

**FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING**

March 2, 2022

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, March 2, 2022. Pursuant to provisions provided for under Assembly Bill 361, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:30 p.m.

A. Roll Call

Directors Present: Steve Castaneda, Jose Preciado, and
*Alejandra Sotelo-Solis (4:33 p.m.)

Directors Absent: None.

Management, Staff, and Others Present: General Manager Carlos Quintero, Assistant General Manager Jennifer Sabine, and Board Secretary Ligia Perez. Staff members: Public Affairs Manager Leslie Payne and Director of Finance Rich Stevenson.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Consideration of Second One-time Adjustment to Customer Water Bill – Norberto Avila

Director Castaneda made a motion, seconded by Director Sotelo-Solis, that the Finance and Administration Committee recommend that the Governing Board deny Mr. Avila’s request for a second onetime adjustment and allow him to enter into an extended payment plan to pay the balance of \$649.80. The motion carried unanimously.

B. Review of Board Policies and Procedures (Policies 521, 522, and 601 through 608)

Director Castaneda made a motion, seconded by Director Sotelo-Solis, that the Finance and Administration Committee recommend that the Governing Board approve changes to Board Policy 608 as presented. The motion carried unanimously.

Director Castaneda made a motion, seconded by Director Preciado, that the Finance and Administration Committee recommend that the Governing Board continue

Board Policy 522 to allow the Sweetwater Authority Chair, Vice Chair, and Citizens Advisory Committee Chair to discuss further changes to section VI, and bring back the changes to the Board for review within 60 days. The motion carried unanimously.

Director Castaneda made a motion, seconded by Director Sotelo-Solis, that the Finance and Administration Committee recommend that the Governing Board approve Board Policies 521 and 601 through 607 as presented. The motion carried unanimously.

C. Finance and Administration Committee Six-Month Look Ahead FY 2021-22 Q3 & Q4 (Information Item)

No action was required by the Committee.

5. Directors' Comments

There were none.

6. Next Meeting Date: Wednesday, March 16, 2022 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 4:56 p.m.