

**FINANCE AND PERSONNEL COMMITTEE  
MINUTES**

**DATE: Wednesday, September 19, 2018**

**1. CALL MEETING TO ORDER AND ROLL CALL**

The meeting was called to order at 1:35 p.m. Present were Chair Ron Morrison, Director Josie Calderon-Scott, and Director Steve Castaneda. Staff members present: General Manager Tish Berge, Assistant General Manager Jennifer Sabine, Director of Engineering Ron Mosher, and Director of Finance Rich Stevenson.

**2. ITEMS TO BE ADDED, WITHDRAWN, OR REORDERED ON THE AGENDA**  
(Government Code Section 54956.5)

There were none.

**3. OPPORTUNITY FOR PUBLIC COMMENT**  
(Government Code Section 54954.3)

There were no members from the public present.

**4. ACTION AGENDA**

A. Consideration to Approve Amendments to Conflict of Interest Code and Adopt Resolution 18-16:

General Manager Berge provided an overview of this agenda item.

The Finance and Personnel Committee recommends that the Governing Board approve the amendments to the Conflict of Interest Code Pursuant to the Political Reform Act of 1974, and adopt Resolution 18-16.

B. Consideration to Approve Time and Materials Task Order for Tank Cathodic Protection Master Plan:

Director of Engineering Mosher provided an overview of this agenda item. Director Castaneda asked how this expenditure relates to ongoing cathodic protection costs. Mr. Mosher stated that the development of the master plan was a one-time cost; however, the master plan will guide staff's efforts to maintain and expand the Authority's cathodic protection system. Funding for these additional efforts would be included in future operating and capital budgets.

The Finance and Personnel Committee recommends that the Governing Board approve a Task Order in the amount of \$60,555 under the current on-call agreement with V&A Consulting Engineers, Inc., to provide professional engineering services for the development of a Tank Cathodic Protection Master Plan.

C. Amended and Restated Joint Powers Agreement Creating the Water Conservation Garden Authority:

General Manager Berge introduced this agenda item. Director Castaneda provided additional information on the restatement of the agreement and stated that the revision to the

agreement further protects the interests of the member agencies and leaves the responsibilities of member agencies under the agreement unchanged.

The Finance and Personnel Committee recommends that the Governing Board approve the Amended and Restated Joint Powers Agreement Creating the Water Conservation Garden Authority.

5. **CLOSED SESSION**

There was none.

6. **NEXT MEETING**

The next regularly scheduled meeting of the Finance and Personnel Committee will be held on Wednesday, October 17, 2018 at 1:30 p.m.

7. **ADJOURNMENT**

The meeting adjourned at 1:55 p.m.