SOUTH BAY IRRIGATION DISTRICT
505 GARRETT AVENUE, POST OFFICE BOX 2328
CHULA VISTA, CALIFORNIA 91912-2328
(619) 420-1413 FAX (619) 425-7469
www.sbid.us

BOARD OF DIRECTORS
STEVE CASTANEDA
DIVISION 1
PAULINA MARTINEZ-PEREZ
DIVISION 2
VACANT
DIVISION 3
HECTOR MARTINEZ
DIVISION 4
JOSIE CALDERON-SCOTT
DIVISION 5

AGENDA

REGULAR MEETING
OF THE BOARD OF DIRECTORS
WEDNESDAY, JANUARY 11, 2023 – 5:00 P.M.

Notice: This meeting will be held pursuant to Government Code section 54953(e)(1)(A), which provides waivers to certain Brown Act provisions during a proclaimed state of emergency when state or local officials have imposed or recommended measures to promote social distancing, and allows some or all of the Sweetwater Authority Board of Directors to attend this meeting telephonically or via video conference. Additionally, there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on agenda items by following these instructions:

To join via Zoom Webinar from a computer, tablet, or smartphone, click on the link below:
https://zoom.us/j/91458023440

To join this meeting via telephone, please dial:
1-669-900-6833 or 1-253-215-8782
Meeting ID: 914 5802 3440

The Zoom Webinar link and telephone number will be active approximately 15 minutes prior to the meeting start time.

If you are unable to access the meeting using this call-in information, please contact the Board Secretary at (619) 409-6703 for assistance.

Public comments on non-agenda items or on any item of the agenda may be submitted in writing before the meeting OR provided verbally during the meeting via call-in option or an internet-based service option, as described below:

Providing written comments before the meeting:

- Go to www.sweetwater.org; click on the “HOW DO I…” at the top of the page; and then click on the “Public Comment” link in the Contact section.

OR

- Physically deposit your public comment in the Authority’s payment drop box located in the public parking lot at the Authority’s Administrative Office at 505 Garrett Avenue, Chula Vista.

OR

- Mail your comments to 505 Garrett Avenue, Chula Vista, CA 91910 [Attention: Public Comment].

All written public comment submissions must be received 1 hour in advance of the meeting and will be read aloud to the Board during the appropriate portion of the meeting with a reading limit of 3 minutes for each comment.

Providing verbal comments during the meeting:

The President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to Participants List, hover over your name and click on "Raise Hand." This will notify the moderator that you wish to speak during Oral Communication or during a specific item on the agenda.

- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (619) 409-6703 at least forty-eight (48) hours before the meeting, if possible. The above public comment procedures supersede any South Bay Irrigation District standard public comment policies and procedures to the contrary.

- **CALL MEETING TO ORDER AND ROLL CALL**
- **PLEDGE OF ALLEGIANCE TO THE FLAG**
- **PUBLIC COMMENT**
  Opportunity for Members of the Public to Address the Board. (Government Code Section 54954.3)
- **PRESIDENT'S PRESENTATION**

ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined, including items listed for information.

1. **ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**
   (Government Code Section 54956.5)

2. **APPROVAL OF MINUTES** - Regular Meeting of December 14, 2022

3. **APPROVAL OF DEMANDS AND WARRANTS**

4. **NEW BUSINESS**
   A. Findings to Continue Holding Remote/Teleconference Meetings Pursuant to Assembly Bill 361
   B. Appointment to Fill Vacancy in Board of Directors Division 3
   C. Consideration of Replacement of the South Bay Irrigation District Representative to the San Diego County Water Authority Board of Directors, and Adoption of Resolution

652, Approving the Designation and Appointment as Representative to the San Diego County Water Authority

5. APPROVAL OF DIRECTORS' ATTENDANCE AT MEETINGS AND FUTURE AGENDA ITEMS

REPORTS AND INFORMATIONAL ITEMS

The following Agenda items are reports and information. These are placed on the Agenda to allow the persons designated to provide information on the Agenda item to the Board and the Public. There is no action called for in these items. The Board may engage in discussion on any report upon which specific subject matter is identified on the Agenda, but may not take any action other than to place the matter on a future Agenda.

6. NOVEMBER 2022 FINANCIAL REPORTS

7. REPORTS BY DIRECTORS ON EVENTS ATTENDED

Reports and discussion relating to events attended by the Directors

A. Other Events Attended

8. REPORT OF MANAGEMENT

9. REPORT OF LEGAL COUNSEL

10. DIRECTORS' COMMENTS

Directors' comments are comments by Directors concerning District business that may be of interest to the Board. Directors' comments are placed on the agenda to enable individual Board members to convey information to the Board and the Public. There is to be no discussion or action taken on comments made by Board members.

11. CLOSED SESSION

At any time during the regular session, the Governing Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege, subject to the appropriate disclosures and may be held in closed session. Government Code Section 54956.9.

12. ADJOURNMENT

This agenda was posted at least seventy-two (72) hours before the meeting in a location freely accessible to the Public on the exterior bulletin board at the main entrance to the Authority's office and it is also posted on the Authority's website at www.sweetwater.org. No action may be taken on any item not appearing on the posted agenda, except as provided by California Government Code Section 54954.2. Any writings or documents provided to a majority of the members of the Sweetwater Authority Governing Board regarding any item on this agenda will be made available for public inspection at the Authority Administration Office, located at 505 Garrett Avenue, Chula Vista, CA 91910, during normal business hours. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (619) 409-6703 at least forty-eight (48) hours before the meeting, if possible. To e-subscribe to receive meeting agendas and other pertinent information, please visit www.sweetwater.org.

