

**SWEETWATER AUTHORITY GOVERNING BOARD
MINUTES OF THE REGULAR MEETING**

January 23, 2019

The Governing Board of Sweetwater Authority held a Regular meeting on Wednesday, January 23, 2019, at the Sweetwater Authority Administrative Office, 505 Garrett Avenue, Chula Vista, California. Chair Castaneda called the meeting to order at 3:30 p.m.

- **Roll Call**

Directors Present: Josie Calderon-Scott, Jerry Cano, Steve Castaneda, José F. Cerda, Hector Martinez, *Jose Preciado (4:15 p.m.), and *Alejandra Sotelo-Solis (3:32 p.m.)

Directors Absent: None

Management, Staff and Others Present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Legal Counsel Paula de Sousa Mills, and Board Secretary Ligia Perez. Staff members: Interim Director of Water Quality Justin Brazil, Engineering Manager Erick del Bosque, Administrative Assistant Michael Garcia, Distribution Manager Nate Golder, Director of Engineering Ron Mosher, Director of Distribution Greg Snyder, Senior Public Affairs Representative Gwyneth Shoecraft, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba. Others present: Ron Morrison, Mike Sampsel, and Jess Van Deventer

- **Pledge of Allegiance to the Flag**

- **Opportunity for Public Comment** (Government Code Section 54954.3)

Mike Sampsel distributed a document to the Directors titled "Beer Cans" and challenged the Board to think about the ratepayers when making monetary decisions.

(Note: Director Sotelo-Solis entered the meeting at 3:32 p.m.)

- **Chair's Presentation**

A. Comments from the Public Regarding Agency Staff and Agency Recognition in the Press

B. ACWA/JPIA President's Special Recognition Award for Sweetwater Authority's Liability and Property Programs

ACTION CALENDAR AGENDA

1. Adoption of Resolution 19-02 of the Governing Board of Sweetwater Authority Honoring Ron Morrison for His Service as a Director

Upon a motion made by Director Sotelo-Solis, seconded by Director Cano, the following resolution:

**RESOLUTION 19-02
RESOLUTION OF THE GOVERNING BOARD OF SWEETWATER AUTHORITY
HONORING RON MORRISON FOR HIS SERVICE AS A DIRECTOR**

was passed and adopted by the following vote to wit:

Ayes: Directors Calderon-Scott, Cano, Castaneda, Cerda, Martinez, and Sotelo-Solis
Noes: None
Absent: Director Preciado
Abstain: None

Chair Castaneda read the resolution of recognition into the record.

2. Adoption of Resolution 19-03 of the Governing Board of Sweetwater Authority Honoring Jess Van Deventer for His Service as a Director

Upon a motion made by Director Sotelo-Solis, seconded by Director Cano, the following resolution:

**RESOLUTION 19-03
RESOLUTION OF THE GOVERNING BOARD OF SWEETWATER AUTHORITY
HONORING JESS VAN DEVENTER FOR HIS SERVICE AS A DIRECTOR**

was passed and adopted by the following vote to wit:

Ayes: Directors Calderon-Scott, Cano, Castaneda, Cerda, Martinez, and Sotelo-Solis
Noes: None
Absent: Director Preciado
Abstain: None

Chair Castaneda read the resolution of recognition into the record.

Chair Castaneda presented Messrs. Morrison and Van Deventer with a copy of their resolution and tokens of appreciation for their service.

Mr. Van Deventer stated it was very important to him to represent National City and thanked the Board and the Authority...

Mr. Morrison thanked Jess Van Deventer for his years of service to the Authority and National City; spoke to the Authority's stellar reputation with regard to infrastructure maintenance and employee talent; and that it was a pleasure serving on the Governing Board.

The Board thanked Messrs. Morrison and Van Deventer for their service.

3. Items to Added, Withdrawn, or Reordered on the Agenda
There were none.

4. Approval of Minutes - Regular Meeting of January 9, 2019

Director Sotelo-Solis made a motion, seconded by Director Cano, that the Governing Board approve the minutes of the January 9, 2019 Regular meeting. The motion carried unanimously, with Director Preciado absent.

