

**CITIZENS ADVISORY COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**September 7, 2021**

The Citizens Advisory Committee of Sweetwater Authority held a Regular meeting on Tuesday, September 7, 2021. Pursuant to Governor Newsom's Executive Order N-08-21, this meeting was held via teleconference. Chair Magana called the meeting to order at 2:04 p.m.

**1. Roll Call**

Members Present: Arcelia Magana, Kevin O'Neill, Michael Sampsel, and Bill Sendt.

Members Absent: Jeannette Reyes and Todd Voorhees.

Alternate Members Present: Aida Castaneda and Dave Schlesinger.

Management, Staff, and Others Present: Committee Liaison Leslie Payne, Acting Secretary Michael Garcia, and Danell Scarborough. Staff members: Interim Director of Distribution Carl Quiram and Senior Public Affairs Representative Gwyneth Shoecraft.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

There were none.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Action Agenda**

A. "Sweetwater Authority Website Update", Demonstration by Gwen Shoecraft, Senior Public Affairs Representative, Sweetwater Authority (Information Item) (No Enclosure)

No action was required by the Committee.

B. "Sweetwater Authority Fleet Vehicle" Presentation by Carl Quiram, Interim Director of Distribution, Sweetwater Authority (Information Item)

No action was required by the Committee.

C. CAC Meeting Dates and Times

**Member O'Neill made a motion, seconded by Chair Magana, that the Citizens Advisory Committee add the selection of a standing meeting date and time to the next meeting agenda of the Committee. The motion carried unanimously, with Members**

**Magana, O'Neill, Sampsel, and Sendt in favor, and Members Reyes and Voorhees absent.**

D. CAC Manual Update Discussion (Information Item)

No action was required by the Committee.

**5. Member Comments**

Member O'Neill commented on the development of meeting agenda items and input from Committee members.

Member Sampsel commented on the potential of in-person meetings.

**6. Next Meeting Date:** Monday, October 4, 2021 at 2:00 p.m.

**7. Adjournment**

With no further business before the Committee, Chair Magana adjourned the meeting at 4:05 p.m.