PUBLIC COMMENT PROCEDURES

Members of the general public may address the Board regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Governing Board. Speakers are asked to state name, address, and

topic, and to observe a time limit of three (3) minutes each. Public comment on a single topic is limited to twenty (20) minutes. Anyone desiring to address the Governing Board regarding an item listed on the agenda is asked to fill out a speaker's slip and present it to the Board Chair or the Secretary. Request to Speak forms are available at the Speaker's podium and at www.sweetwater.org/speakerform.

SOUTH BAY IRRIGATION DISTRICT

MINUTES OF THE REGULAR MEETING

December 14, 2022

The Board of Directors of South Bay Irrigation District held a Regular meeting on Wednesday, December 14, 2022. Pursuant to provisions provided for by Assembly Bill 361, this meeting was held via teleconference. President Martinez-Perez called the meeting to order at 5:00 p.m.

*(*Note: After calling the meeting to order, President Martinez-Perez established for the record that all Directors were able to hear the proceedings, that all members of the Board were able to hear the Directors participating by teleconference clearly, and that all votes would be taken by a roll call vote pursuant to the provisions of the Brown Act. President Martinez-Perez further established for the record the process by which public comments would be received by the Board, which process was also described in the Agenda for the meeting.)*

- **ROLL CALL**

  Directors Present: Josie Calderon-Scott, Steve Castaneda, Hector Martinez, and Paulina Martinez-Perez.

  Directors Absent: None.

  Others Present: General Manager Carlos Quintero, Legal Counsel Nicholaus Norvell, and Board Secretary Ligia Hoffman. Staff present: Public Affairs Manager Leslie Payne, and Director of Finance Rich Stevenson.

- **PLEDGE OF ALLEGIANCE TO THE FLAG**

ACTION AGENDA

1. FINDINGS TO CONTINUE HOLDING REMOTE/TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Director Martinez made a motion, seconded by Director Castaneda, that the Board make the following findings:

1) The Governor-declared COVID-19 State of Emergency remains in effect and the Board has reconsidered the circumstances of the COVID-19 State of Emergency;
2) State or local officials continue to impose or recommend measures to promote social distancing; and
3) For the next thirty (30) days, the meetings of the Board of Directors shall be held pursuant to the provisions of Government Code section 54953(e), allowing

legislative body members and members of the public to participate in meetings remotely in accordance with that section.

The motion carried unanimously.

- **OPPORTUNITY FOR PUBLIC COMMENT (Government Code Section 54954.3)**

  There were none.

- **PRESIDENT'S PRESENTATION**

  Introduction and Administration of Ceremonial Oath of Office for Re-elected Director Steve Castaneda, South Bay Irrigation District Division 1; and Re-elected Director Hector Martinez, South Bay Irrigation District Division 4

2. ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA

There were none.

3. APPROVAL OF MINUTES – Regular Meeting of November 9, 2022

Director Martinez made a motion, seconded by Director Castaneda, that the Board approve the minutes of the November 9, 2022 Regular meeting. **The motion carried unanimously.**

4. APPROVAL OF DEMANDS AND WARRANTS

Director Martinez made a motion, seconded by Vice President Calderon-Scott that the Board approve warrants 12032 through 12040. **The motion carried unanimously.**

5. NEW BUSINESS

A. Election of New Officers for 2023 and Consideration to Adopt Resolution 650 Appointing Officers for 2023

Upon a motion by Director Martinez, seconded by Director Castaneda, the following resolution:

RESOLUTION NO. 650

APPOINTING OFFICERS FOR 2023

President:	*Paulina Martinez-Perez*
Vice President:	*Josie Calderon-Scott*
Treasurer:	*Rich Stevenson*
Deputy Treasurer:	*Hector Martinez*
Controller:	*Karim Galeana*
Secretary:	*Ligia Hoffman*

was passed and adopted by the following vote to wit:

Ayes: Directors Calderon-Scott, Castaneda, Martinez, and Martinez-Perez
Noes: None
Absent: None
Abstain: None

B. Consideration to Approve 2023 Board Calendar

Director Castaneda made a motion, seconded by Director Martinez, that the Board approve the 2023 Board Calendar as presented. **The motion carried unanimously.**

C. Process and Procedure for Filling Director Vacancy for Division 3

Director Castaneda made a motion, seconded by Director Calderon-Scott, that the Board direct staff to post notice of vacancy and begin accepting applications December 15, 2022, and hold interviews in January 2023. **The motion carried unanimously.**

D. Association of California Water Agencies Board of Directors - Call for Nominations – Region 10 Board Vacancy - Remainder of 2022-2023 Term

Upon a motion by President Martinez-Perez, seconded by Director Castaneda, the following resolution:

RESOLUTION NO. 651

PLACING IN NOMINATION PAULINA MARTINEZ-PEREZ AS A MEMBER OF THE ASSOICATION OF CALIFORNIA WATER AGENCIES REGION 10

was passed and adopted by the following vote to wit:

Ayes: Directors Calderon-Scott, Castaneda, Martinez, and Martinez-Perez
Noes: None
Absent: None
Abstain: None

6. APPROVAL OF DIRECTORS' ATTENDANCE AT MEETINGS AND FUTURE AGENDA ITEMS

There were none.

REPORTS AND INFORMATIONAL ITEMS

7. OCTOBER 2022 FINANCIAL REPORTS

The report was provided for information only.

8. REPORTS BY DIRECTORS ON EVENTS ATTENDED

A. Other Events Attended

There were none.

9. REPORT OF MANAGEMENT

There was none.

10. REPORT OF LEGAL COUNSEL

Legal Counsel Norvell reminded the Board about annual gift limits and shared details of allowable amounts.

11. DIRECTORS' COMMENTS

Vice President Calderon-Scott commented a great year and is excited for 2023.

