

**SWEETWATER AUTHORITY GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING**

**January 22, 2020**

The Governing Board of Sweetwater Authority held a Regular meeting on Wednesday, January 22, 2020, at the Sweetwater Authority Administrative Office, 505 Garrett Avenue, Chula Vista, California. Chair Castaneda called the meeting to order at 6:04 p.m.

- **Roll Call**

Directors Present: Josie Calderon-Scott, Jerry Cano, Steve Castaneda, José F. Cerda, Hector Martinez, Jose Preciado, and \*Alejandra Sotelo-Solis (*left at 8:01 p.m.*)

Directors Absent: None

Management, Staff, and Others Present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Legal Counsel Paula de Sousa, and Board Secretary Ligia Perez. Staff Members: Director of Water Quality Justin Brazil, Director of Engineering Ron Mosher, Public Affairs Manager Leslie Payne, Director of Operations Greg Snyder, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba. Others present: James Hamill of the California Statewide Communities Development Authority and Mike Sampsel.

- **Pledge of Allegiance to the Flag**

- **Opportunity for Public Comment** (Government Code Section 54954.3)

Mike Sampsel commented on the two-percent employee pay rate increase, availability of meeting minutes, succession planning and retirement of employees, employee salaries, quality of the 36-inch pipeline project, responses to questions from the public, and the three-minute time limit for members of the public to present items.

- **Chair's Presentation**

Comments from the Public Regarding Agency Staff

**ACTION CALENDAR AGENDA**

1. Items to be Added, Withdrawn, or Reordered on the Agenda

There were none.

Agenda Items 11 and 12 were later reordered to accommodate a presentation. See Items to be Added, Withdrawn, or Reordered on the Agenda following Agenda Item 10.

2. Approval of Minutes - Regular Meeting of January 8, 2020

**Director Sotelo-Solis made a motion, seconded by Director Cano, that the Governing Board approve the minutes of the January 8, 2020 Regular meeting. The motion carried unanimously.**

### **Consent Calendar Items**

**Chair Castaneda recused himself from consideration of Agenda Item 3 (Approval of San Diego Gas & Electric Demands and Warrants – Check number 152806 due to his contract with Sempra Energy, parent company of SDG&E, which Director Castaneda disclosed on the record.**

**Chair Castaneda pulled item 4 and Director Preciado pulled item 10 for discussion.**

**Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Governing Board approve consent calendar items three and five through nine. The motion carried unanimously, with Director Castaneda recused.**

3. Approval of San Diego Gas & Electric Demands and Warrants
5. Communications Plan Metrics Reporting – FY 2019-20 First Quarter (Information Item) (Communications Committee Meeting of 1/6/20, Item No. 4. A.)  
**Recommendation:** No action was required from the Governing Board.
6. Participation and Water Service at Community Events (Information Item) (Communications Committee Meeting of 1/6/20, Item No. 4. B.)  
**Recommendation:** No action was required by the Governing Board.
7. Communications Team and Tasks (Information Item) (Communications Committee Meeting of 1/6/20, Item No. 4. C.)  
**Recommendation:** No action was required by the Governing Board.
8. Consideration to Award a Task Order for Design and Construction Services Related to the City of San Diego Direct Transfer Facility and Authorize an Extension to the On-call Contract for SCADA Design Services (Operations Committee Meeting of 1/15/20, Item No. 4. B.)  
**Recommendation:** Authorize an extension of the contract for On-call SCADA Design Services to June 2021 (or when the last project assigned is complete if different than this date) to allow for completion of work already assigned to the consultant and award a Task Order to Timberline for design and construction-related services on the City's DTF in an amount not to exceed \$144,804.
9. Strategic Plan Reporting – Bi-annual Detailed Work Plan Status Report (Information Item) (Operations Committee Meeting of 1/15/20, Item No. 4. C. and Finance and Personnel Committee Meeting of 1/15/20, Item 4. D.)  
**Recommendation:** No action was required by the Governing Board.

**Items Pulled from Consent Calendar**

4. Approval of Demands and Warrants (excludes San Diego Gas & Electric Demands and Warrants) – Check numbers 152688 through 152815 and electronic fund transfers 32023 through 32308

Mike Sampsel commented on the Demands and Warrants.

**Director Sotelo-Solis made a motion, seconded by Director Preciado, that the Governing Board approve the Demands and Warrants (excluding the San Diego Gas & Electric Demands and Warrants). The motion carried unanimously.**

10. Review of Board Policies and Procedures (501 through 509) (Finance and Personnel Committee Meeting of 1/15/20, Item No. 4. B.)

**Recommendation:** Approve the recommended changes as presented.

**Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Governing Board approve the recommended changes to Board Policies and Procedures 501 through 509 as presented.**

**Chair Castaneda made a substitute motion, seconded by Director Cano, that the Governing Board continue discussion on Board Policies and Procedures 501 through 509 to a future meeting. The motion carried with Directors Calderon-Scott, Cano, Castaneda, Martinez, and Preciado in favor, and Directors Cerda and Sotelo-Solis opposed.**

**Action and Discussion Items**

Items to be Added, Withdrawn, or Reordered on the Agenda

Per General Manager Berge's request, the Governing Board concurred to move agenda item 12 before item 11 to accommodate a guest speaker.

12. New Business

Information Regarding the Statewide Community Infrastructure Program (Information Item) (Item Requested by Chair Castaneda)

James Hamill of the California Statewide Communities Development Authority presented on the Statewide Community Infrastructure Program.

