

**FINANCE AND PERSONNEL COMMITTEE
MINUTES OF THE REGULAR MEETING**

February 17, 2021

The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, February 17, 2021. Pursuant to Governor Newsom's Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:30 p.m.

1. Roll Call

Directors Present: Steve Castaneda and Jose Preciado.

Directors Absent: Alejandra Sotelo-Solis

Management, Staff, and Others Present: Acting General Manager Jennifer Sabine. Staff Members: Administrative Assistant Michael Garcia, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Consideration of Request for Second One-time Adjustment – Chula Vista Tile & Stone

Director Preciado made a motion, seconded by Director Castaneda, that the Finance and Personnel Committee recommend the Governing Board adhere to the One-time Adjustment to Customers' Water Bills policy and deny the request for a second adjustment, and allow Ms. Montes De Oca to enter into a twelve (12) month payment plan. The motion carried with Directors Castaneda and Preciado in favor, and Director Sotelo-Solis absent.

B. Review of Board Review of Board Policies and Procedures (501 through 509) – Second Review

Director Castaneda made a motion, seconded by Director Preciado, that the Finance and Personnel Committee recommend the Governing Board approve the proposed changes to Policy 507 with additional edits noting that consultant selection will be assigned to the Committee with the purview for the subject matter, and that policies and procedures concerning from the use of teleconferencing for committee meetings mirror the policies and

procedures concerning from the use of teleconferencing for Board meetings. The motion carried with Directors Castaneda and Preciado in favor, and Director Sotelo-Solis absent.

- C. Review of Board Policies and Procedures (520 through 522 and 601 through 608)
- First Review

No action was taken by the Committee.

5. Directors' Comments

There were none.

- 6. Next Meeting Date:** Wednesday, March 3, 2021 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:03 p.m.