Director Martinez commented on missing former Director Jose Preciado and appreciated being able to work with him.

President Martinez-Perez thanked everyone for a great year, and looks forward to working together to fill the vacancy for 2023.

12. CLOSED SESSION

There was none.

13. ADJOURNMENT

With no further business before the Board, President Martinez-Perez adjourned the meeting at 5:37 p.m.

_____

Paulina Martinez-Perez, President

Attest:

_____

Ligia Hoffman, Board Secretary

South Bay Irrigation District
Warrants
November 2022

Warrant Number	Date	Amount	Payable	Description
12041	11/30/2022	801.02	ACWA/Joint Powers Insurance Authority	Worker's Compensation fund for quarter-ending September 30, 2022
12042	11/30/2022	92.35	Steven Castaneda	Director's fee for SBID Board meeting
12043	11/30/2022	340.00	Sweetwater Authority	Administrative Services for October 2022
12044	11/30/2022	92.35	Hector M. Martinez	Director's fee for SBID Board meeting
12045	11/30/2022	92.35	Jose Preciado	Director's fee for SBID Board meeting
12046	11/30/2022	92.35	Josephine L. Calderon-Scott	Director's fee for SBID Board meeting
12047	11/30/2022	92.35	Paulina Martinez Perez	Director's fee for SBID Board meeting
		1,602.77		

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BOARD ACTION

TO: Board of Directors

FROM: Carlos Quintero, General Manager
Nicholaus Norvell, General Counsel
Ligia Hoffman, Board Secretary

DATE: January 6, 2023

SUBJECT: Findings to Continue Holding Full or Partial Remote/Teleconference Meetings Pursuant to Assembly Bill 361

SUMMARY

As more fully described in the Board memo for the November 10, 2021 meeting related to AB 361, the State of California has adopted legislation (AB 361), which allows public agencies to hold full or partial virtual meetings under certain circumstances without being required to follow certain standard Brown Act teleconferencing requirements.

Under AB 361, a legislative body holding a full or partial virtual meeting pursuant to AB 361 must make certain findings at least every thirty (30) days in order to continue holding such meetings.

If the Board of Directors desires to continue to hold full or partial meetings pursuant to AB 361, the Board of Directors must reconsider the COVID-19 State of Emergency, find that the proclaimed COVID-19 State of Emergency still exists, and find either of the following: (1) that state or local officials continue to impose or recommend measures to promote social distancing, or (2) that as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees.

Based on the continued COVID-19 State of Emergency and required or recommended social distancing measures, as initially described in the Board memo for the November 10, 2021 meeting relating to AB 361, the Board of Directors may make the findings necessary to participate remotely pursuant to AB 361.

PAST BOARD ACTION

November 10, 2021	The Board of Directors made first findings to continue holding fully or partially virtual meetings pursuant to AB 361

Assembly Bill 361 findings is reviewed and determined by the Governing Board once a month.

FISCAL IMPACT

There is none.

POLICY / STRATEGIC PLAN

Not applicable.

ALTERNATIVES

1. Make the findings and determinations set forth in the Recommendation to allow the Board of Directors to continue meeting virtually pursuant to AB 361.

2. Not make the required findings pursuant to AB 361. If the required findings are not made this evening, and no findings have been made within the previous 30 days, then the meeting would need to be cancelled and rescheduled to take place in person or with Board of Directors participating remotely only if the South Bay Irrigation District has complied with standard Brown Act teleconferencing rules, including, but not limited to, listing the teleconference locations on the agenda and allowing members of the public to attend and participate from the teleconference locations.

RECOMMENDATION

Based on the information contained in the Board Memo, staff recommends that the Board of Directors make the following findings and determinations by majority vote of the Board:

1. The Governor-declared COVID-19 State of Emergency remains in effect and the Board has reconsidered the circumstances of the COVID-19 State of Emergency;

2. State or local officials continue to impose or recommend measures to promote social distancing; and

3. For the next thirty (30) days, the meetings of the Board of Directors shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.

BOARD ACTION

TO: Board of Directors

FROM: Carlos Quintero, General Manager
Nick Norvell, Legal Counsel

DATE: January 6, 2023

SUBJECT: Appointment to Fill Vacancy in Board of Directors Division 3

SUMMARY

On December 13, 2022, former Director Preciado resigned his seat representing Division 3 on the South Bay Irrigation District Board of Directors as the result of his election to the Chula Vista City Council.

State law provides that to fill the vacant seat, the Board of Directors must, within 60 days from notice of the vacancy or effective date of the vacancy, either fill the vacancy by appointment or by calling a special election. (Gov. Code § 1780.) Because the vacancy is occurring in the second half of Director Preciado's term, the person who is appointed or elected to fill the vacancy would serve until a successor is qualified for a new four-year term based on the results of the November 5, 2024 general election.

At its December 14, 2022 meeting, the Board directed staff to proceed with the process to fill the vacant Board seat by appointment.

Applications Received

As required by law and Policy 107, District staff posted a Notice of Vacancy (Attachment 1) and solicited applications for the vacant Division 3 seat. As of the January 4, 2023 deadline to submit applications, the District received four applications, included as Attachment 2.

Applicant Presentation / Interview Process

The applicants were notified and encouraged to participate in tonight's meeting and informed that they would have an opportunity to make a presentation to the Board and answer questions, if any. The Board may identify a time limit for the applicants to make their presentation and answer questions (e.g., up to three or five minutes each).
In addition, the Board may ask the other applicants to temporarily leave the Board room or virtual meeting so that only one applicant is in the meeting at any one time. (This is voluntary but in most districts is ordinarily agreed to without objection.)

After all presentations have been heard, the Board may ask that the applicants leave the Board room or virtual meeting until an appointment has been made. Deliberation and action by the Board of Directors to fill the vacancy would then be held in open session.

