Sweetwater Authority

Notice

Request for Quote No. S2021-12

For: Water Testing Services

Bid Release Date:
December 17, 2020

Question Deadline:
11:30 AM on December 29, 2020

Bids Due:
2:30 PM on January 12, 2021

In the Purchasing Division
Sweetwater Authority
744 F Street
Chula Vista, CA  91910

Buyer: Sylvia McCain
Phone (619) 409-6872
Email: Purchasing@sweetwater.org
INTRODUCTION

Sweetwater Authority (Authority) is a publicly owned water agency that provides water service to customers in National City, Bonita and the western and central portions of Chula Vista, California. All provisions of law applicable to public contracts will be made part of the final contract to the same extent as though set forth herein and will be complied with by the successful bidder.

SCOPE OF WORK

The Authority is accepting bids for water testing services. Bid prices shall include all labor, materials, transportation, shipping, testing, chain of custody controls, reporting, insurance, licenses, and incidentals necessary to test and to report test results on water samples. The Successful Bidder(s) shall provide sample bottles, packaging and an account number for shipping sample bottles overnight. Authority staff will collect water samples.

The testing requirements provided represent the Authority’s anticipated needs for the next 36 months and are provided for the purpose of comparing offers. Please note the number of tests per year requested will be based on the Authority’s requirement and may change from year to year. The estimated is the total anticipated need for the 36-month period, but yearly amount may not necessary be divided by 3. Quantities listed may be increased or decreased to meet the requirements of the Authority.

The Authority reserves the right to obtain testing services off contract if the current lab is unable to meet testing requirements.

Minimum Qualifications
1. Environmental Laboratory Accreditation Program (ELAP) certification.
2. ELAP certification for Title 22 methods.
3. Electronic Data Transfer (EDT) to the Department of Health Services for all Title 22 results.
4. Professional sample bottle shipments (e.g., coolers with blue ice, bottle order forms, chain of custody documentation, etc.).
5. Two-week maximum turn-around time from time the pick-up is requested with 24 to 48-hour turn-around capability.
6. Final Reports shall be submitted to Doug Campbell and Mark Hatcher via email: dcampbell@sweetwater.org and mhatcher@sweetwater.org as a single PDF, including the following: 1) Data Report with QA/QC, 2) Chain of Custody, 3) EDT files (if required). No hardcopy reports are required.
7. Invoices should be submitted to dcampbell@sweetwater.org and mhatcher@sweetwater.org.
8. Technical knowledge of California Drinking Water Regulations.

Packaging
Packaging must be of sufficient quality and strength to adequately protect the goods against jolting, rough handling, accidents, and all other dangers inherent in the movement, handling, transportation, and storage of the water samples.
Proposals submitted in response to this RFQ shall include:

➢ **Bidder Response Section:**
Complete and return the Bidder Response Section. The Bidder Response Section must be signed by the officer or officers legally authorized to bind the company, partnership, or corporation. All responses must be typewritten or in ink. No pencil figures or erasures are permitted. Mistakes must be crossed out, corrections inserted adjacent thereto, and initialed in ink by the person signing the quotation.

➢ **Evidence of Insurance:**
Include proof of insurance for all insurance coverage required by the Agreement. Original certificates naming the Authority as additionally insured will be required upon award of contract.

➢ **Statement of Bidder’s Qualifications:**
Bidder shall provide a concise statement demonstrating that the Bidder’s company has the qualifications and experience capability to perform the requirements of this proposal. Failure to provide requested information may result in your bid being rejected as non-responsive.

➢ **References:**
Provide references for three (3) current customers on the attached “Reference” form include the name of company, contact information, and type of service under contact.

**INSTRUCTIONS TO PROPOSER**

**Questions**
All questions concerning the bid specification or scope of work must be submitted in writing either by mail, facsimile, or e-mail, and received by **11:30 A.M. on December 29, 2020**, at the address below:

Sweetwater Authority  
744 F Street  
Chula Vista, CA, 91910  
Attn: Purchasing Dept.

Fax # (619) 427-9574  
Purchasing@sweetwater.org

All questions will be answered in writing. Both questions and answers may be distributed, without identification of the inquirer(s), to all Bidders who are on record as having received this RFQ via an addendum. Questions and requests received after the date and time will be received at the discretion of the Authority and may not be considered. Addendums will be available at www.sweetwater.org, under About Us, Bid Opportunities & Results.