Consent Calendar Items

Director Sotelo-Solis made a motion, seconded by Director Cano, that the Governing Board approve consent items 5, 7, 9, and 11. Director Calderon-Scott pulled items 6, 8, and 10 for discussion. Director Castaneda recused himself from consideration of warrant numbers 150376 and 150416 due to his contract with Sempra Energy, parent company of SDG&E, which Director Castaneda disclosed on the record. The motion carried unanimously, with Director Preciado absent.

5. Approval of Demands and Warrants – Check numbers 150347 through 150424 and electronic fund transfers 25693 through 25936
7. Strategic Plan Reporting - Bi-annual Detailed Work Plan Status Report (Information Item) (Operations Committee Meeting of 1/16/19, Item 4. D.; Finance and Personnel Committee Meeting of 1/16/19, Item 4. A.)
Recommendation: No action was required by the Governing Board.
9. Award of Contract for Information Systems Master Plan Consultant (Finance and Personnel Committee Meeting of 1/16/19, Item 4. C.)
Recommendation: Award a contract in the amount of \$54,720 to ClientFirst Technology Consulting, Corona, CA.
11. Quarterly Report of One-time Water Bill Adjustments for October through December 2018 (Information Item)
Recommendation: No action was required by the Governing Board

Items Pulled from Consent Calendar for Discussion

6. Consideration to Award a Contract for No-Discharge System to Flush All Distribution Piping 12-inch and Smaller (Operations Committee Meeting of 1/16/18, Item 4. B.)
Recommendation: Award a contract in the amount of \$233,087.80 to Reliable Water Solutions, Grand Terrace, CA.

Director Calderon-Scott requested clarification of Fiscal Impact. Director Cano asked for metrics of the project. General Manager Berge replied that this budget will cover approximately one-third of the distribution system; future budgets will include funds to flush the remaining parts of the system; this is a three-year program; and other metrics include monitoring water quality to evaluate effectiveness.

Director Calderon-Scott made a motion, seconded by Director Sotelo-Solis, that the Governing Board award a contract in the amount of \$233,087.80 to Reliable Water Solutions, Grand Terrace, CA, for no-discharge system flushing of distribution piping 12-inch and smaller. The motion carried unanimously, with Director Preciado absent.

8. Sweetwater Reservoir Wetlands Habitat Recovery Project - Approval of Consulting Contract Amendment (Finance and Personnel Committee Meeting of 1/16/19, Item 4. B.)
Recommendation: Authorize ESA's contract amendment in the amount of \$51,711.85.

Director Calderon-Scott requested clarification of Fiscal Impact. Ms. Berge stated that this project is fully-funded by grant funds.

Director Castaneda made a motion, seconded by Director Cano, that the Governing Board authorize ESA's contract amendment in the amount of \$51,711.85 so that work may continue on the Sweetwater Reservoir Wetlands Habitat Recovery Project as funded under the Integrated Regional Water Management Proposition 84 Round 4 grant program. The motion carried unanimously, with Director Preciado absent.

10. Award of Contract for Bulk Print and Mail, and Electronic Bill Payment and Presentment Services (Finance and Personnel Committee Meeting of 1/16/19, Item 4. D.)
Recommendation: Award a five-year contract to InfoSend Inc., Anaheim, CA.

Director Calderon-Scott requested clarification of Fiscal Impact, specifically referring to how impacts were shown historically. Ms. Berge replied that she will research previous memos and how Fiscal Impacts were presented.

Director Cano requested information on total contractual costs. Ms. Berge and Legal Counsel De Sousa Mills clarified that the contract includes unit costs and actual expenditures will be based on usage.

Director Cano made a motion, seconded by Director Cerda, that the Governing Board award a five-year contract to InfoSend, Inc., Anaheim, CA, for bulk print and mail processing at \$0.133 per unit, and \$800 per month for electronic bill payment and presentment services for utility bills. The motion carried unanimously, with Director Preciado absent.

Action and Discussion Items

12. Request to Approve Easement Quitclaim - 416 Broadway, Chula Vista (Operations Committee Meeting of 1/16/19, Item 4. C.)
Recommendation: Defer to Governing Board for decision.

Director Martinez informed the Board that he knows the owner and therefore recused himself. *(Note: Director Martinez left the dais at 4:14 p.m.)*

Director Calderon-Scott made a motion, seconded by Director Sotelo-Solis, that the Governing Board approve the quitclaim request of the Kimball Brothers blanket easement, with the Owner paying all costs associated with processing the quitclaim. The motion carried unanimously, with Directors Martinez and Director Preciado absent.

