

**ENGINEERING, CAPITAL, AND DEVELOPMENT SERVICES COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**August 16, 2021**

The Engineering, Capital, and Development Services Committee of Sweetwater Authority held a Regular meeting on Monday, August 16, 2021. Pursuant to Governor Newsom's Executive Order N-08-21, this meeting was held via teleconference. Director Martinez called the meeting to order at 3:02 p.m.

**1. Roll Call**

Directors Present: Steve Castaneda, Hector Martinez, and Jose Preciado

Directors Absent: None

Management, Staff, and Others Present: Interim General Manager Jennifer Sabine and Board Secretary Ligia Perez. Staff members: Director of Water Quality Justin Brazil, Engineering Manager Erick Del Bosque, Distribution Manager Nate Golder, Director of Engineering Ron Mosher, and Interim Director of Distribution Carl Quiram.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

There were none.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Action Agenda**

A. Consideration of Request for Proposals for Engineering Design Services for Clearwell Effluent Meter Replacement at the Robert A. Perdue Water Treatment Plant

**Director Castaneda made a motion, seconded by Director Preciado, that the Engineering, Capital, and Development Services Committee recommend that the Governing Board direct staff to issue the Request for Proposals as presented for engineering design services for the proposed clearwell effluent meter replacement at the Robert A. Perdue Water Treatment Plant. The motion carried unanimously.**

B. Consideration of Selection Process for Consultant to Facilitate the Strategic Plan Comprehensive Five-year Update

**Director Preciado made a motion, seconded by Director Castaneda, that the Engineering, Capital, and Development Services Committee recommend that the Governing Board direct staff to seek a proposal from MIG, Inc. to facilitate the update of the 2023 Strategic Plan in an amount not to exceed \$25,000 and a scope of work to**

include a workshop with staff and the Governing Board. The motion carried unanimously.

C. Consideration of Draft Request for Quotes – Drilling and Fusing Services

**Director Castaneda made a motion, seconded by Director Preciado, that the Engineering, Capital, and Development Services Committee recommend that the Governing Board direct staff to issue the Drilling and Fusing Services RFQ as presented. The motion carried unanimously.**

## **5. Directors' Comments**

Director Castaneda notified Interim General Manager Sabine that he passed by the Desal Facility and saw there is debris and junk left near the Desal Facility fence.

Director Martinez commented that he has the same problem where people dump their junk at a developing site, and suggested installing a camera to see who is dumping junk at the Desal Facility.

**6. Next Meeting Date:** Monday, August 30, 2021 at 3:00 p.m.

## **7. Adjournment**

With no further business before the Committee, Director Martinez adjourned the meeting at 3:33 p.m.