**Bid Addendums**
Do not rely on any oral or telephonic changes or modifications. All changes and modifications will be confirmed in writing by an authorized Authority representative. All bid addendums shall be expressly acknowledged and included with your bid response. Addendums will be posted on the Authority’s website www.sweetwater.org, select the “About Us” tab, then “Bid Opportunities & Results.”

**Proposal Forms**
Proposal must be submitted on preprinted forms supplied by the Authority. One original and one copy must be submitted on or before the Submittal Deadline. Please submit one (1) original proposal marked
“MASTER” and one (1) proposal marked “COPY”. If discrepancies are found between the master and the copy, the original marked Master will provide the basis for resolving such discrepancies. If one document is not clearly marked “MASTER”, the Authority reserves the right to use the original as the Master. If no document can be identified as an original bearing the original signatures, the proposal may be rejected at the discretion of the Authority.

All responses must be typewritten or in ink. No pencil figures or erasures are permitted. Mistakes must be crossed out, corrections inserted adjacent thereto, and initialed in ink by the person signing the quotation.

If unit price and total amount provided by the bidder for any item are not in agreement, the unit price alone shall be considered and the totals shall be corrected to conform thereto.

In an effort to improve sustainability, please refrain from using plastic materials in your proposals. (i.e., spiral binding, 3-ring binders, or sheet protectors)

Bidder shall solely bear all costs associated with preparing and submitting a quotation.

Taxes and Fees
Excluding Sales Tax, the prices offered shall be inclusive of all applicable taxes, fees, and delivery charges. Fuel surcharges shall not be charged during the term of the contract.

All Prices quoted must be FOB: Sweetwater Authority
             Perdue Water Treatment Plant
             100 Lakeview Ave
             Spring Valley, CA 91977

Bid Opening
At the date and time set for the opening of bids, each and every bid received prior to the scheduled closing time for receipt of bids will be opened. If any bid is otherwise irregular or informal, the facts will be noted at that time. Late bids will not be considered, and will be returned to the bidder unopened. Bids must be received by 2:30 P.M. on January 12, 2021.

Withdrawal of Proposal
A bidder may withdraw or revise (by withdrawal of one bid and submission of another) a bid, provided that the bidder’s request for withdrawal is received at the Purchasing Department in writing before the time specified for opening bids. Revised bids must be submitted as specified herein. The request for withdrawal shall be executed by the bidder or by his duly authorized representative.

Bid Validity
Proposals/bids are valid for ninety (90) days from opening.

Evidence of Responsibility
Upon request by the Authority, a bidder shall submit promptly to the Authority’s satisfaction, evidence showing the bidder’s financial resources, experience, qualifications, available organizational resources, and any other information or qualifications that may be required to determine the bidder’s responsibility, ability, and capability to perform under any resulting contract.

Right to Waive or Reject
The Authority reserves the right to reject any or all proposals/bids or to waive any minor irregularities in any proposal/bid or in the bidding process. The Authority reserves the right to cancel, in whole or in part, this RFQ. This RFQ does not commit the Authority to award a contract, to defray any costs incurred in the preparation of a Quotation, or to procure or contract for work. This inquiry implies no obligation to buy. The right is reserved to accept all or part, or decline the whole. Do not quote on goods or services that you cannot supply or provide. When substitutes are allowed and offered, attach complete specifications. The
Authority’s standard purchase order terms and conditions, copy attached hereto, will apply to any order(s) resulting from this quotation.

**Bid Results**
Bid results will not be given out over the phone or by email. After the bids are open and the extensions are verified a preliminary bid tabulation will be posted on the Authority’s website [www.sweetwater.org](http://www.sweetwater.org) (About Us, Bid Opportunities)

**Contract Term and Pricing**
The initial purchase order shall be for one (1) year from the date of the award, with two (2) one-year renewable options. No price increase shall be accepted during the three-year contract period. To the best of your knowledge, the Service Provider represents and warrants that all rates and/or prices are at least as low as those currently being quoted by the Service Provider to commercial or government users for the same work of similar scope under similar circumstances.

**Award**
This RFQ will be awarded in two groups:
Group #1 will be awarded by individual test to the lowest, responsive, and responsible Bidder(s).
Group #2 will be awarded as a group to the lowest, responsive, and responsible Bidder.