Board Deliberation / Appointment Process

The criteria by which the Board chooses an appointee to fill a vacancy is at the Board's discretion, as long as the appointee is a registered voter residing with the boundaries of Division 3. The appointment can only be made by a motion, second, and three affirmative votes by the Board.

In the event there are more than two applicants, the Board can choose a procedure to narrow down the number of applicants, if desired. Although straw votes and secret ballots may not be taken, the Board could, for example, narrow down the applicants by having each Director name their top one or two applicants and then entertaining a motion to appoint one of those top applicants. Of course, the Board may also simply vote on individual motions to appoint until a motion is successfully approved with three affirmative votes.

FISCAL IMPACT

There is none.

POLICY

The Board must follow Government Code section 1780 in filling the vacancy. District Policy No. 107 also explains the procedures to be followed.

RECOMMENDATION

Consider the appointment of an applicant to fill the vacancy in Division 3.

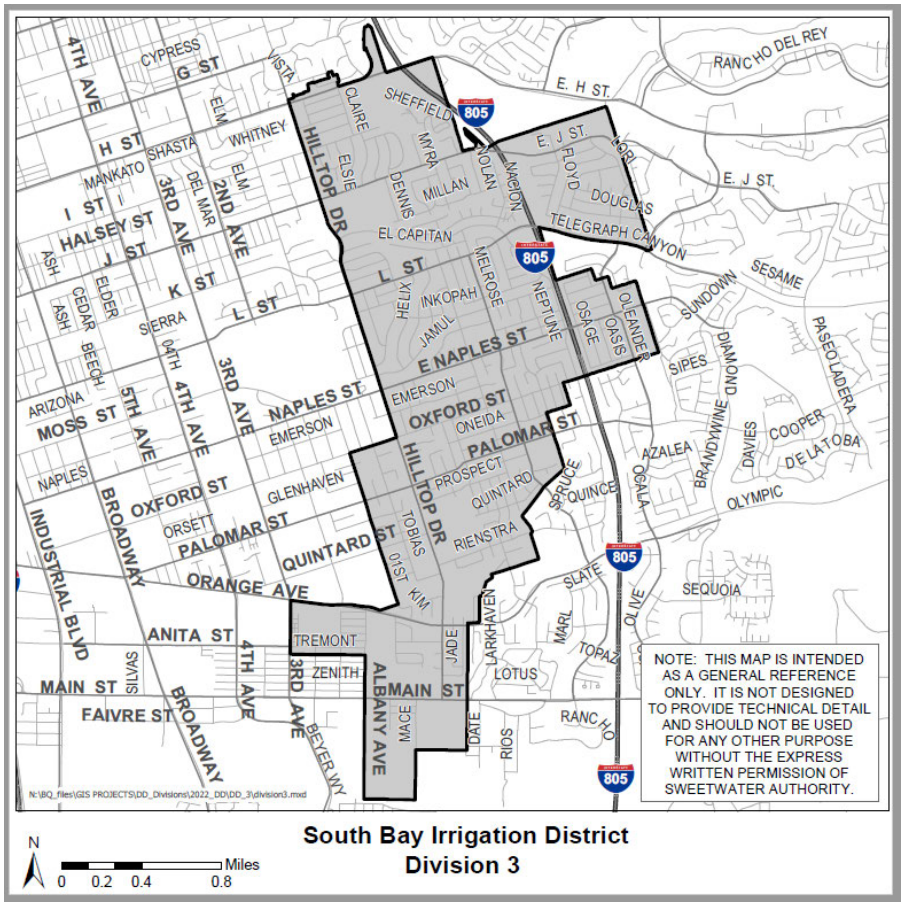
ATTACHMENTS

1. Notice of Vacancy
2. Applications Submitted by January 4, 2023 Deadline

ATTACHMENT 1

NOTICE OF VACANT BOARD DIRECTOR POSITION

SOUTH BAY IRRIGATION DISTRICT, CHULA VISTA – The Board of Directors of the South Bay Irrigation District (SBID) will fill a vacancy in Division 3 by appointment to replace Jose Preciado who resigned as of December 13, 2022. Any interested person who would like to apply must be a registered voter, resident of Division 3, and have the experience and the time to commit to the Board. Refer to map below of Division 3 for the general boundary. Applicants may submit a letter of interest by mail or hand delivery to 505 Garrett Avenue Chula Vista, CA 91910, Attn: Board Secretary or by e-mail to boardsecretary@sweetwater.org. All applications must be received by the close of business on January 4, 2023. Interviews will be conducted for all qualified applicants at the Regular Board Meeting on January 11, 2023 beginning at 5:00 p.m. The appointee will serve until noon on December 6, 2024, when the candidate elected pursuant to the next general District election for Division 3, to be held in November 2024, will take office.



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ATTACHMENT 2

GREG COX
Redacted Windsor Circle Chula Vista, CA 91910
Redacted

January 4, 2023

South Bay Irrigation District
505 Garrett Avenue
Chula Vista, CA 91910
Attn: Board Secretary

Dear Board Members,

I would like to submit my name for your consideration for the Division 3 vacancy on the South Bay Irrigation District Board. I have been a 47-year resident in District 3, am a registered voter and have been a life-long resident of Chula Vista.

Serving for 5 ½ years as a Chula Vista City Councilmember, nine years as Mayor of Chula Vista and 26 years as a member of the San Diego County Board of Supervisors gave me strong insights into the needs of our community. Serving for 1 ½ years as Deputy Director of the Governor's Office of Planning and Research/Director of Local Government in Sacramento, Presidents of the League of California Cities, California State Associations of Counties and National Association of Counties provided valuable experience in the relationships among local, regional, state and national government.

