

**SWEETWATER AUTHORITY GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING**

**July 24, 2019**

The Governing Board of Sweetwater Authority held a Regular meeting on Wednesday, July 24, 2019, at the Sweetwater Authority Administrative Office, 505 Garrett Avenue, Chula Vista, California. Chair Castaneda called the meeting to order at 6:00 p.m.

- **Roll Call**

Directors Present: Josie Calderon-Scott, Jerry Cano, Steve Castaneda, José F. Cerda, Hector Martinez, Jose Preciado, and Alejandra Sotelo-Solis

Directors Absent: None

Management, Staff, and Others Present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Legal Counsel Paula de Sousa Mills, and Board Secretary Ligia Perez. Staff Members: Director of Water Quality Justin Brazil, Administrative Assistant Michael Garcia, Distribution Manager Nate Golder, Program Manager Sue Mosburg, Director of Engineering Ron Mosher, Public Affairs Manager Leslie Payne, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba. Others present: Dave Schlesinger

- **Pledge of Allegiance to the Flag**

- **Opportunity for Public Comment** (Government Code Section 54954.3)

Dave Schlesinger gave condolences on behalf of SARPA to Director Calderon-Scott on the passing of her grandson, Corporal Jonathan Kuhn, and submitted written comments for the record.

- **Chair's Presentation**

Southwest Membrane Operator Association Award for Best Tasting Membrane Water in the Southwest Region 2019: Richard A. Reynolds Groundwater Desalination Facility

**ACTION CALENDAR AGENDA**

1. Items to be Added, Withdrawn, or Reordered on the Agenda

There were none.

2. Approval of Minutes - Regular Meeting of July 10, 2019

**Director Sotelo-Solis made a motion, seconded by Director Cano, that the Governing Board approve the minutes of the July 10, 2019 Regular meeting. The motion carried unanimously.**

### Consent Calendar Items

**Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Governing Board approve consent item 4. Director Calderon-Scott pulled items 3 and 5 for discussion. The motion carried unanimously.**

4. Consideration of Award of Contracts for FY 2019-20 SCADA Design and Integration (Operations Committee Meeting of 7/9/19, Item 4)  
**Recommendation:** Award the following contracts: \$398,920 for SCADA Design to Timberline Engineering, Albuquerque, NM; and \$1,709,250 for SCADA Integration to Enterprise Automation, Irvine, CA.

### Items Pulled from Consent Calendar for Discussion

3. Approval of Demands and Warrants – Check numbers 151542 through 151647 and electronic fund transfers 28845 through 29087

Director Castaneda recused himself due to his relationship with Sempra Energy, parent company to SDG&E. *(Note: Director Castaneda left the room at 6:10 p.m.)*

**Director Sotelo-Solis made a motion, seconded by Director Cano, that the Governing Board approve Check numbers 151542 through 151647 and electronic fund transfers 28845 through 29087. The motion carried unanimously, with Director Castaneda recused.**

*(Note: Director Castaneda reentered the meeting at 6:13 p.m.)*

5. Strategic Plan Reporting – FY 2018-19 Year-end Detailed Work Plan Status Report (Operations Committee Meeting of 7/9/19, Item 4; and Finance and Personnel Committee Meeting of 7/9/19, Item 4)  
**Recommendation:** No action was required by the Governing Board  
No action was required by the Governing Board.

### Action and Discussion Items

6. Old Business

- A. Consideration of Membership to the Water Conservation Garden Authority for FY 2020-21

**Director Sotelo-Solis made a motion, seconded by Director Castaneda, that the Governing Board direct the General Manager to include funds to remain a member of the Water Conservation Garden Authority when preparing the FY 2020-21 Budget. The motion carried, with Directors Calderon-Scott and Cerda opposing.**

- B. Consideration to Approve Board Policy 522, Citizens Advisory Committee

**Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Governing Board approve Board Policy 522 as presented. The motion carried unanimously.**

## 7. New Business

Consideration of the Request for Qualifications (RFQ) for On-call SCADA System Integration Professional Services

**Director Sotelo-Solis made a motion, seconded by Director Preciado, that the Governing Board approve the RFQ as is and direct staff to convene the Operations Committee to review qualifications and make recommendations to the Board. The motion carried unanimously.**

## 8. Approval of Directors' Attendance at Meetings and Future Agenda Items

A. Urban Water Institute's (UWI) Annual Water Conference, Hilton San Diego Resort – August 14-16, 2019

No action was required by the Governing Board.

