

**FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING**

February 27, 2023

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Monday, February 27, 2023. Pursuant certain provisions of the Brown Act provided for under Government Code Section 54953(e)(1)(A) in relation to the proclaimed COVID-19 State of Emergency, this meeting was held in person and via teleconference. Director Martinez-Perez called the meeting to order at 5:31 p.m.

A. Roll Call

Directors Present: Manny Delgado, Paulina Martinez-Perez, and *Ron Morrison (5:33 p.m.).

Directors Absent: None.

Management, General Manager Carlos Quintero and Board Secretary Ligia Hoffman.
Staff, and Others Staff present: Director of Finance Rich Stevenson and Director of
Present: Administrative Services Dina Yorba.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There was none.

(Note: Director Morrison entered the meeting at 5:33 p.m.)

3. Public Comment (Government Code Section 54954.3)

There was none.

4. Action Agenda

A. Consideration of One-Time Adjustment to Customer Water Bill – Mar Village II

Director Morrison made a motion, seconded by Director Delgado, that the Finance and Administration Committee recommend that the Governing Board approve a one-time adjustment in the amount of \$2,821.80. The motion carried unanimously.

B. Review of Board Policies and Procedures (Policies 521, and 601 through 520)

Director Morrison made a motion, seconded by Director Delgado, that the Finance and Administration Committee recommend that the Governing Board approve policies 521 and 601 through 608 as presented. The motion carried unanimously.

C. Board Room Remodel Project and Technology Update Project and Consideration to Award a Preliminary Board Room Design Contract

Director Martinez-Perez made a motion, seconded by Director Morrison, that the Finance and Administration Committee defer to the Governing Board for decision. The motion carried unanimously.

5. Directors' Comments

Director Martinez-Perez commented how the Committee hasn't been able to meet in person and she hopes next time all the Directors can attend in person.

6. Next Meeting Date: Monday, April 3, 2023 at 5:30 p.m.

7. Adjournment

With no further business before the Committee, Director Martinez-Perez adjourned the meeting at 5:57 p.m.