

**CITIZENS ADVISORY COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**February 15, 2022**

The Citizens Advisory Committee of Sweetwater Authority held a Regular meeting on Tuesday, February 15, 2022. Pursuant to Assembly Bill 361, this meeting was held via teleconference. Chair Magana called the meeting to order at 6:11 p.m.

**1. Roll Call**

Members Present: Arcelia Magana, Kevin O'Neill, Michael Sampsel, Bill Sendt, and Todd Voorhees.

Members Absent: None.

Alternate Members Present: Aida Castaneda and Dave Schlesinger.

Alternate Members Absent: None.

Management, Staff, and Others Present: Committee Liaison Leslie Payne, Committee Secretary Michael Garcia, and Legal Counsel Nicholas Norvell.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

There were none.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Chair's Report**

- Update on the Board Actions of Citizen Advisory Committee Recommendations
- 2022 Citizens Advisory Committee Calendar
- Update on Review of Board Policy 522 (No Enclosure)

**5. Action Agenda**

A. Discussion of Meeting Day of the Month Brown Act Training, Nicholas Norvell, Best, Best & Krieger (Information Item) (No Enclosure)

No action was required by the Committee.

B. Update on 2022 Strategic Plan (No Enclosure)

No action was required by the Committee.

C. Cost of Citizens Advisory Committee Meetings (Item Requested by Member Voorhees) (No Enclosure)

No action was required by the Committee.

**6. Member Comments**

Chair Magana reflected on her time as the Chair of the CAC for the last year; and announced that next month's meeting agenda include the election of the new Chair and Vice Chair and a review of the CAC Areas of Focus.

Vice Chair O'Neill commented on the inconvenience of the current meeting time but noted he understands this is a work in progress.

Member Sampsel commented on his request for various status updates from staff and not yet receiving an update.

Member Vorhees requested that we continue to assess the efficacy of our current meeting time in prompting public engagement and filling vacancies, and potentially recommend a different meeting time in the future, if this time is not meeting or making progress towards either of those goals.

**7. Next Meeting Date:** Tuesday, March 15, 2021 at 6:00 p.m.

**8. Adjournment**

With no further business before the Committee, Chair Magana adjourned the meeting at 7:17 p.m.