Decisions will be based on the cost per analysis, the compounds that are analyzed in each analytical method, and will take into account any variations from the methods prescribed in this package. In case of tie within Group #1, The Authority may award the individual test to more than one Bidder.

**Contract Documents**
The contract documents will consist of this RFQ; the successful Bidder’s completed and signed Bidder’s Response Section, Certificate of Insurance; and an Annual Purchase Order from the Authority.

**Method of Ordering**
If an award is made, a one-year annual purchase order will be issued. A new annual purchase order will be issued for each optional renewal year. The Project Manager will contact the Successful Bidder(s) as testing service are required.

**Additional Services**
For the duration of the contract period, the right is reserved to acquire additional services outside the scope of the contract at a mutually agreed upon price. If additional services are not acceptable, please note so on the Bidder’s Response Form.

**Cancellation/Termination**
The Authority reserves the right to cancel any contract resulting from this solicitation in its entirety at no cost except for services rendered and goods delivered and accepted upon a thirty (30) days’ written notice stating the reasons for termination. Termination is normally reserved for such reasons as unsatisfactory performance or changes in funding, scope, or needs of the Authority.

**Billing Requirement**
The Authority expects to be invoiced weekly for Water Testing Services. One invoice shall be issued that is fully itemized, and provides sufficient information for approving payment and audit, including the annual purchase order number.

Final Reports shall be submitted to Doug Campbell and Mark Hatcher via email: 
dcampbell@sweetwater.org and mhatcher@sweetwater.org, as a single PDF, including the following: 1) Data Report with QA/QC, 2) Chain of Custody, 3) EDT files (if required). No hardcopy reports are required.
Invoices should be mailed to: Sweetwater Authority
505 Garrett Avenue
Chula Vista, CA 91910
Attention: Accounts Payable

Electronic invoices and/or statements to: dcampbell@sweetwater.org and mhatcher@sweetwater.org

Terms: Invoices will be paid within thirty (30) days from date of acceptance of service or receipt of correct and complete invoice whichever occurs later.

TERMS & CONDITIONS AND INSURANCE REQUIREMENTS

1. **Purchase Order**: These terms and conditions govern the implementation of the purchase order to which they are attached (“Purchase Order”). In the case of any conflict between the Purchase Order, these terms and conditions, and any attachments incorporated herein by reference, these terms and conditions shall govern. The Purchase Order, these terms and conditions and any attachments incorporated herein are sometimes referred to herein as the “Contract”.

2. **Definitions**: As used herein, “Goods” shall mean and refer to all articles, items, parts, materials, goods, supplies, or products, and any associated labor or services, furnished by Supplier. As used herein, “Services” shall mean all work or services furnished by Supplier.

3. **Acceptance/Inspection**: Goods or Services shall be exactly as specified in the Purchase Order, free from all defects in design, workmanship and materials and are subject to inspection and testing by Authority or its authorized representative. Delivery does not constitute acceptance. Authority may reject nonconforming Goods or Services, or exercise any other right specified herein related to nonconforming Goods or Services.

4. **Prices**: Unless expressly provided otherwise, all prices and fees specified in the Purchase Order are firm and shall not be subject to change without the written approval of Authority. No extra charges of any kind will be allowed unless specifically agreed to in writing by Authority’s authorized representative. Unless otherwise specified herein, the total price shall include (i) all federal, state and local sales, use, excise, privilege, payroll, occupational and other taxes applicable to the Goods or Services furnished to Authority hereunder; and (ii) all charges for packing, freight and transportation to destination.

5. **Payment**: The time period allowed for payment as indicated on the Purchase Order shall commence upon receipt of Supplier’s invoice or upon receipt of the Goods or performance of the Services, whichever is later, and approval by Authority of the invoice. All shipping documents and invoices must reference Authority Purchase Order number in order to be processed. Orders delivered directly to job sites may require proof of delivery prior to payment. Acceptable proof is a signed packing slip acknowledging delivery. Payments otherwise due may be withheld by Authority on account of defective Goods or Services not remedied, liens or other claims filed, reasonable evidence indicating probable filing of liens or other claims, failure of Supplier to make payments properly to its subcontractors or for material or labor, the failure of Supplier to perform any of its other obligations under the Contract, or to protect Authority against any liability arising out of Supplier’s failure to pay or discharge taxes or other obligations. If the causes for which payment is withheld are removed, the withheld payments will be made promptly. If the said causes are not removed within a reasonable period after written notice, Authority may remove them at Supplier’s expense.

