

**FINANCE AND PERSONNEL COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**September 16, 2020**

The Finance and Personnel Committee of Sweetwater Authority held a Regular meeting on Wednesday, September 16, 2020. Pursuant to Governor Newsom's Executive Order N-29-20 and 33-20, this meeting was held via teleconference. Director Sotelo-Solis called the meeting to order at 4:33 p.m.

**1. Call Meeting to Order and Roll Call**

Directors Present: José F. Cerda, Jose Preciado, and Alejandra Sotelo-Solis

Directors Absent: None.

Management, Staff, and Others Present: Assistant General Manager Jennifer Sabine. Staff Members: Administrative Assistant Michael Garcia and Director of Finance Rich Stevenson.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

There were none.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Action Agenda**

A. Update on COVID-19 Related Expenses and Consideration of Request for Appropriation of \$125,000 for Emergency Expenses

**Director Preciado made a motion, seconded by Director Sotelo-Solis, that the Finance and Personnel Committee recommend the Governing Board appropriate \$125,000 from the Operating Fund for costs associated with COVID-19 Pandemic Response. The motion carried unanimously.**

B. Consideration to Approve Resolution 20-15 of the Governing Board of Sweetwater Authority Authorizing the General Manager or Assistant General Manager to Approve Payment of Demands and Repealing Resolution Nos. 80-07 and 97-14

**Director Preciado made a motion, seconded by Director Cerda, that the Finance and Personnel Committee recommend the Governing Board adopt Resolution 20-15 Authorizing the General Manager or Assistant General Manager to Approve Payment of Demands and Repealing Resolution Nos. 80-07 and 97-14. The motion carried unanimously.**

**5. Directors' Comments**

Director Sotelo-Solis announced that flu vaccines are being offered every Tuesday at the National City Fire Station through December; the flu shot is free, in partnership with Point Loma Nazarene University; and also commented on the potential for the Authority to promote flu shots.

**6. Next Meeting Date:** Wednesday, October 7, 2020 at 4:30 p.m.

**7. Adjournment**

With no further business before the Committee, Director Sotelo-Solis adjourned the meeting at 5:06 p.m.