

“Parking Lot” for FY 2020-21 (July 1, 2020 – June 30, 2021) Work Plan Development

Item No.	Date Requested	Requestor	Request	Incorporation into Work Plan	Director JCS Input	Priority	Budget
A	08/13/19	Director Martinez	Revisit Board policy that proposed developmental plans and necessary infrastructure have minimal to zero financial impacts to the Authority’s ratepayers (Ref: Work Plan Objective SR7)	No. The Board did not indicate an interest is subsidizing development with non-revenue rates.	YES - to support recalibrating Developer permit/fee structure & establish Developer Bill of Rights		Capital budget Page 144 of 5/27/20 packet
B	8/14/19	Director Martinez	Have staff educate us on the money we have spent on USGS (\$5M + minus grants) and the money we continue to spend	No. To be completed FY 2019-20. This is being scheduled this fiscal year.	YES - Without this study, wouldn't have Desal Project. Spending ends FY2020-21 so makes no sense stopping now.		Capital budget Page 144
C	08/15/19 (updated 11/4/19)	Director Martinez/ General Manager	Invest funds into appearance of Richard A. Reynolds Desalination Facility (examples include: additional cleaning/maintenance prior to public events, create a staging area for tours, improve ventilation system to reduce dust, add signage, improve parking, etc.)	Yes. Create a work plan task to look at beautification projects including the desal facility and associated well sites (plan to budget for at least one well site that is most impactful and/or cost effective). <i>Consider use of local artists and community groups.</i>	YES to cleaning and maintenance of RJR Facility. Yes to beautification of (2) well sites. No to everything else.		Expense budget, Page 130, \$50,000
D	09/03/19	General Manager	Include funds for alternative, more cost-effective methods to provide water for community events.	Yes. Incorporate use of 10-gallon containers and an application system. Consider purchase of new “tanker” in FY 2021-22.	NO - to purchase tanker in FY 2021-22. Continue use of present tanker. Incorporate 10gallon containers where applicable.		Not in budget. Per 3/2/20 Communications Meeting. Tanker \$55,000 to \$65,000

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E	09/25/19	Board	Consider Communications Master Plan FY 2019-20 Strategy Framework (reference: Board action on 09/25/19)	Yes.	Reduce all outreach activities that aren't virtual, print or media in FY 2020-21 due to COVID-19 social distancing: cut budget in half by reduce consultants, event sponsorships, training, education, and community outreach activities		Expense budget, Page 122, Public Affairs. Per 9/25/19 Board Mtg budget should include certain items. Needs further details from GM
F	10/16/19	General Manager	Consider a program to promote diversity and inclusion, including, but not limited to, unconscious bias training.	Yes. Consider agency-wide training as part of all-hands meetings.	NO-Defer to 2021-22 Avoid employee gatherings due to COVID-19		Expense budget, Page 124, Training. Needs further details from GM
G	11/4/19	General Manager	In order to improve employee and community safety and reduce regulatory/administrative burden, replace the aqueous ammonia at the desalination facility with liquid ammonium sulfate (LAS) for chloramination.	Yes.	YES to \$30,000 Purchase & installation of new chemical tank for employee safety at desal training room.		Capital budget, Page 138 \$30,000

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H	11/11/19	General Manager	Consider creating a video on Sweetwater Authority that can be used for customers, online, recruiting, vendors, etc. along with other recommendations from the Certified Public Manager Academy® graduates’ capstone project on the employee life cycle.	Yes/No. Consider video only if using local, volunteer/low cost services. Yes. Consider recommendations from the Certified Public Manager Academy® graduates’ capstone project on the employee life cycle	NO - unless using volunteer/low cost services.		Not in budget. Needs further details from GM
I	11/19/19	Director Martinez	Consider adding electric vehicles to the fleet.	Yes. Look at grants for installation of charging stations	YES to 1 new vehicle YES to seek grants for charging stations. NO to Electric Vehicle Assessment Study.		Expense budget Page 121 \$35,000 for Electric Vehicle Assessment Study
J	01/06/20	General Manager	Consider authorizing the General Manager to close operations for two days per year (during low customer demand times, such as a holiday not currently observed by the Authority) to allow for full-day all-hands employee meetings/training.	Not applicable. Board consensus was support of the GM’s authority to do this.	NO - Avoid employee gatherings due to COVID-19		Expense budget Page 124, Training, \$ amount? Needs further details from GM.
K	01/15/20	Director Preciado	Explore hosting days at The Garden and busing residents from the service area to The Garden.	Low priority. Add only if it makes sense with another task/goal. Look at programs in a more “global way” and consider referring to the CAC	NO due to COVID-19 social distancing		Expense budget Page 125, Water Efficiency, \$ amount? Needs further details from GM

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L	01/20/20	General Manager	Consider the results of a study (directed by the Board on 1/20/20) into the conditions for sand mining at Authority reservoirs and determine next steps, including potentially starting the permitting process.	Yes.	YES – Per Board request - Not GM		Not in budget. Needs further details from GM.
M	01/22/20	Board	Consider creating a legislative agenda supported by both federal and state lobbyists.	Yes, after presentation by Glenn Farrell (SDCWA).	YES & Lobby support for COVID-19 Shovel Ready Projects		Operating expense Page 121, \$24,000
N	01/23/20	General Manager	Consider ways to improve security at the Perdue Treatment Plant in Spring Valley.	Yes.	YES to long term security option but bring back to Board for consideration		Not in budget. Needs further details from GM.
O	01/23/20	General Manager	Consider a customer survey as identified by the Communication Master Plan and in support of decision making on outreach.	Yes. Consider combining with Developer Service for economies of scale.	NO to consultant YES if conducted by staff		Page 122, Public Affairs, \$ amount?
P	1/24/20	General Manager	Consider funding high risk pipeline replacement projects prior to completion of the Water Distribution System Master Plan.	Yes.	YES – but need to factor in the Utilis assessment		In current budget. Utilis doing assessment. Not visible in new budget
Q	01/27/20	Chair/General Manager	Consider funding for government agenda management software.	Yes.	YES - but bring options to Chair or Board for consideration		Expense budget, IS, Page 123. \$ amount? Needs further details from GM.