

**FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING**

January 5, 2022

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, January 5, 2022. Pursuant to provisions provided for under Assembly Bill 361, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:30 p.m.

A. Roll Call

Directors Present: Steve Castaneda, Jose Preciado, and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: General Manager Carlos Quintero, Assistant General Manager Jennifer Sabine, and Acting Secretary Michael Garcia. Staff members: Director of Finance Rich Stevenson.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. FY 2022-23 Budget Calendar

No action was taken by the Committee.

B. Review of Board Policies and Procedures (Policies 501 through 509)

Director Sotelo made a motion, seconded by Director Castaneda, that the Finance and Administration Committee recommend that the Governing Board approve changes to Board Policy 507 by renaming the Communications Committee to the Legislative Affairs and Communications Committee; and remove “meets on a quarterly basis”. The motion carried unanimously.

Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Finance and Administration Committee recommend that the Governing Board approve changes to Board Policies 501-509 as presented. The motion carried unanimously.

C. Finance and Administration Committee Six-Month Look Ahead FY 2021-22 Q3 & Q4

No action was required by the Committee.

5. Directors' Comments

Director Sotelo-Solis encouraged COVID-19 vaccination and booster shots; thanked the California Highway Patrol for their gifts for children that encouraged vaccination, and commented on vaccination and testing efforts.

Director Castaneda wished everyone a Happy New Year, and applauded Director Sotelo-Solis for her leadership during the pandemic.

Director Preciado commented on the impacts of the recent COVID-19 surge and the progress of vaccinations; and thanked Director Sotelo-Solis for her leadership in making public health a priority.

6. Next Meeting Date: Wednesday, January 19, 2022 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 4:51 p.m.