

**FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING**

August 18, 2021

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, August 18, 2021. Pursuant to Governor Newsom's Executive Order N-08-21, this meeting was held via teleconference. Director Preciado called the meeting to order at 4:33 p.m.

1. Roll Call

Directors Present: Steve Castaneda, Jose Preciado, and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: Interim General Manager Jennifer Sabine and Acting Secretary Michael Garcia. Staff members: Distribution Manager Nate Golder, Program Manager Dan Hayes, Equipment Mechanic Supervisor Dave McCain, Interim Director of Distribution Carl Quiram, Director of Finance Rich Stevenson, and Director of Administrative Services Dina Yorba.

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

A. Consideration of One-time adjustment to Customer Water Bill – Edwin Freno

Director Castaneda made a motion, seconded by Director Sotelo-Solis that the Finance and Administration Committee recommend that the Governing Board approve a one-time adjustment in the amount of \$1,569.81 for the account of Edwin Freno. The motion carried unanimously.

B. Consideration to Augment Current Incentives for Authority Safety Program

Director Castaneda made a motion, seconded by Director Sotelo-Solis that the Finance and Administration Committee refer the item to the Governing Board for further discussion to support incentives that entail a combination of 1) providing a safety incentive at twice the amount ACWA/JPIA provides via the H.R. La Bounty Award, and 2) allocating a percentage of the annual JPIA refund, when received, towards the purchase of safety equipment, programs, and events. The motion carried unanimously.

C. Consideration of Financial Plan for Implementation of Green Fleet Plan

Director Castaneda made a motion, seconded by Director Preciado, that the Finance and Administration Committee approve the financial plan as proposed; and direct staff to modify the Vehicle and Equipment Assessment Policy to reflect the Life Cycle Cost approach using actual data from the fleet software. The motion carried unanimously.

5. Directors' Comments

Director Castaneda encouraged all to receive the COVID-19 vaccination booster shot.

6. Next Meeting Date: Wednesday, September 1, 2021 at 4:30 p.m.

7. Adjournment

With no further business before the Committee, Director Preciado adjourned the meeting at 5:29 p.m.