

**SWEETWATER AUTHORITY FINANCE AND PERSONNEL COMMITTEE
MINUTES OF THE REGULAR MEETING**

May 6, 2020

The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, May 6, 2020. Pursuant to Governor Newsom's Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:30 p.m.

1. Call Meeting to Order and Roll Call

Directors Present: José F. Cerda and Jose Preciado

Directors Absent: Alejandra Sotelo-Solis

Management, Staff, and Others Present: General Manager Tish Berge and Assistant General Manager Jennifer Sabine. Staff Members: Director of Water Quality Justin Brazil, Administrative Assistant Michael Garcia, Director of Engineering Ron Mosher, Legal Counsel Nick Norvell, Public Affairs Manager Leslie Payne, Board Secretary Ligia Perez, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba

2. Items to be Added, Withdrawn, or Reordered in the Agenda

General Manager Berge requested item 4. C. be presented before item 4. B.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Draft FY 2020-21 Five-year Financial Plan for Review and Comments

Director Cerda made a motion, seconded by Director Preciado, that the Finance and Personnel Committee recommend that the Governing Board provide comments to staff to incorporate in the Draft FY 2020-21 Five-year Financial Plan for completion of the Draft FY 2020-21 Budget and direct staff to refine the Preliminary Concept COVID-19 Pandemic Delayed Revenue Offset. The motion carried unanimously.

C. Draft FY 2020-21 Strategic Plan Work Plan (Annual Work Plan) (Information Item)

The Finance and Personnel Committee expressed concurrence with staff recommendation that the Governing Board provide feedback on the FY 2020-21 Annual Work Plan at the May 13, 2020 Regular meeting and direct staff to bring back the draft Annual Work Plan with Board input at the May 27, 2020 Board Meeting.

B. Review of the Presentation of the Demands and Warrants (Information Item)

Director Preciado made a motion, seconded by Director Cerda, that the Finance and Personnel Committee recommend that the Governing Board convene a Special Meeting to discuss the presentation of Demands and Warrants and that staff prepare sample formats for the Board's consideration. The motion carried unanimously.

5. Closed Session

There was none.

6. Next Meeting Date: Wednesday, May 20, 2020 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:54 p.m.