconded by Director Martinez, that the Governing Board approve the owner’s request to remotely serve the parcel at 1628 Orange Street, National City (A.P.N 561-160-16-00), with the owner paying all costs associated with the installation of the new water services as part of the development of the subject parcel. The motion carried unanimously.**

   B. Consideration to Procure Time and Materials Paving and Concrete Contracting Services

   **Director Cano made a motion, seconded by Calderon-Scott, that the Governing Board waive the application of the Authority’s Procurement Policy regarding competitive bidding for Construction Projects in excess of $75,000 for the procurement of T&M Paving Services; use the procurement documents being developed for the General Construction Contractor(s) with input and guidance from legal counsel as the basis for the procurement of T&M Paving Services; direct staff to bring proposals to the Operations Committee for consideration and recommendation to the Governing Board; and direct staff to perform a**
search of paving and concrete contracting companies within the service area and mail the Request for Proposals to them. The motion carried unanimously.

C. Consideration to Adopt Addendum No. 1 to the Mitigated Negative Declaration for the Sweetwater Reservoir Wetlands Habitat Recovery Project

Director Cano made a motion, seconded by Director Calderon-Scott, that the Governing Board adopt Resolution 20-08, adopting Addendum No. 1 to the Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project. The motion carried unanimously.

D. Old Business


Mike Sampsel submitted written comments which were read into the record.

This item was continued to the next Operations Committee meeting.

2. Consideration to Provide a Summary of Future Items to be Considered by the Committees (Item Requested by Director Calderon-Scott) (No Enclosure)

The item was continued to the next Operations Committee meeting.

5. Closed Session

There was none.

6. Next Meeting Date: Wednesday, April 15, 2020 at 3:15 p.m.

7. Adjournment

With no further business before the Board, Chair Martinez adjourned the meeting at 4:30 p.m.
The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, April 1, 2020. Pursuant to Governor Newsom’s Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Chair Sotelo-Solis called the meeting to order at 4:35 p.m.

1. **Call Meeting to Order and Roll Call**
   - Directors Present: José F. Cerda, Jose Preciado, and Alejandra Sotelo-Solis
   - Directors Absent: None
   - Management, Staff, and Others Present: General Manager Tish Berge and Assistant General Manager Jennifer Sabine. Staff Members: Director of Finance Rich Stevenson. Others present: Legal Counsel Lutfi Kharuf

2. **Items to be Added, Withdrawn, or Reordered in the Agenda**

3. **Public Comment** (Government Code Section 54954.3)
   - There were none.

4. **Action Agenda**
   - Consideration to Study Providing Special Rates to Senior Citizens
   - **Director Preciado made a motion, seconded by Director Cerda, to take no action and direct staff to provide the staff report to the Governing Board. The motion carried unanimously.**

5. **Closed Session**
   - There was none.

6. **Next Meeting Date:** Wednesday, April 15, 2020 at 4:30 p.m.

7. **Adjournment**
   - With no further business before the Board, Chair Sotelo-Solis adjourned the meeting at 4:53 p.m.
TO: Governing Board (Operations Committee)
FROM: Management
DATE: March 27, 2020
SUBJECT: Consideration to Adopt Addendum No.1 to the Mitigated Negative Declaration for the Sweetwater Reservoir Wetlands Habitat Recovery Project

SUMMARY
The Sweetwater Reservoir Wetlands Habitat Recovery Project (HRP) has been in development since 2009 as an adaptive management response to the Harris Fire that occurred in 2007. The HRP is inclusive within the Upper Sweetwater Reservoir Habitat Management Program (HMP), a program that has been in place since the mid-1990s to balance the operational needs of the reservoir and the occurrence of endangered species. The Authority is under a permit from the U.S. Fish and Wildlife Service (USFWS) and California Department of Fish and Wildlife (CDFW) to protect and maintain the habitat in this area for the least Bell’s vireo, a small North American songbird that is an endangered subspecies in Southern California, among other endangered species.

