

**FINANCE AND PERSONNEL COMMITTEE
MINUTES OF THE REGULAR MEETING**

July 7, 2021

The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, July 7, 2021. Pursuant to Governor Newsom's Executive Order N-08-21, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:31 p.m.

1. Roll Call

Directors Present: Steve Castaneda and Jose Preciado.

Directors Absent: Alejandra Sotelo-Solis

Management, Staff, and Others Present: Interim General Manager Jennifer Sabine, Acting Secretary Michael Garcia, and Legal Counsel Nicholas Norvell. Staff members: Program Manager Dan Hayes, Public Affairs Manager Leslie Payne, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Request for Information on Process and Requirements for Procurement of Consultant Services (Information Item)

Director Preciado made a motion, seconded by Director Castaneda, that the Finance and Personnel Committee recommends that the Governing Board direct staff to return at a future meeting with modifications to the Procurement Section of Board Policy 517 (Financial Policies) that sets criteria for considering cost, as allowable by law, in selecting consultant contracts. The motion carried unanimously, with Director Sotelo-Solis absent.

B. Update on Customer Outreach and Assistance for Delinquent Bills Related to COVID-19 (Information Item)

No action was required by the Committee.

C. Consideration to Augment Current Incentives for Authority Safety Program

Director Castaneda made a motion, seconded by Director Preciado, that the Finance and Personnel Committee recommends that the Governing Board direct staff to research and compare employee safety incentive programs and present a summary to the

Committee at a future meeting. **The motion carried unanimously, with Director Sotelo-Solis absent.**

5. Directors' Comments

There were none.

6. Next Meeting Date: Wednesday, July 21, 2021 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:27 p.m.