6. **Schedule; Liquidated Damages**: The time of Supplier’s performance is of the essence for this Contract. The Goods or Services shall be delivered in accordance with any schedule set forth in the Purchase Order. Supplier must immediately notify Authority in writing any time delivery is behind schedule or may not be completed on schedule. If delivery does not occur on schedule it is understood that Authority will suffer damage. It being impractical and infeasible to determine the amount of actual damage, it is agreed that Supplier shall pay to Authority, as liquidated damages not as a penalty, the sum of one hundred ($100.00) dollars per day for each and every calendar day delay in finishing the Contract and/or failing to deliver the Goods or completing the Services.

7. **Packaging**: Packaging must be of sufficient quality and strength to adequate protect the Goods against jolting, rough handling, accidents, and all other dangers inherent in the movement, handling, transportation, and storage of the Goods.

8. **All Shipments are F.O.B. Delivered**: Supplier assumes full responsibility for all transportation, transportation scheduling, packing, handling, insurance, and other services associated with delivery of all Goods under the Contract.
9. **Title:** Supplier warrants that all Goods and Services are free and clear of all liens and encumbrances whatsoever, and that Supplier has a good and marketable title to same, and Supplier agrees to hold Authority free and harmless against any and all claimants to the Goods. Title to the Goods purchased hereunder shall pass to the Authority at the F.O.B. point designated on the Purchase Order, subject to the right of Authority to reject upon inspection.

10. **Material Safety Data Sheets (MSDS):** Supplier shall provide a MSDS for any and all Goods that contain hazardous substances as defined by Cal OSHA. Supplier shall indemnify and hold harmless Authority from and against all loses costs, fees, liabilities and damages that Authority may suffer as a result of Supplier’s failure to comply with the above requirement.

11. **AWWA Standards and Approved Materials List:** As applicable, Goods must meet or exceed AWWA specifications and be listed in Sweetwater Authority’s Approved Materials List - revised November 2008 (‘‘Approved List’’) which is incorporated herein and made a part hereof by this reference. The Approved List can be obtained by calling the Authority Engineering at 619-420-1413 or Purchasing at 619-409-6872.

12. **Markings on Fittings:** All ductile-iron fittings shall have distinctly cast on the outside of the body the identity of the standard; the pressure rating; nominal diameter of the openings; manufacturer’s identification; the country where cast; the letters DI or word “Ductile”; and the number of degrees or fraction of the circle on all bends.

13. **Assembly Bill 1953:** All bronze components in contact with potable water shall be low lead in accordance with Assembly Bill 1953 (AB1953), excluding service saddles, backflow preventers for non-potable service, such as irrigation and industrial, and water distribution main gate valves that are greater than two inches.

14. **Artwork, Designs, Etc.:** If the Goods or Services are to be produced by Supplier in accordance with designs, drawings or blueprints furnished by Authority, Supplier shall return same to Authority upon completion or cancellation of this Contract. Any materials, equipment, tools, artwork, designs or other properties furnished by Authority or specifically paid for by Authority shall be Authority’s property.

15. **Warranty and Quality Inspection:** Supplier warrants that all Goods furnished shall be new, unused, and free from defects and of a good quality for a period of one year, or such longer period as provided by a manufacturer’s warranty. Goods shall conform to drawings and/or specifications and shall be merchantable quality and fit for the purpose for which purchased, and shall be at all times subject to Authority’s inspection; but neither Authority’s inspection nor failure to inspect shall relieve Supplier of any obligation hereunder. Supplier further warrants that any Services provided hereunder will be performed in a professional and workmanlike manner and in accordance with the highest industry standards. If, in Authority’s opinion, any Goods or Services fail to conform to specifications or are otherwise defective, Supplier shall, immediately after receiving notice from Authority, at the option of Authority, and at Supplier’s own expense and without cost to Authority: (i) repair the defective Goods or Services; (ii) replace the defective Goods or Services with conforming Goods or Services, F.O.B. Authority’s plant, office or other location of Authority where the Goods or Services were originally performed or delivered; or (iii) repay to Authority the purchase price of the defective Goods or Services. If Authority selects repair or replacement, any defects will be remedied without cost to Authority, including but not limited to, the costs of removal, repair and replacement of the defective Goods or Services, and reinstallation of new Goods or Services. All such defective Goods or Services that are so remedied will be similarly warranted as stated above. In addition, Supplier will repair or replace other items of the Goods or Services which may have been damaged by such defects or the repairing of the same, all at its own expense and without cost to Authority. No acceptance or payment by Authority shall constitute a waiver of the foregoing, and nothing herein shall exclude or limit any warranties implied by law.

