

**SWEETWATER AUTHORITY GOVERNING BOARD
MINUTES OF THE REGULAR MEETING**

August 14, 2019

The Governing Board of Sweetwater Authority held a Regular meeting on Wednesday, August 14, 2019, at the Sweetwater Authority Administrative Office, 505 Garrett Avenue, Chula Vista, California. Chair Castaneda called the meeting to order at 6:00 p.m.

- **Roll Call**

Directors Present: Josie Calderon-Scott, Jerry Cano, Steve Castaneda, José F. Cerda, Hector Martinez, Jose Preciado, and Alejandra Sotelo-Solis

Directors Absent: None

Management, Staff, and Others Present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Legal Counsel Paula de Sousa Mills, and Board Secretary Ligia Perez. Staff Members: Program Manager Sue Mosburg and Director of Engineering Ron Mosher. Others present: Karen Thiesing of ACWA/JPIA and Mike Sampsel.

- **Pledge of Allegiance to the Flag**

- **Opportunity for Public Comment** (Government Code Section 54954.3)

Mike Sampsel commented on employee benefits and submitted written comments for the record.

- **Chair's Presentation**

There was none.

ACTION CALENDAR AGENDA

1. Items to be Added, Withdrawn, or Reordered on the Agenda

There were none.

2. Approval of Minutes

- A. Special Meeting of July 23, 2019
- B. Regular Meeting of July 24, 2019
- C. Special Meeting of July 29, 2019

Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Governing Board approve the minutes of the July 23, 2019 Special meeting, the July 24,

2019 Regular meeting, and the July 29, 2019 Special meeting. The motion carried unanimously.

Consent Calendar Items

Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Governing Board approve consent items 3 through 6. Director Castaneda recused himself from consideration of warrant numbers 151675 and 151711 due to his contract with Sempra Energy, parent company of SDG&E, which Director Castaneda disclosed on the record. The motion carried unanimously.

3. Approval of Demands and Warrants – Check numbers 151648 through 151746 and electronic fund transfers 28088 through 29351
4. Consideration of Award Annual Requirement Contracts for Waterworks Fittings (Operations Committee Meeting of 8/5/19, Item 4. A.)
Recommendation: Award the following contracts: \$1,254 to Ferguson Waterworks, Poway, CA; \$88,593.25 to Western Water Works Supply Co., El Cajon, CA; \$26,754.25 to Core & Main LP, San Marcos, CA; \$57,461 to Pacific Pipeline Supply, San Marcos, CA; and \$44,221.20 to S&J Supply Co., Temecula, CA.
5. Consideration to Award a Contract for the Trench Pavement for FY 2019-20 Pipeline Replacement Program (Operations Committee Meeting of 8/5/19, Agenda Item 4. B.)
Recommendation: Waive the deviation in the low bid as immaterial and award a contract in the amount of \$267,855.10 to Frank & Son Paving, Chula Vista, CA.
6. Old Business
Vanover Water Service Installation – Meter Size and Communications Audit

Action and Discussion Items

7. New Business
 - A. Insurance Requirements for Developer Agreements to Perform Work on Sweetwater Authority Facilities (Item Requested by Director Martinez)
(Note: Director Martinez left the meeting at 6:44 p.m. and reentered the meeting at 6:45 p.m.)

Director Martinez made a motion, seconded by Director Calderon-Scott, that the Governing Board direct staff to provide information of the insurance requirements for developers and Authority contractors for the last two years; research comparable data from other agencies; and present this information to the Operations Committee within three months. The motion carried unanimously.

- B. Award of Professional Services Agreement for Labor Negotiation Services
(Note: Director Martinez left the meeting at 7:20 p.m. and reentered the meeting at 7:21 p.m.)

Director Martinez made a motion, seconded by Director Cano, that the

Governing Board award a professional services agreement for Special Labor Counsel Services to Liebert Cassidy Whitmore and directed the General Manager to execute the contract. The motion carried unanimously.

- C. Direction on Committee Involvement for Feasibility Study Request for Qualifications

Director Castaneda made a motion, seconded by Director Martinez, that the Governing Board engage the Operations Committee to review the draft RFQ for Consultants to perform a Feasibility Study prior to consideration by the Governing Board. The motion carried unanimously.

- D. Consideration of Board Policies 507– Committees of the Governing Board and 605 – Minutes of Board Meetings (Item Requested by Chair Castaneda)

Director Preciado made a motion, seconded by Director Cano, that the Governing Board approve the recommended changes to Policies 507 and 605 as presented. The motion carried unanimously.

- E. Consideration of Assignment of Strategic Plan Goal Areas to Existing Authority Standing Committees (Item Requested by Director Cerda)

Director Castaneda made a motion, seconded by Director Cerda, that the Governing Board assign Strategic Plan Goal 6, Administrative Effectiveness to the Finance and Personnel Committee. The motion carried, with Directors Calderon-Scott, Cano, Castaneda, Cerda, Martinez, and Sotelo-Solis in favor; and Director Preciado opposing.