Over the years in working with the Sweetwater Authority, numerous issues concerning drainage and run-off, trail relocation and opening up the Sweetwater Reservoir for fishing were addressed and resolved.

I worked closely with David Gibson at the Regional Water Quality Control Board on water quality issues in the Tijuana River Valley. I also played key roles in securing major funding for various projects from the Boating and Waterways Commission, State Lands Commission, California Coastal Conservancy, California Coastal Commission, Land and Water Conservation Fund and Wildlife Conservation Board.

My biography highlighting some accomplishments over the years is attached. I look forward to the opportunity to meet with you on January 11, and appreciation your consideration of my interest in this position.

Respectfully,

Greg Cox

GREG COX RESUME

EDUCATION

San Diego State University, M.A., 1977; B.A. 1970

EXPERIENCE

Supervisor, First District, San Diego County Board of Supervisors, 1995-2021
President, Cox & Associates, 1992-1995
Deputy Director for Local Government, Governor's Office of Planning and Research, 1991-1992
Executive Director, South County Economic Development Council, 1990-1991
Councilmember and Mayor, City of Chula Vista, 1976-1990

COUNTY GOVERNMENT

Member and President, California State Association of Counties (CSAC) , 1998-2021. CSAC Finance Corp.
Member, California Coastal Commission, 2013-2016
Member and President, National Association of Counties (NaCO), 2006-2021
Member, San Diego County Regional Airport Authority, 2010-2021
San Diego Association of Governments (SANDAG), Bayshore Bikeway, Borders, Public Safety and Transportation Committees, 1995-2021
Member, Otay Valley Regional Park Policy Committee, 1988-1990, 1995-2021

PREVIOUS GOVERNMENT SERVICE

Boardmember, Committee Chair and President, League of California Cities (LCC), 1981-1990
Boardmember, Committee Chair, San Diego Association of Governments (SANDAG), 1981-1990
Member, National Ocean Council Governance Coordinating Committee, 2015-2017
Chair, San Diego Unified Disaster Council, 1998, 2013, 2020

COMMUNITY ACTIVITIES

Member, Maritime Museum San Diego, 2021-present
Member, Bonita Optimist Club, 1975-present
Boardmember, Chula Vista Chamber of Commerce, 1992-1995
Member, Chula Vista Elks Lodge, 1981-present
Committee Chair and President, Chula Vista Jaycees 1971-1988
Founder and Member, Chula Vista Nature Center/Living Coast Discovery Center, 1987-present
Member, Sustaining Membership Campaign, South Bay Family YMCA, 1983-present
Member, Sweetwater Valley Civic Association, 2018-present
Member, Board of Directors, Veterans Home of Chula Vista Support Foundation, 1999-2021

CIVIC RECOGNITION

Lifetime Achievement Award, California State Association of Counties, 2021
Lifetime Achievement award, Mabuhay Foundation, 2018
Golden Footprint Lifetime Achievement Award, Circulate San Diego, 2016
Marilyn Lassman Lifetime Achievement Award, South County Economic Development Council, 2016
National Planning Advocate Award, American Planning Association, 2015
Lead the Way Award, Outdoor Outreach, 2015
Appreciation Award for Restoring and Preserving Chollas Creek Watershed, Groundwork San Diego, 2015
California Coastal Trail Champion Award, Coastwalk California/Coastal Conservancy, 2015
Clean San Diego Honoree, I Love a Clean San Diego, 2014
Thanks for Support recognition, MANA de San Diego, 2013
Outstanding Public Official recognition, National Association of County Parks and Recreation Officials, 2012
Spirit of the Border Award, Otay Mesa Chamber of Commerce

MANNY DELGADO

Redacted Monserate Avenue, Chula Vista, CA 91911 | Redacted

January 4, 2023

Board of Directors
South Bay Irrigation District
505 Garrett Avenue
Chula Vista, CA 91910

Dear Board of Directors:

As a long-time resident and registered voter in Division 3, I am writing to express interest in the vacant board director appointment expiring on December 6, 2024.

I am currently a project manager for an environmental abatement contractor and in the past have worked for a public relations firm on public infrastructure projects in conjunction with SANDAG and local governments. I have also worked on staff for local elected officials (California State Assembly, San Diego Board of Supervisors, San Diego City Council) and have federal government experience working for the Department of Commerce.

My experience in community outreach and policy development at the private and public sectors makes me an ideal candidate to work with the board and staff on various water-related policies. I am available to commit the time and attend board meetings, committee meetings, and take part in district-related functions to help make a meaningful contribution.

Thank you for your consideration,

Manny Delgado

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GABE GUTIERREZ

Redacted East J Street, Chula Vista, CA 91910 · Redacted
Redacted

12/18/22

Board of Directors
South Bay Irrigation District
Re: Division 3 Vacancy

TO WHOM IT MAY CONCERN:

It is with great pleasure that I submit this letter of consideration for the Division 3 vacancy for the South Bay Irrigation District.

I am passionate about public service and helping those most in need and have almost two decades of experience in positions in the government, business, and community arena. This includes experience as a policy advisor to former County Supervisor Ron Roberts, and to current County Supervisor Nathan Fletcher, working as a manager for San Diego Gas & Electric/Sempra, and serving on various health and nonprofit boards and commissions. In these roles, my experience and passion supported positive regional outcomes and helped create stronger relationships with stakeholders and the community.

In my current role as a Program Coordinator in the Health and Human Services Agency Office of Strategy & Innovation, I have been fortunate to manage a team of nearly sixty staff of incredible professionals that includes a variety of positions including: managers, administrative, contract, fiscal, outreach, budget, and data staff. Together, we lead County of San Diego HHSA programs and policy. In my role, I provide leadership over large projects that functionally thread across all County groups including federally and state funded programming.