16. **Site Maintenance.** The site of any installation work related to Goods or where Services are performed shall be kept clean and free of hazards at all times during use thereof by Supplier. After any installation of Goods or completion of Services, as applicable, Supplier shall clean the surrounding area to its prior condition.

17. **Changes:** Authority may make changes, at any time, to the Goods or Services, including but not limited to, Authority’s requirements and specifications, by giving written notification to Supplier. If such changes affect the cost of or the time to deliver or perform under this Contract, an equitable adjustment in price, delivery, or both will be made. No changes by Supplier shall be recognized unless agreed to in writing by an authorized agent of Authority. Any claims of Supplier for an adjustment in price, delivery, or both must be made in writing within fifteen (15) calendar days from the date of notification by Authority, or shall be waived. Under no circumstance should Supplier stop performance of this Contract as changed. Any change in the price necessitated by such change will be agreed upon between Authority and Supplier and such change will be authorized by a change order document signed by Authority and accepted by Supplier.
18. Termination:
   A. Convenience: With written notice stating the extent and effective date, Authority may terminate this
   Contract, in whole or in part, for convenience at any time without any further cost to Authority except for
   Goods or Services provided prior to the effective date of termination.
   B. Default: If Supplier is in default of or willfully violates any of the conditions or covenants of this Contract,
   including refusal or failure to prosecute its obligations or any separable part thereof with diligence and in
   accordance with the schedule specified by the Purchase Order, or if Supplier should be adjudged a bankrupt,
   or if Supplier should make a general assignment for the benefit of Supplier’s creditors, or if a receiver should
   be appointed on account of Supplier’s insolvency, or Supplier or any of Supplier’s subcontractors should
   violate any of the provisions of this Contract, Authority may serve written notice upon Supplier of
   Authority’s intention to terminate this Contract. This notice of intent to terminate shall contain the reasons
   for such intention to terminate this Contract, and a statement to the effect that Supplier’s right to perform this
   Contract shall cease and terminate upon the expiration of ten (10) days unless such violations have ceased
   and arrangements satisfactory to Authority have been made for correction of said violations. In such an
   event, Authority may:
   1. Require immediate delivery of conforming Goods or require Supplier to repair nonconforming
      Goods or re-perform nonconforming Services at Supplier’s own expense to bring
      nonconforming Goods or Services into conformance;
   2. Rework the nonconforming Goods or Services with Authority’s staff or authorized
      representatives, including other contractors, to bring the Goods or Services into conformance
      and reduce the price paid to Supplier by Authority’s cost;
   3. Seek reimbursement or deduct from any payments due for any additional cost incurred including
      staff time to locate conforming Goods or Services, or otherwise related to Supplier’s default.
   In addition to the above remedies, Authority may seek any other legal remedies available to it.

19. Patent Indemnity: Supplier agrees to indemnify Authority, its officers, board members, employees, and
    authorized volunteers against liability of any kind including the costs and expenses incurred for the use of any
    invention or discovery and for the infringement of any patent occurring in the performance of this Contract or
    arising by reason of the use or disposal by or for the account of Authority of Goods manufactured or supplied
    under this Contract, except items manufactured to detailed specifications supplied by Authority.

20. Assignment/Subcontracting/Independent Contractor Status: No performance of this Contract or any portion
    thereof may be assigned or sub-contracted by the Supplier without the express written consent of Authority,
    which may be withheld for any reason. Any attempt by Supplier to assign or sub-contract any performance of
    this Contract without the express written consent of Authority shall be invalid and shall constitute a breach of
    this Contract. Supplier is retained as an independent contractor and is not an employee of Authority. No
    employee or agent of Supplier shall be considered an employee of Authority. Authority shall not be obligated in
    any way to pay any wage claims or other claims made against Supplier by any such employees, agents, or any
    other person resulting from performance of this Contract.

