

**FINANCE AND ADMINISTRATION COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**April 20, 2022**

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, April 20, 2022. Pursuant to provisions provided for under Assembly Bill 361, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:30 p.m.

**A. Roll Call**

Directors Present: Steve Castaneda, \*Jose Preciado (*left at 5:03 p.m.*), and \*Alejandra Sotelo-Solis (*arrived at 4:40 p.m.*)

Directors Absent: None.

Management, Staff, and Others Present: General Manager Carlos Quintero, Assistant General Manager Jennifer Sabine, and Acting Secretary Michael Garcia. Staff members: Director of Finance Rich Stevenson.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

Per General Manager Quintero's request, the Committee concurred to move item 4. B. before item 4. A.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Action Agenda**

B. Consideration of Draft FY 2022-23 Five-year Financial Plan for Review and Comments

*(Note: Director Sotelo-Solis entered the meeting at 4:40 p.m.)*

*(Note: Director Preciado left the meeting at 5:03 p.m.)*

No action was taken by the Committee.

A. Review of Board Policies and Procedures (Policy 507)

**Director Sotelo-Solis made a motion, seconded by Director Castaneda, that the Finance and Administration Committee recommend that the Governing Board approve the changes as presented. The motion carried unanimously, with Director Preciado absent.**

C. Finance and Administration Committee Six-Month Look Ahead FY 2021-22 Q4 & FY 2022-23 Q1 (Information Item)

No action was required by the Committee.

**5. Directors' Comments**

Director Sotelo-Solis shared an invitation to the City of National City's virtual State of the City address on April 21, 2022.

**6. Next Meeting Date:** Wednesday, May 4, 2022 at 4:30 p.m.

**7. Adjournment**

With no further business before the Committee, Director Castaneda adjourned the meeting at 5:12 p.m.