

**FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING**

February 2, 2022

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, February 2, 2022. Pursuant to provisions provided for under Assembly Bill 361, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:30 p.m.

A. Roll Call

Directors Present: Steve Castaneda, Jose Preciado, and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: General Manager Carlos Quintero, Assistant General Manager Jennifer Sabine, and Acting Secretary Michael Garcia. Staff members: Director of Water Quality Justin Brazil, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Consideration of Second One-time Adjustment to Customer Water Bill - Ahmad Esmailpour

Director Castaneda made a motion, seconded by Director Sotelo-Solis, that the Finance and Administration Committee recommend that the Governing Board deny Mr. Esmailpour's request for a second one-time adjustment and allow him to enter into an extended payment plan to pay the balance of \$3,954.42. The motion carried unanimously.

B. Consideration of One-time Adjustment for Customer Water Bill – Dan Eskew

Director Sotelo-Solis made a motion, seconded by Director Castaneda, that the Finance and Administration Committee recommend that the Governing Board approve a one-time adjustment in the amount of \$1,675.07 to the account of Dan Eskew. The motion carried unanimously.

C. Review of Board Policies and Procedures (Policies 510 through 516 and 518 through 520)

Director Castaneda made a motion, seconded by Director Sotelo-Solis, that the Finance and Administration Committee recommend that the Governing Board approve the recommended changes to Policies 510 through 516 and 518 through 520 as presented.

The motion carried unanimously.

D. FY 2021-22 Mid-year Budget Review (Information Item)

No action was required by the Committee.

E. FY 2021-22 Water Supply Assumptions Status Update (Information Item)

No action was required by the Committee.

5. Directors' Comments

There were none.

6. Next Meeting Date: Wednesday, February 16, 2022 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:18 p.m.