21. Safety: All Goods and Services shall comply with all Federal, State and local safety rules and regulations
    including OSHA.

22. Prevailing Wages: Pursuant to prevailing wage, Supplier shall pay Supplier’s employees and subcontractors the
    prevailing wage for any and all “public works” and “maintenance projects” as defined in Labor Code Section
    1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq.,
    performed in connection with this Contract. Supplier shall indemnify, defend, hold harmless Authority, its
    officers, agents, employees and volunteers from all fines, suits, procedures, claims and actions of every kind, and
    all costs associated therewith arising out of or in any way connected with Supplier’s failure to pay prevailing
    wage. Prevailing wage shall be as determined by the Director of the Department of Industrial relations in
    accordance with the standards set forth in Section 1770 et SEQ. of the Labor Code. Pursuant to labor code
    Section 1771, prevailing wages do not apply to jobs under $1,000.

23. Compliance with Law: Supplier warrants that it will comply with all federal, state, and local laws, ordinances,
    rules and regulations applicable to its performance under this Contract and procure all permits and licenses, pay
    all charges and fees.

24. Indemnification: Supplier shall defend, indemnify and hold the Authority, its elected officials, officers,
    employees, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses,
    liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any
    manner arising out of or incident to any alleged acts, omissions, negligence or willful misconduct of Supplier, its
    officials, officers, employees, agents, and subcontractors arising out of or in connection with the Goods or
Services or the performance of this Contract, including without limitation the payment of all attorneys’ fees and other related costs and expenses except such loss or damage which was caused by the sole negligence or willful misconduct of the Authority. Supplier’s obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Authority, its elected officials, officers, employees or agents.

25. Taxes: Unless otherwise provided herein or required by law, Supplier, except out-of-state*, assumes exclusive liability for, and shall pay before delinquency, all sales, use, excise and other taxes, charges or contributions of any kind now or hereafter imposed on or with respect to, or measured by the or work furnished hereunder on the wages, salaries or other remuneration’s paid to persons employed in connection with the performance of this Contract; and Supplier shall indemnify and hold harmless Authority from any liability and expense by reason of Supplier’s failure to pay such taxes or contributions.

26. Insurance: Supplier shall take out and maintain, during the performance of all work under this Contract, Commercial General, Automobile and Worker’s Compensation Liability Insurance at policy limits and with insurance companies acceptable to Authority, as further detailed below. Evidence of insurance shall be provided to Authority before work commences.

27. Waiver: Any action or inaction by Authority shall not constitute a waiver of any rights or remedy available herein or by law. The failure of Authority to enforce at any time any of the provisions of this Contract or to exercise any option provided herein, or to require at the any time performance of any of the provisions hereof, shall in no way be construed to be a present or future waiver of such provisions, nor in any way to affect the validity of this Contract or any part thereof, or the right thereafter to enforce each and every provision.

28. Force Majeure: Neither Authority or Supplier shall be liable for failure to perform its obligations under this Contract where such failure is a result from any act of God or other cause beyond its reasonable control.

29. Successors and Assigns: This Contract shall be binding on the successors and assigns of the parties.

30. Governing Law: This Contract and all orders shall be deemed to be made in the County of San Diego, State of California and shall in all respects be construed and governed by the laws of California. Venue shall be in the County of San Diego.

31. Entire Agreement: All orders may be accepted only on the terms and conditions set forth in this Contract. Terms in Supplier’s acceptance in addition to or not identical with such terms will not become a part of this Contract. This Contract represents the entire agreement between the parties hereto related to the Goods or Services.

32. Amendment: No modification or amendment of this Agreement shall be binding unless executed in writing and signed by the parties hereto.

33. Severability: The unenforceability, invalidity or illegality of any provision of these terms and conditions shall not render the other provisions unenforceable, invalid or illegal.

*Out-of-state Suppliers without a California Sales and Use Tax Permit should not include sales tax on their invoice. Authority will pay the use tax directly to the California State Board of Equalization.

**Commercial General Liability and Automobile Liability Insurance** - Contractor shall provide and maintain the following commercial general liability and automobile liability insurance:

**Coverage** - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any auto)

**Limits** - Contractor shall maintain limits no less than the following:

1. **General Liability** - One million dollars ($1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit or products-completed operations aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer’s equivalent endorsement provided to the Sweetwater Authority) or the general aggregate limit and products-completed operations aggregate limit shall be twice the required occurrence limit.