Regarding education, I have obtained a master's degree in Public Administration, which has helped me in my various roles in government and in my volunteer roles to strategize and lead operations and programs. I am also a graduate of the National Urban Fellows – America's Leaders of Change executive leadership program and have enjoyed bringing my skills in collaborative and inclusive leadership to my various professional and volunteer roles.

I am fortunate to have been appointed as a Planning Commissioner for the City of Chula Vista, serving as the Chair for 5 years, recently completing my full two terms of service this last August. Additionally, I currently serve on the Executive Committee for the San Diego Blood Bank Board of Directors where I lead community and legislative strategy.

I look forward to discussing the opportunity to join the South Bay Irrigation District and building upon the momentum created by the district. I believe in the mission and believe that my skillset, experience, and passion for community service could be an asset to the board. As a proud husband to a Chula Vista Elementary School kindergarten teacher, and as a father to two young daughters, I understand the importance of public service and doing our part to serve our neighbors.

Thank you for your consideration.

Sincerely,

Gabe Gutierrez, MPA

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INTRODUCTION LETTER TO THE SWEETWATER AUTHORTY

BOARD OF DIRECTORS

RAUL TELLEZ

Members of the board,

With this letter, I wish to express my strong interest as a potential candidate for the board vacancy for Division 3 as a South Bay Irrigation District member for Sweetwater Authority as a long-time resident of this division. I would like to provide you my work background, education, skills and attributes I believe would be beneficial as a contributing board member for Sweetwater Authority.

My commitment with Sweetwater Authority started almost 20-years ago when I applied for the South Bay Irrigation District vacant seat for Division 3 in December 2003. I wanted to join the board to offer an opportunity to make a difference in my community to ensure that residents receive safe and affordable water. I believe I have the experience and understanding of a public utility.

I am a utility industry professional with over 20-years of experience in Investigation, Regulatory Compliance, Community Relations and Training/Development including working for San Diego Gas and Electric, the public utility sector and Ferguson Water Works. I have extensive knowledge and experience in utility operations, utility theft, anti-theft hardware, metering systems, safety and health rules. In addition, I have knowledge in automated meter reading, energy use, water meters, shut-offs, utility training of employees, writing RFP's, solar systems, rates and utility policies and procedures. I have served as a specialist in Advanced Metering Infrastructure (AMI) developing outreach materials to educate internal employees and external customers. I have visited and worked with nearly all of the 24 San Diego County Water Authority agencies. Moreover, I have worked in multiple levels of the utility industry in addition to working with the California Public Utility Commission (CPUC) during informal hearings. I've represented SDG&E at a variety of speaking engagements, community events, print/television advertisements, interviews, and diversity promotions.

In addition, I've conducted gas, electric and water theft investigations, provided training to utility employees and provided trainings in water AMI technologies, installation and meter reading procedures. I've met with and delivered effective presentations to water board members, mayor and city council members, managers and water meter supervisors, engineers, and AMI Committees. For your reference, I am listing other organizations that I have experience working with.

I'm currently employed by the County of San Diego and work with the Tobacco Retail Licensing Department where I serve as a Tobacco Enforcement Officer and work with local business retailers throughout the county to ensure compliance with county tobacco ordinances and licenses are met by retailers that sell tobacco products. In addition, I provide retailer education, verify license eligibility, and conduct compliance checks.

As a former Toastmaster, utility trainer, and community outreach specialist, I have expertise in organizing and professional speaking. My expertise, experience and extensive knowledge and background in the water and utility industry would be a strong addition to the board and my community. I am passionate about and committed to supporting my city through serving on the board and collaborating with board members to successfully represent our community. I am grateful for your consideration and am eager to hear back and hope to work with each of you in the near future.

In closing, I believe my extensive knowledge and experience working with public utilities and an understanding of water operations would be a great asset. I am committed to providing the current and future Sweetwater Authority customers with safe and reliable water by utilizing the best available technology, sound management practices, and ensuring SWA remains one of the lowest water utility rates in the County. I will advocate for customers and explore additional and alternative methods to develop sustainable supply options for consumers to provide safe water for future generations.

Affiliation list of Professional Organizations:

International Utility Revenue Protection Association (IURPA), founding member

California American Waterworks Associations (CAWWA), former member

Southern California Water Utilities Association (SCWUA), former member

Orange County Water Association (OCWA), former member

Council of Water Utilities (COWU), former member

Tri-State Seminar Educational Water Conference LLC, former member

Western States Utility Theft Association (WSUTA), former member

San Diego County Hispanic Chamber of Commerce, former member

Chula Vista 2000 Task Force Steering Committee, former member

Century Toastmasters Club, former member

SDG&E Energy Speakers Bureau, former speaker

Thank you,

Raul Tellez

Redacted

Redacted

BOARD ACTION

TO: South Bay Irrigation District Board

FROM: Carlos Quintero, General Manager
Nick Norvell, Legal Counsel
Ligia Hoffman, Board Secretary

DATE: January 6, 2023

SUBJECT: Consideration of Replacement of the South Bay Irrigation District Representative to the San Diego County Water Authority Board of Directors, and Adoption of Resolution 652, Approving the Designation and Appointment as Representative to the San Diego County Water Authority

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SUMMARY

Director Preciado served as the representative for South Bay Irrigation District (SBID) on the San Diego County Water Authority (CWA) Board of Directors.

Director Preciado was selected by the SBID Board and formally approved by Resolution No. 632 (copy attached) on September 9, 2018. In accordance with SBID Policy 115, Director Preciado's term is for six years, or until September 8, 2024. A copy of Policy 115 is also attached.

