

**FINANCE AND ADMINISTRATION COMMITTEE  
MINUTES OF THE REGULAR MEETING**

**October 6, 2021**

The Finance and Administration Committee of Sweetwater Authority held a Regular meeting on Wednesday, October 6, 2021. Pursuant to Assembly Bill 361, this meeting was held via teleconference. Director Sotelo-Solis called the meeting to order at 4:31 p.m.

**A. Roll Call**

Directors Present: Steve Castaneda, Jose Preciado, and Alejandra Sotelo-Solis.

Directors Absent: None.

Management, Staff, and Others Present: General Manager Carlos Quintero, Assistant General Manager Jennifer Sabine, and Acting Secretary Michael Garcia. Staff members: Customer Service Supervisor Lisa Moses, Public Affairs Manager Leslie Payne, and Director of Finance Rich Stevenson.

**2. Items to be Added, Withdrawn, or Reordered in the Agenda**

There were none.

**3. Public Comment** (Government Code Section 54954.3)

There were none.

**4. Action Agenda**

A. Consideration of One-time Adjustment to Customer Water Bill – CL Grocery

**Director Castaneda made a motion, seconded by Director Preciado that the Finance and Administration Committee recommend that the Governing Board approve a one-time adjustment in the amount of \$1,883.58 to the account of CL Grocery. The motion carried unanimously.**

B. Consideration of Board Policy 522, Citizens Advisory Committee

**Director Preciado made a motion, seconded by Director Castaneda that the Finance and Administration Committee recommend that the Governing Board review and discuss the suggested modifications to CAC member eligibility requirements; and to include the Committee's meeting date and times in Board Policy 522. The motion carried unanimously.**

**5. Directors' Comments**

Director Sotelo-Solis welcomed General Manager Quintero to Sweetwater Authority.

**6. Next Meeting Date:** Wednesday, October 20, 2021 at 4:30 p.m.

**7. Adjournment**

With no further business before the Committee, Director Preciado adjourned the meeting at 4:45 p.m.