

**OPERATIONS COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**September 16, 2020**

The Operations Committee of Sweetwater Authority held a Regular meeting on Wednesday, September 16, 2020. Pursuant to Governor Newsom's Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Director Martinez called the meeting to order at 6:30 p.m.

**1. Call Meeting to Order and Roll Call**

Directors Present: Josie Calderon-Scott, Jerry Cano, and Hector Martinez

Directors Absent: None

Management, Staff, and Others Present: Assistant General Manager Jennifer Sabine. Staff Members: Director of Water Quality Justin Brazil, Plant Maintenance Supervisor Davis Doane, Biologist Pete Famolaro, Administrative Assistant Michael Garcia, Equipment Mechanic Supervisor Daniel Hayes, and Director of Operations Greg Snyder.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

There were none.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Action Agenda**

A. Consideration to Award a Contract for On-call Habitat Maintenance

**Upon a motion by Director Cano, seconded by Director Martinez, the Operations Committee recommends that the Governing Board award a contract to the lowest responsive bidder, Urban Corps of San Diego, CA for On-call Habitat Maintenance; and for Legal Counsel to provide an opinion on the Request for Quotes. The motion carried with Directors Cano and Martinez in favor, and Director Calderon-Scott opposing.**

B. Consideration to Award a Contract for Roof Replacement at the Richard A. Reynolds Groundwater Desalination Facility

**Upon a motion by Director Cano, seconded by Director Calderon-Scott, the Operations Committee recommends that the Governing Board award a contract to the lowest responsive bidder ACCI Roofing Services of Lakeside, CA in the amount of \$169,280 for roof replacements at the Richard A. Reynolds Groundwater Desalination Facility. The motion carried unanimously.**

- C. Update on Strategic Plan Detailed Work Plan Objective ES3: Comply with Heavy Equipment Replacement Policies from the Regulatory Agencies (Information Item) (No Enclosure)

No action is required by the Governing Board.

**5. Directors' Comments**

Director Cano commented on how the Authority's office hours are listed on Google; and would like to see the different rating sheets used to evaluate proposals for projects and professional services.

Director Calderon-Scott commented that the Committee had previously commented on the rating sheets used by the Authority and that she expected this item to come back to the Committee for further review.

- 6. Next Meeting Date:** Wednesday, October 7, 2020 at 6:30 p.m.

**7. Adjournment**

With no further business before the Committee, Director Martinez adjourned the meeting at 7:26 p.m.