Director Preciado resigned as SBID Director for Division 3 and from his position as SBID's representative on the CWA Board of Directors on December 13, 2022. A replacement is required to fulfill the remaining term as the CWA Representative, through September 8, 2024. The CWA's next meeting is on January 26, 2023.

FISCAL IMPACT

There is none.

POLICY / STRATEGIC PLAN

The representative to CWA is addressed in Policy 115.

ALTERNATIVES

1. Appoint a South Bay Irrigation District Director as its representative on the San Diego County Water Authority Board of Directors, and adopt Resolution 652.

2. Other direction as determined by the Board of Directors.

RECOMMENDATION

Staff defers to the Governing Board for direction.

ATTACHMENTS

1. Resolution 632
2. Board Policy 115
3. Draft Resolution 652

ATTACHMENT 1

RESOLUTION NO. 632

RESOLUTION OF THE BOARD OF DIRECTORS OF SOUTH BAY IRRIGATION DISTRICT APPROVING THE DESIGNATION AND APPOINTMENT OF JOSE PRECIADO AS REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY FOR THE TERM BEGINNING ON SEPTEMBER 9, 2018

***WHEREAS**, President Jose Preciado of the South Bay Irrigation District has designated and appointed Jose Preciado as the representative of the District on the Board of Directors of the San Diego County Water Authority to serve a six-year term commencing on September 9, 2018 and ending on September 8, 2024; and*

***WHEREAS**, it is believed that said appointment is in the best interest of the District.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of South Bay Irrigation District as follows:*

Section 1. That this Board hereby consents to and approves of the designation and appointment of Jose Preciado as the Representative of the District on the Board of Directors of the San Diego County Water Authority for the term commencing on September 9, 2018.

Section 2. That the Secretary of the Board is directed to file a certified copy of this Resolution with the Board Secretary of the San Diego County Water Authority.

***PASSED AND ADOPTED** at a regular meeting of the Board of Directors of South Bay Irrigation District held on the 11th day of July 2018 by the following vote:*

AYES:	*Directors Castaneda, Cerda, and Preciado*
NOES:	*Director Calderon-Scott*
ABSENT:	*None*
ABSTAIN:	*Director Thomas*

Jose Preciado, President

ATTEST:

Janet Gonzalez, Board Secretary

SOUTH BAY IRRIGATION DISTRICT
505 GARRETT AVENUE, POST OFFICE BOX 2328
CHULA VISTA, CALIFORNIA 91912-2328
(619) 420-1413 FAX (619) 425-7469
http://www.sbid.us

BOARD OF DIRECTORS
STEVE CASTANEDA
DIVISION 1
JOSÉ F. CERDA
DIVISION 2
JOSE PRECIADO
DIVISION 3
TERESA "TERRY" THOMAS
DIVISION 4
JOSIE CALDERON-SCOTT
DIVISION 5

July 12, 2018

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, Janet Gonzalez, Board Secretary of South Bay Irrigation District, do hereby certify that this is a true and correct copy of Resolution No. 632, duly adopted by the Board of Directors of South Bay Irrigation District at a Regular Board meeting held the 11th day of July, 2018.

Janet Gonzalez, Board Secretary

ATTACHMENT 2

POLICY 115 – REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY

POLICY

The Joint Powers Agreement of 1972, as amended and readopted in 1977, between South Bay Irrigation District (District) and the City of National City created Sweetwater Authority. The District and the City of National City are member agencies of the San Diego County Water Authority (SDCWA). The District and the City each have one Representative on the San Diego County Water Authority Board of Directors. The District and the City of National City shall remain members of the SDCWA at all times during the term of the Joint Powers Agreement.

PROCEDURE

The District Representative to the San Diego County Water Authority is appointed by a majority vote of the District's Board of Directors (Board). The Representative shall hold office on the SDCWA Board of Directors for a term of six (6) years, and until his or her successor is appointed and qualified. The District's Representative shall vote on SDCWA issues as directed by the Board and will take any action necessary to protect the District's water rights and other rights as the member of the SDCWA and perform such acts and execute such documents as may be necessary to accomplish these purposes.

The City of National City Representative to the SDCWA is confirmed and authorized to vote for the District Representative when he or she is absent from a meeting of the SDCWA.

The District Representative and the City of National City Representative to the SDCWA shall appear before the Sweetwater Authority Governing Board at its regularly scheduled meeting the second Wednesday of each month, and at Special Board meetings as may be called to brief the Sweetwater Authority Governing Board on matters of interest and importance which appear on the subsequent SDCWA Board of Directors agenda.

Such briefing shall be for the purpose of discussing such matters of interest and importance as well as receiving direction from the Sweetwater Authority Governing Board on representing the Sweetwater Authority's interest at the SDCWA.

When an appointed Representative leaves the SDCWA Board during a term, the date established for that term remains the same, and the Board shall appoint a new appointee to serve the unexpired portion of the term. If a Director "holds over" after the expiration of a term and an appointment is made, it is to be the unexpired portion of the new term. The ending date for the new term must be included in the District's Resolution of Appointment.