The HRP was initially conceived as a floodplain improvement project to correct identified topographical and hydrologic deficiencies that were preventing vegetative recovery. A Mitigated Negative Declaration (MND) for the project was adopted by the Board in March 2014 (Resolution 14-02). The Authority was then awarded $1.5 million in funding under the Integrated Regional Water Management (IRWM) Proposition 84 Round 4 grant program. Project planning had become challenged due to the significantly increasing costs of earthwork and channel structural improvements in addition to complex and overly arduous environmental permitting. Rather than withdraw from the IRWM grant program, staff proposed a modified project that largely met the original IRWM project goals, but with significantly reduced project costs, reduced environmental impacts, and consequently, a simpler environmental permitting process.

The Department of Water Resources, the granting agency, has approved the modified project which, provides ecological benefit through the planting and temporary irrigation of approximately 68 acres of wetlands at Sweetwater Reservoir, including riparian forest, for the least Bell’s vireo. Attachment 1 is a figure for the modified project. Plant installation would be followed by a three-year maintenance and monitoring period to ensure successful habitat establishment. Additionally, the modified project would expand the HMP Conservation Easement to 250 acres as intended under the original
project. The water storage benefit of the IRWM grant is the removal of the 230’
elevation imported water restriction, a level that was put in place under the 1994 HMP
permit process and reduced imported water storage by 7,873 acre-feet. Through the
HRP permitting process and updated HMP Plan, this restriction would be removed and
the reservoir level managed more adaptively, thus allowing for improved storage volume
when imported water is available.

An Addendum to the MND has been prepared to reflect the project modifications. The
Initial Study for the Addendum found there are no substantial changes in the proposed
project that would require major revisions to the previous MND, and an Addendum is
the appropriate document under the California Environmental Quality Act (CEQA). In
fact, environmental impacts have been dramatically reduced in the modified HRP. The
Mitigation Monitoring and Reporting Program has been updated accordingly in the
Addendum.

**FISCAL IMPACT**

There is no fiscal impact associated with the adoption of Addendum No. 1 to the MND.

For background purposes, the IRWM Project budget for the Modified HRP is
$2,067,816. Of this, $1.5 million has been awarded as a grant, and $567,816 (27
percent) are matching funds by the Authority.

**POLICY**

Strategic Plan Goal 7: Environmental Stewardship - Provide core services while
maintaining a balanced approach to human and environmental needs.

- Objective ES5: Continue to implement the Sweetwater Reservoir Habitat
  Management Plan (HMP), applying adaptive management recommendations and
  improvements of the Conceptual Plan for the Wetlands Habitat Recovery Project
  (HRP) and pursue other strategies to aid in the long-term management of the
  area

This Addendum to the MND was prepared in compliance with the California
Environmental Quality Act (CEQA) and the Sweetwater Authority Local Guidelines for
Implementing the CEQA.
ALTERNATIVES

1. Adopt Resolution 20-08, adopting Addendum No. 1 to the Mitigated Negative Declaration and a revised Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project

2. Do not adopt the Addendum to the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and direct staff to reevaluate the Modified HRP.

RECOMMENDATION

Staff recommends that the Governing Board adopt Resolution 20-08, adopting Addendum No. 1 to the Mitigated Negative Declaration and a Revised Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project.

ATTACHMENTS

1. Figure Map – Sweetwater Reservoir Wetlands Habitat Recovery Project
2. Resolution 20-08 – Adopting Addendum No. 1 to the Mitigated Negative Declaration (Sch #2013121098) and a Revised Mitigation Monitoring and Reporting Program for the Sweetwater Reservoir Wetlands Habitat Recovery Project and Approving the Modified Project
3. Addendum No. 1 to the Initial Study and Mitigated Negative Declaration for the Sweetwater Reservoir Wetlands Habitat Recovery Project