

**FINANCE AND PERSONNEL COMMITTEE
MINUTES OF THE REGULAR MEETING**

April 21, 2021

The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, April 21, 2021. Pursuant to Governor Newsom's Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:31 p.m.

1. Roll Call

Directors Present: Steve Castaneda, Jose Preciado, and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: Interim General Manager Jennifer Sabine and Acting Board Secretary Michael Garcia. Staff Members: Public Affairs Manager Leslie Payne and Director of Finance Rich Stevenson.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Review of Board Policy 522 – Second Review

Director Preciado made a motion, seconded by Director Castaneda, that the Finance and Personnel Committee hold on making any changes to Policy 522 pending a future joint meeting of the Governing Board and Citizens Advisory Committee. The motion carried unanimously.

B. Consideration of Draft FY 2021-22 Five-year Financial Plan for Review and Comments

No action was taken by the Finance and Personnel Committee.

C. Request for Input on Janitorial Services Procurement Process

Director Castaneda made a motion, seconded by Director Sotelo-Solis, that the Finance and Personnel Committee recommend that the Governing Board direct staff to issue the Janitorial RFQ utilizing the vendor outreach plan as presented. The motion carried unanimously.

5. Directors' Comments

Director Sotelo-Solis commented on several vaccination events in the City of National City; and provided an update on the number vaccinations provided in the City of National City.

6. Next Meeting Date: Wednesday, May 5, 2021 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:56 p.m.