

**SWEETWATER AUTHORITY FINANCE AND PERSONNEL COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**April 15, 2020**

The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, April 15, 2020. Pursuant to Governor Newsom's Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Chair Sotelo-Solis called the meeting to order at 4:35 p.m.

**1. Call Meeting to Order and Roll Call**

Directors Present: José F. Cerda, Jose Preciado, and Alejandra Sotelo-Solis

Directors Absent: None

Management, Staff, and Others Present: General Manager Tish Berge and Assistant General Manager Jennifer Sabine. Staff Members: Administrative Assistant Michael Garcia and Director of Finance Rich Stevenson.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

General Manager Berge requested Item 4.B. be heard before Item 4.A. Chair Sotelo-Solis approved the request.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Action Agenda**

B. Postpone Review of FY 2020-21 Five-year Financial Plan (Information Item)

No action was required by the Committee.

A. Consideration of Policy for the Procurement of Services (including Construction), Supplies, and Equipment

**Director Preciado made a motion, seconded by Director Cerda, that the Committee recommend modifications to the policy to include language that sets criteria for qualifying as a local and/or disadvantaged business (i.e., business license in the Sweetwater Authority jurisdiction) and sets limits on the advantage to local/disadvantaged business to cost no more than 10% over market. The Committee also recommends that the new policy be implemented by July 1, 2020. The motion carried unanimously.**

**Director Preciado made a motion, seconded by Director Cerda, that a business license in the Sweetwater Authority jurisdiction qualifies as evidence of a local/disadvantaged business. The motion carried unanimously.**

**5. Closed Session**

There was none.

**6. Next Meeting Date:** Wednesday, May 6, 2020 at 4:30 p.m.

**7. Adjournment**

With no further business before the Committee, Chair Sotelo-Solis adjourned the meeting at 5:15 p.m.