

**FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING**

September 1, 2021

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, September 1, 2021. Pursuant to Governor Newsom's Executive Order N-08-21, this meeting was held via teleconference. Director Sotelo-Solis called the meeting to order at 4:35 p.m.

1. Roll Call

Directors Present: Steve Castaneda, *Jose Preciado (*left at 4:53 p.m.*), and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: Interim General Manager Jennifer Sabine and Acting Secretary Michael Garcia. Staff members: Customer Service Manager Gregg Harpenau-Parks, Public Affairs Manager Leslie Payne, and Director of Finance Rich Stevenson

2. Items to be Added, Withdrawn, or Reordered in the Agenda

There were none.

3. Public Comment (Government Code Section 54954.3)

There were none.

4. Action Agenda

Update on Assistance for Delinquent Bills Related to COVID-19 and Consideration of Extension on Water Service Shutoff Moratorium

(Note: Director Preciado left the meeting at 4:53 p.m.)

Director Castaneda made a motion, seconded by Director Sotelo-Solis that the Finance and Administration Committee recommend that the Governing Board approve the extension of the water service shutoff moratorium to January 1, 2022, as endorsed by the Citizens Advisory Committee, and employ the use of the Communications Consultant, once selected, to assist with arrearages program outreach. The motion carried unanimously, with Director Preciado absent.

5. Directors' Comments

Director Sotelo-Solis expressed appreciation for the sessions presented at the California Special District Association (CSDA) Conference and looks forward to sharing information learned at a future meeting.

6. **Next Meeting Date:** Wednesday, September 15, 2021 at 4:30 p.m.

7. **Adjournment**

With no further business before the Committee, Director Castaneda adjourned the meeting at 5:06 p.m.