



SWEETWATER AUTHORITY

505 GARRETT AVENUE
POST OFFICE BOX 2328
CHULA VISTA, CALIFORNIA 91912-2328
(619) 420-1413
FAX (619) 425-7469
www.sweetwater.org

GOVERNING BOARD

STEVE CASTANEDA, CHAIR
HECTOR MARTINEZ, VICE CHAIR
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JERRY CANO
JOSÉ F. CERDA
JOSE PRECIADO
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TISH BERGE
GENERAL MANAGER

JENNIFER H. SABINE
ASSISTANT GENERAL MANAGER

July 22, 2020

ADDENDUM No. 5

RE: Addendum to Request for Quotation S2020-05
Meter Reading System

Bid Due – July 29, 2020 by 2:00 PM

Clarification only: This addendum will need to be returned with your bid response.

In our continued effort to facilitate the submitting of bids and insure public safety, as well as Sweetwater Authority's staff safety, we are offering the option for proposals to be submitted electronically.

Bid Opening

At the date and time set for the opening of bids, each and every bid received prior to the scheduled closing time for receipt of bids will be opened. If any bid is otherwise irregular or informal, the facts will be noted at that time. Bids must be received by **2:00 P.M. on July 29, 2020** at which time the bids will be opened. Late bids will not be considered and will be returned to the bidder unopened.

Late bids submitted **via electronic submission** will not be considered and will be deleted unopened.

Instructions for those opting for electronic submission, via the Authority's secure file transfer system:

- File Format: The response must be in pdf format, and include scanned copies of all pages with required signatures present.
- File Transfer system web page address:
<https://sendit.sweetwater.org/filedrop/MeterReadingSystem>
- Response should be uploaded in advance of the response deadline. The time stamp on the file received by the system will be used to determine whether the response was submitted on time.
- The secure file transfer system will REQUIRE you to set up an account by providing a valid email address. This email address must be validated by the system before it will allow you to upload your response document. Please plan accordingly.
- The email address used to register for the system to submit the response will receive a confirmation email when the file is first accessed by Authority staff.





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- 1) I just discovered this RFP and was wondering if I could submit questions my team has by the end of day today or tomorrow?

Answer – Deadline to submit questions has been extended to Friday, July 24, 2020. We are unable to extend the Proposal Due Date.

This addendum consists of two page(s). All other terms and conditions remain unchanged. All questions concerning the bid specification or Scope of Work must be submitted in writing either by mail, facsimile, or e-mail.

Attn: Sylvia McCain
Sweetwater Authority
744 F Street
Chula Vista, CA, 91910
Fax No.: (619)427-9574
Email: Purchasing@sweetwater.org

Sincerely,
SWEETWATER AUTHORITY

Sylvia McCain
Procurement Specialist

Enclosure: as cited