B. California Special Districts Association (CSDA) 2019 Annual Conference, Anaheim – September 25-28, 2019

No action was required by the Governing Board.

### **REPORTS AND INFORMATIONAL ITEMS**

## 9. Report on FY 2018-19 Strategic Plan Work Plan Objective CS3 - Task 01.00: Develop a Cost Analysis of Providing Payment Plans to Developers

**Director Martinez made a motion, seconded by Director Cano, that the Governing Board refer this item to the Finance Committee for development of policy. The motion carried unanimously.**

## 10. Report on FY 2019-20 Strategic Plan Work Plan Objective WQ1: Meet Identified Water Quality Benchmarks for Taste and Odor, Turbidity, Color, and Chlorine Residual

*(Note: Director Castaneda left the meeting at 7:38 p.m. and reentered at 7:39 p.m.)*

**Director Martinez made a motion, seconded by Director Preciado, that the Governing Board refer this item to the Operations Committee for discussion within the context of the Feasibility Study. The motion carried unanimously.**

## 11. Quarterly Report of One-time Water Bill Adjustments for April through June 2019

## 12. Quarterly Report of Directors' Expenses – Fourth Quarter FY 2018-19

## 13. Management Report

A. Report of Assistant General Manager – There was none.

B. Report of General Manager

General Manager Berge reported on the Authority's reusable straw which is a new give-away; the cities of Chula Vista and National City upcoming recognition of the Authority for its numerous awards; the Authority's water tanker will be made available to the City of National City for its National Night Out event; the upcoming Special Board meeting CSDA Governance

Foundations training on July 29, 2019; on September 5-10, she will be on vacation; and future presentations by the San Diego County Water Authority to both the South Bay Irrigation District and the City of National City.

14. Report of Sweetwater Authority Director to the Water Conservation Garden Authority

Director Castaneda reported on the finalization of the operating agreement codifying membership rates; coordinating with the Grossmont Community College District on making the historical documents of the Water Conservation Garden Authority available to the public by posting them on its website; and a report on the Ms. Smarty-Plants presentations in member service areas.

15. Report of the South Bay Irrigation District Representative and the City of National City Representative to the San Diego County Water Authority

Director Preciado reported on the search for a General Manager; Governor Newsom's water portfolio approach; and no imposition of a water tax. Director Preciado submitted a handout from the San Diego County Water Authority for the record.

16. Reports by Directors on Events Attended

A. San Diego County Water Authority Legislative Roundtable

Directors Preciado and Martinez provided a report. Director Cerda submitted a written report.

B. Council of Water Utilities – July 16, 2019

Directors Castaneda and Martinez provided a report. Director Cerda submitted a written report.

17. Directors' Comments

Director Sotelo-Solis gave condolences to Director Calderon-Scott for the loss of her grandson; thanked staff for providing a water tanker for the National Night Out event; and commented on potential future coordination between the Authority and Habitat for Humanity to display items at ReStore.

Director Cano gave condolences to Director Calderon-Scott on the loss of her grandson.

Director Preciado expressed sympathies to Director Calderon-Scott on the loss of her grandson.

Director Martinez gave condolences to Director Calderon-Scott on the loss of her grandson.

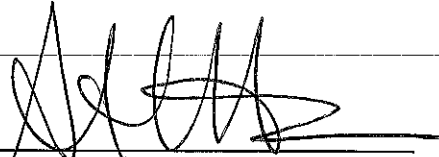
Director Castaneda gave condolences to Director Calderon-Scott; and asked that an item regarding committee meeting recordings be brought to the Board for policy development.

CLOSED SESSION – There was none.

18. Adjournment

With no further business before the Board, Chair Castaneda adjourned the meeting at 8:36 p.m.

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Steve Castaneda, Chair

Attest:



Ligia Perez, Board Secretary