

**FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING**

August 4, 2021

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, August 4, 2021. Pursuant to Governor Newsom's Executive Order N-08-21, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:30 p.m.

1. Roll Call

Directors Present: Steve Castaneda, Jose Preciado, and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: Interim General Manager Jennifer Sabine and Acting Secretary Michael Garcia. Staff members: Director of Water Quality Justin Brazil, Distribution Manager Nate Golder, Director of Engineering Ron Mosher, Public Affairs Manager Leslie Payne, and Director of Finance Rich Stevenson. Others present: Kip Howard and Larry Thornburgh of Allegis Development.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

Per Interim General Manager Sabine's request, the Committee concurred to move agenda item 4.C. before item 4.A.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

C. Capacity Fees for the Chula Vista Bayfront Redevelopment, H-3 Parcel (South Bay Gaylord Pacific Hotel and Convention Center) (Information Item)

Kip Howard commented on the capacity fees calculated by Authority staff for the Bayfront Redevelopment Project, and submitted written comments, which were shared with the Committee and posted to the Authority's website.

By discussion and consensus, the Finance and Administration Committee recommends that the Board consider a concept whereby the developer enters into an agreement to submit an initial deposit for capacity fees based upon a mutually agreed upon estimated water usage and a future reconciliation payment/credit based on actual water usage data, pending legal counsel review.

A. Consideration to Approve the Revision to Board Policy 517, Financial Policies - Policy for the Procurement of Services (including Construction), Supplies, and Equipment

Director Castaneda made a motion, seconded by Director Sotelo-Solis that the Finance and Administration Committee recommend that the Governing Board approve Board Policy 517 as presented. The motion carried unanimously.

B. Consideration to Approve the Revision to Board Policy 522, Citizens Advisory Committee

Director Castaneda made a motion, seconded by Director Preciado, that the Finance and Administration Committee defer the item to the Governing Board. The motion carried unanimously.

5. Directors' Comments

Director Sotelo-Solis commented on the vaccination efforts in the City of National City and the effect of COVID-19 on youth.

Director Preciado commented on the new committee structure and the areas under the purview of the Finance and Administration Committee.

6. Next Meeting Date: Wednesday, August 18, 2021 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:50 p.m.