(Note: Director Martinez returned to the dais 4:15 p.m.)

13. New Business

A. Reservoir Pipeline Feasibility Study (No Enclosure)

(Note: Director Preciado entered the meeting at 4:15 p.m.)

Director Martinez requested that the Board look into how to maximize value at Loveland Reservoir.

Director Martinez made a motion, seconded by Director Cano, that the Governing Board refer Strategic Plan Objective SR11 to the Operations Committee for discussion of an RFP to study how to maximize value of Loveland Reservoir, including funding for such a study in the near future. The motion carried unanimously.

B. Creation of Ad Hoc Committee to Explore Citizen Engagement (Information Item)

Chair Castaneda established an ad hoc Citizen Engagement Committee; appointed Directors Cano, Martinez, and Cerda; and directed the committee to meet within 30 days.

14. Approval of Directors' Attendance at Meetings and Future Agenda Items

A. Per diem approval for Directors who wish to attend the California Special Districts Association 2019 Special District Leadership Academy, San Diego, CA - April 7-10, 2019 *(Note: Early registration deadline is 3/8; Conflict with 4/10 Board meeting)* Directors who wish to attend this event will contact the Secretary.

B. Per diem approval for Directors who wish to attend the Urban Water Institute 2019 Spring Water Conference, Palm Springs, CA- February 27-March 1, 2019 *(Note: Limited amount of hotel rooms available; Conflict with 2/27 Board meeting)* Directors who wish to attend this event will contact the Secretary.

Director Preciado made a motion, seconded by Director Castaneda, that the Governing Board approve a per diem for Director's who wish to attend the CSDA 2019 Leadership Academy in San Diego, CA and the Urban Water Institute 2019 Spring Water Conference in Palm Springs, CA. The motion carried unanimously.

REPORTS AND INFORMATIONAL ITEMS

15. Committee Minutes

16. December 2018 Financial Reports

17. Quarterly Report of Directors' Expenses – Second Quarter FY 2018-19

18. Management Report

A. Report of Assistant General Manager

- Quarterly Performance Measurement Report (October 1 – December 30, 2018)

Ms. Sabine reported that the Quarterly Performance Measurement Report is available in the agenda packet; rainfall totals at Loveland and Sweetwater Reservoirs; the history on water releases from Loveland Reservoir; and the current unfavorable conditions for a water transfer from Loveland Reservoir.

B. Report of General Manager

Ms. Berge introduced Michael Garcia, the Authority's new Administrative Assistant; thanked the new Directors who attended the onboarding orientation; and thanked the Board for its support of the Authority's participation at the Women in Water symposium.

19. Report of Representatives to the San Diego County Water Authority

Director Preciado reported on the Colorado River water management by the federal government; our significant dependency on the water transfer from the Colorado River; closed session regarding the settlement agreement with Metropolitan Water District; and a potential administrative change for CWA to send a non-appointment member as a representative.

20. Reports by Directors on Events Attended

Council of Water Utilities Meeting – January 15, 2019

The following Directors provided a report: Directors Castaneda and Martinez. Director Cerda provided a written report.

21. Directors' Comments

Director Sotelo-Solis thanked the Board for their support during a family emergency.

Director Preciado requested for the board to reexamine its meeting times and access to the public. Chair Castaneda asked General Manager Berge to include this topic in a future agenda.

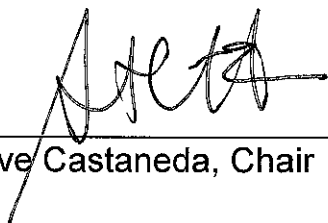
Director Martinez is looking forward to the first meeting of the ad hoc Citizen Engagement Committee.

Director Sotelo-Solis requested that the Board consider having meetings in other locations. Legal Counsel de Sousa Mills replied that there is flexibility with meeting locations.

CLOSED SESSION – There was none.

22. Adjournment

With no further business before the Board, Chair Castaneda adjourned the meeting at 5:26 p.m.



Steve Castaneda, Chair

Attest:



Ligia Perez, Board Secretary