

**FINANCE AND PERSONNEL COMMITTEE
MINUTES OF THE REGULAR MEETING**

March 3, 2021

The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, March 3, 2021. Pursuant to Governor Newsom's Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:32 p.m.

1. Roll Call

Directors Present: Steve Castaneda, Jose Preciado, and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: Acting General Manager Jennifer Sabine. Staff Members: Safety Coordinator Dan Bresniker, Program Analyst Clay Clifton, Administrative Assistant Michael Garcia, Program Manager Dan Hayes, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Review of Board Policies and Procedures (510-516 and 518-519) – Second Review

Director Sotelo-Solis made a motion, seconded by Director Preciado, that the Finance and Personnel Committee recommend the Governing Board approve Board Policies 510-516 and 519 as presented; and modify "should" to "shall" in Policy 518, Attachment – Guide for Managing Employee Performance, Section C.2. - Self-Review. The motion carried unanimously.

B. Consideration of Selection Process for Federal Lobbyist

The Finance and Personnel Committee requested that the current Federal Lobbyist Don Gilchrest make a presentation to the Governing Board, and then bring this item back to the Finance and Personnel Committee.

C. Update of the Emergency Response and Recovery Plan, Public Version

No action was required by the Committee.

5. Directors' Comments

There were none.

6. Next Meeting Date: Wednesday, March 17, 2021 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:09 p.m.