Reviewed and Approved on 2/9/22

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ATTACHMENT 3

RESOLUTION NO. 652

RESOLUTION OF THE BOARD OF DIRECTORS OF SOUTH BAY IRRIGATION DISTRICT APPROVING THE DESIGNATION AND APPOINTMENT OF _____ AS REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY FROM JANUARY 11, 2023 TO SEPTEMBER 8, 2024

***WHEREAS**, on July 11, 2018, the Board of Directors adopted Resolution No. 632, consenting to and approving the designation and appointment of Jose Preciado as a Representative of this District on the Board of Directors of the San Diego County Water Authority to serve a six-year term commencing on September 9, 2018 and ending on September 8, 2024; and*

***WHEREAS**, Section 6 of the San Diego County Water Authority Act (Uncodified Water Code, Act 200) and Policy 115 of the District's Policies and Procedures for the Board of Directors provide that Representatives on the San Diego County Water Authority Board of Directors serve for six-year terms, and until their successors are appointed and qualified; and*

***WHEREAS**, Policy 115 of the District's Policies and Procedures for the Board of Directors provides that when the District's Representative leaves the San Diego County Water Authority Board during a term, the Board must appoint a new Representative to serve for the remainder of the unexpired portion of the six-year term; and*

***WHEREAS**, Jose Preciado resigned from the District's Board of Directors and from the Board of Directors of the San Diego County Water Authority on December 13, 2022; and*

***WHEREAS**, upon the resignation of Jose Preciado on December 13, 2022, the District desires to appoint a successor Representative of this District on the Board of Directors of the San Diego County Water Authority to serve for the remainder of Jose Preciado's six-year term ending on September 8, 2024 and*

***WHEREAS**, it is believed that said appointment is in the best interest of South Bay Irrigation District.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of South Bay Irrigation District as follows:*

Section 1. That this Board hereby consents to and approves of the designation and appointment of _____ as the Representative of this District on the Board of Directors of the San Diego County Water Authority for the remainder of Director Jose Preciado's six-year term ending on September 8, 2024, and beginning on date of the adoption of this resolution.

Section 2. That the Secretary of the Board is directed to file a certified copy of this Resolution with the Clerk of the Board of the San Diego County Water Authority.

PASSED AND ADOPTED *at a regular meeting of the Board of Directors of South Bay Irrigation District held on the 11th day of January 2022, by the following vote:*

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Paulina Martinez-Perez, President

ATTEST:

_____
Ligia Hoffman, Board Secretary

South Bay Irrigation District
Investment Portfolio
November 30, 2022

Issuer	Yield	Percent of Portfolio	Board Policy Limits	Total Portfolio	Book Value	Market Value
Bank of America Demand Deposit	**0.000%**	**54%**	**5%**	**52,542.32**	**52,727.02**	**52,727.02**
Local Agency Investment Fund	**2.007%**	**46%**	**$40 M**	**44,615.64**	**44,615.64**	**43,757.28**
Total Investment Portfolio		**100%**		**97,157.96**	**97,342.66**	**96,484.30**

Average Weighted Yield = 0.922%

Weighted Average Days to Maturity = 0

All investments have been made in accordance with South Bay Irrigation District's Annual Statement of Investment Policy.This report provides documentation that South Bay Irrigation District has sufficient funds to meet the next 180 days cash obligations.

Rich Stevenson, Treasurer
reviewed on 1/5/23

South Bay Irrigation District
Monthly Treasurer's Report
Accounting of Receipts, Disbursements and Fund Balances
November 30, 2022

	General Fund	Investments	Totals
Beginning Cash Balance	$ 54,142.02	$ 44,615.64	$ 98,757.66
Investments	-	-	-
Receipts	-	-	-
Interest	-	-	-
Total Receipts	$ -	$ -	$ -
			-
Vendor Warrants	$ 1,599.70	$ -	$ 1,599.70
Investments	-	$ -	$ -
Bank Fees	-	-	-
Total Disbursements	$ 1,599.70	$ -	$ 1,599.70
Ending Cash Balance	$ 52,542.32 (1)	$ 44,615.64 (2)	$ 97,157.96
Outstanding Items			
Deposits	$ -	$ -	$ -
Vendor Warrants	184.70	-	184.70
Adjusted Fund Balances	$ 52,727.02	$ 44,615.64	$ 97,342.66

(1) Bank of America statement balance
(2) Managed pools, certificates of deposit, etc.

South Bay Irrigation District
Fiscal Year 2022-23
Budget Summary as of November 30, 2022

	Current Month Actual	YTD Actual	YTD Budget	YTD % Over/Under	Total Annual Budget	Amount Remaining	% Remaining
Interest Revenue	0.00	151.30	70.00	116.1%	300.00	148.70	49.6%
Non-Operating Income	0.00	0.00	0.00	100.0%	41,130.00	41,130.00	100.0%
Fund Transfer	0.00	0.00	0.00	100.0%	0.00	0.00	100.0%
Revenues	0.00	151.30	70.00	116.1%	41,430.00	41,278.70	99.6%
Sweetwater Authority Staff	340.00	1,700.00	1,700.00	0.0%	4,080.00	2,380.00	58.3%
Conferences & Meetings	0.00	18.14	10.00	81.4%	10.00	(8.14)	-81.4%
Membership Fees & Dues	801.02	816.45	1,000.00	-18.4%	1,000.00	183.55	18.4%
Directors Fees	500.00	2,100.00	3,200.00	-34.4%	7,000.00	4,900.00	70.0%
Payroll Expense	38.25	160.65	250.00	-35.7%	600.00	439.35	73.2%
Legal Fees & Costs	0.00	1,126.30	3,500.00	-67.8%	8,200.00	7,073.70	86.3%
Audits & Accounting	0.00	0.00	3,000.00	100.0%	3,000.00	3,000.00	100.0%
General and Property Insurance	0.00	131.30	120.00	0.0%	2,500.00	2,368.70	0.0%
Workers Compensation Insurance	0.00	14.71	10.00	0.0%	40.00	25.29	0.0%
Community Outreach	0.00	0.00	2,080.00	100.0%	5,000.00	5,000.00	100.0%
Elections & Public Info	0.00	0.00	10,000.00	100.0%	10,000.00	10,000.00	100.0%
Operating Expenses	1,679.27	6,067.55	24,870.00	-75.6%	41,430.00	35,362.45	85.4%