- F. Consideration of Board Meeting Times

Director Martinez made a motion, seconded by Director Preciado, that the meeting time for the second Board meeting of the month remain at 6:00 p.m. The motion carried unanimously.

- G. Association of California Water Agencies (ACWA) – Consideration of Voting for Region 10 Leadership: Candidates for Chair, Vice Chair, and Up to Five Board Member Positions for 2020-2021 Term (*Note: Deadline to submit nominations - Friday, September 30, 2019*)

- Request from Santa Margarita Water District requesting its vote for Charles T. Gibson for ACWA Region 10 Board Member

Director Castaneda made a motion, seconded by Director Preciado, that the Governing Board select the following candidates: DeAna Verbeke for Chair; Cathy Green for Vice Chair; and Betty Evans, Cathy Green, Shauna Lorange, Richard L. Vasquez, and DeAna Verbeke for ACWA Region 10 Board Members. The motion carried unanimously.

8. Approval of Directors' Attendance at Meetings and Future Agenda Items

- A. Per diem approval for Director Sotelo-Solis' attendance at the Lunch with the

California Secretary for Natural Resources, Scripps Institution of Oceanography at UCSD – July 18, 2019

Director Cano made a motion, seconded by Director Preciado, that the Governing Board approve per diem for Director Sotelo-Solis' attendance at the Lunch with the California Secretary for Natural Resources, Scripps Institute of Oceanography at UCSD – July 18, 2019. The motion carried, with Directors Calderon-Scott, Cano, Castaneda, Cerda, Martinez, and Preciado in favor, and Director Sotelo-Solis abstaining.

- B. Per diem approval for Directors who wish to attend the Water Education Foundation (WEF) Northern California Tour 2019 (Field Trip – Begins/Ends at Sacramento International Airport) – October 2-4, 2019 (Note: Early registration deadline is September 2)

Director Preciado made a motion, seconded by Director Castaneda, that the Governing Board approve per diem for directors who wish to attend the Water Education Foundation (WEF) Northern California Tour 2019. The motion carried unanimously.

REPORTS AND INFORMATIONAL ITEMS

9. Report of Legal Counsel

There was none.

10. Management Report

A. Report of Assistant General Manager – There was none.

B. Report of General Manager

General Manager Berge reported on future agenda items including the finalization of the Strategic Communications Master Plan, funding the Rate Stabilization Reserve, and the fleet and pipeline studies; Citizens Advisory Committee nominations are due August 31 (*Note: Director Martínez left the meeting at 7:45 p.m. and reentered the meeting at 7:47 p.m.*); and the San Diego County Water Authority is performing emergency maintenance on a pipeline which will not impact Sweetwater Authority.

11. Reports by Directors on Events Attended

A. Chula Vista Lemon Festival - August 4, 2019

Directors Calderon-Scott, Cano, Castaneda, Cerda, Martinez, and Preciado provided a report.

B. National Water Resources Association (NWRA) Western Water Seminar – August 7-9, 2019

Directors Cano, Castaneda, and Martinez provided a report. Director Cerda provided a written report.

12. Directors' Comments

Director Sotelo-Solis thanked the Authority for providing the water tanker at the City of National City's National Night Out and acknowledged the costs for providing the water tanker at events.

Director Martinez gave kudos to staff on their construction and traffic control practices.

Director Cano thanked staff for the procurement and use of newer, quieter power generators when working during the night.

Director Castaneda reported on the Authority's recognition by the City of Chula Vista for financial excellence and community outreach.

CLOSED SESSION

At 8:15 p.m., the Board convened to meet in closed session with legal counsel for:

A. Conference with Real Property Negotiators pursuant to Government Code Section 54956.8:

Property:	Assessor Parcel Number:
	521-040-21-00, 521-040-22-00, 521-040-23-00
Agency Negotiators:	Tish Berge, General Manager Jennifer Sabine, Assistant General Manager Ron Mosher, Director of Engineering Paula de Sousa Mills, Legal Counsel
Negotiating Party:	Paul W. Dunn and Joan M. Dunn Trust Floyd Rosson, Agent
Under Negotiation:	Price and Terms

B. Public Employee Performance Evaluation pursuant to Government Code Section 54957:

Title: General Manager

There was no need for a closed session on item:

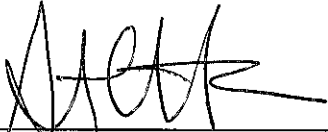
C. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 (d)(1):

United States, et al. ex rel John Hendrix v. J-M Manufacturing Company Inc., and Formosa Plastics Corporation, U.S.A., Case No. ED CV06-00055-GW

There were no minutes taken, and the session was not audio-recorded. At 9:00 p.m., Chair Castaneda declared the meeting to be in open session. No reportable action was taken by the Governing Board.

13. Adjournment

With no further business before the Board, Chair Castaneda adjourned the meeting at 9:00 p.m.



Steve Castaneda, Chair

Attest:



Ligia Perez, Board Secretary