**Chair Castaneda made a motion, seconded by Director Cerda, that the Governing Board direct staff to start the process to become a member of the California Statewide Communities Development Authority in order to participate in the Statewide Community Infrastructure Program beginning with the next Board meeting. The motion carried unanimously.**

11. Consideration to Approve Contract with Enterprise Automation, Irvine, CA, for On-call SCADA System Integration Professional Services (Operations Committee Meeting of 1/15/20, Item No. 4. A.)

Recommendation: Award an On-call SCADA System Integration Professional Services contract to Enterprise Automation, Irvine, CA, with an end date of June 2021 (or when the last project assigned is complete if different than this date).

**Director Sotelo-Solis made a motion, seconded by Director Cerda, that the Governing Board award an On-call SCADA System Integration Professional Services contract to Enterprise Automation, Irvine, CA, with an end date of June 2021 (or when the last project assigned is complete if different than this date). The motion carried unanimously.**

13. Approval of Directors' Attendance at Meetings and Future Agenda Items
  - A. Consideration to Approve Per diem for Directors Who Wish to Attend the San Diego Union-Tribune Neighborhood Town Hall, San Diego - January 28, 2020 (Communications Committee Meeting of 1/6/20, Item No. 4. D.)
  - B. Per diem approval for Directors who wish to attend the Local Government Commission's Annual Yosemite Leadership and Policy Conference, Yosemite National Park- March 5-8, 2020

*(Director Sotelo-Solis left the meeting at 8:01 p.m.)*

**Director Preciado made a motion, seconded by Chair Castaneda, that the Governing Board approve per diem for Directors who wish to attend the Local Government Commission's Annual Yosemite Leadership and Policy Conference, Yosemite, National Park – March 5-8, 2020; and deny per diem for Directors who wish to attend the San Diego Union-Tribune Neighborhood Town Hall, San Diego – January 28, 2020. The motion carried unanimously, with Director Sotelo-Solis absent.**

## **REPORTS AND INFORMATIONAL ITEMS**

14. Financial Reports
  - Monthly Financials – November 2019
  - Monthly Financials – December 2019
  - Quarterly Capital & Expense Projects Report – Second Quarter FY 2019-20
15. Quarterly Performance Measurement Report – Second Quarter FY 2019-20
16. Quarterly Report of One-time Water Bill Adjustments – Second Quarter FY 2019-20
17. Quarterly Report of Directors' Expenses – Second Quarter FY 2019-20
18. Report of Management
  - Upcoming Community Events (Information Item) (No Enclosure)

- Presentation to the Chula Vista Chamber of Commerce Utilities Subcommittee – July 29, 2020
- Day of Play at Olivewood Gardens – July 18, 2020

General Manager Berge reported on:

- the sponsorship of the Kimball Holiday event;
- thefts and break-ins at the water treatment plant;
- positive media coverage;
- flushing notification letters being sent to residents of Bonita;
- upcoming presentation at the Chula Vista Chamber of Commerce Utilities Subcommittee on July 29, 2020;
- taste and odor metrics will be included in the Feasibility Study;
- provided a review of agendas for the next Operations and Finance and Personnel Committees;
- highlighted major happenings and work efforts including Special Meetings on February 10, 2020, for a workshop on the 2020-21 Strategic Plan Work Plan and February 11, 2020, to discuss developer policies;
- the fleet study will be presented at the February 12, 2020, Regular meeting;
- the initial results of the flushing program;
- and a presentation from Energage, LLC regarding the employee survey will be presented at the February 26, 2020, Regular meeting.

#### 19. Report of Representatives to the San Diego County Water Authority

Director Preciado reported on the upcoming meeting of the SDCWA to discuss three lawsuits with Metropolitan Water District; provided a memo to Directors that highlights the points of contention; offered to discuss the memo with Board members and the potential of having a representative from SDCWA present to the South Bay Irrigation District Board of Directors regarding the lawsuits.

#### 20. Reports by Directors on Events Attended

##### A. Meeting with Federal Lobbyist – January 13-14, 2020

Directors Cano, Preciado, Martinez, Calderon-Scott, Cerda, and Castaneda provided a report.

##### B. Council of Water Utilities meeting – January 21, 2020

Directors Martinez, Cerda, Calderon-Scott, and Castaneda provided a report.

#### 21. Directors' Comments

Director Cano commented that he is not available during the current meeting times of the Operations Committee; and announced the appointment of a new City of National City representative to the SDCWA.

Director Martinez commented on looking forward to the upcoming Special Board Meeting on February 11, 2020, to discuss developer issues and its relation to housing;

the Board's effort to improve the taste and odor of Authority water; and congratulated Authority management on the Special Board meeting regarding sand mining.

Director Calderon-Scott commented on the conditions of the south portion of the Sweetwater Trail; invited Board members to the Mexican American Business and Professional Association Monthly Lunch Meeting on February 12, 2020, which will focus on Planning for the Future: Safe and Reliable Water for All at the SDCWA offices.

Director Castaneda commented on the Authority's membership with the San Diego Economic Development Council.

CLOSED SESSION – There was none.

22. Adjournment

With no further business before the Board, Chair Castaneda adjourned the meeting at 8:58 p.m.



Steve Castaneda, Chair

Attest:

  
Ligia Perez, Board Secretary