2. **Automobile Liability** - One million dollars ($1,000,000) for bodily injury and property damage each accident limit.

**Required Provisions** - The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:
1. “The Sweetwater Authority, its directors, officers, employees, and authorized volunteers” are to be given insured status (via ISO endorsement CG 2010, CG 2033, or insurer’s equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; premises owned, occupied or used by Contractor; and automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to Authority, its directors, officers, employees, or authorized volunteers.

2. For any claims related to this project, Contractor’s insurance shall be primary insurance as respects Authority, its directors, officers, employees, or authorized volunteers. Any insurance, self-insurance, or other coverage maintained by Authority, its directors, officers, employees, or authorized volunteers shall not contribute to it.

3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to Authority, its directors, officers, employees, or authorized volunteers.

4. Contractor’s insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.

5. Each insurance policy required by this agreement shall state, or be endorsed to state, that coverage shall not be canceled by the insurance carrier or Contractor, except after thirty (30) days (ten (10) days for non-payment of premium) prior written notice by U.S. mail has been given to Authority.

Such liability insurance shall indemnify Contractor and his/her sub-contractors against loss from liability imposed by law upon, or assumed under contract by, Contractor or his/her sub-contractors for damages on account of such bodily injury (including death), property damage, personal injury, completed operations, and products liability.

The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, completed operations liability, explosion, collapse, underground excavation, and removal of lateral support.

The automobile liability policy shall cover all owned, non-owned, and hired automobiles.

All of the insurance shall be provided on policy forms and through companies satisfactory to Authority.

Deductibles and Self-Insured Retentions
Any deductible or self-insured retention must be declared to and approved by Authority. At the option of Authority, the insurer shall either reduce or eliminate such deductibles or self-insured retentions.

Acceptability of Insurers
Insurance is to be placed with insurers having a current A.M. Best rating of no less than A-: VII or equivalent or as otherwise approved by the Sweetwater Authority.

Workers’ Compensation and Employer’s Liability Insurance
Contractor and all sub-contractors shall insure (or be a qualified self-insured) under the applicable laws relating to workers’ compensation insurance, all of their employees working on or about the construction site, in accordance with the “Workers’ Compensation and Insurance Act,” Division IV of the Labor Code of the State of California and any Acts amendatory thereof. The Contractor shall provide employer’s liability insurance with limits of no less than $1,000,000 each accident, $1,000,000 disease policy limit, and $1,000,000 disease each employee.

Pollution Liability Insurance. If Supplier is transporting hazardous materials, Supplier shall provide pollution liability insurance of at least $1,000,000 per occurrence and $2,000,000 aggregate.

Product Liability and/or Errors and Omissions Insurance. If Supplier is also the manufacturer of the Goods, Supplier shall carry Product Liability and/or Errors and Omissions Insurance which covers the Goods with limits of not less than $1,000,000.

Freight. Supplier shall ensure that third party shippers contracted by Supplier have adequate insurance coverage for the shipped Goods.
BIDDER RESPONSE SECTION
RFQ S2021-12
Water Testing Services

Name of Company: ____________________________

Address: __________________________________________
____________________________________________________
____________________________________________________

Signature: ______________________________________

Name (please print) ________________________________

Title: ________________________________

Phone Number: ____________________________

Fax Number: ____________________________

E-Mail: ____________________________

Sales Representative:
Contact Name: ____________________________ Phone Number: ____________________________
Fax Number: ____________________________ E-Mail: ____________________________

Ordering Information:
Contact Name: ____________________________ Phone Number: ____________________________
Fax Number: ____________________________ E-Mail: ____________________________
### Group #1 – Awarded Individually

<table>
<thead>
<tr>
<th>TEST PARAMETER</th>
<th>METHOD(^1)</th>
<th>ESTIMATED # OF ANALYSES OVER 3 YRS</th>
<th>COST PER ANALYSIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,2,3-Trichloropropane(^2)</td>
<td>SRL 524M-TCP</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Chromium VI</td>
<td>EPA 218.6 or 218.7</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Mercury</td>
<td>EPA 245.1</td>
<td>156</td>
<td></td>
</tr>
<tr>
<td>Perchlorate</td>
<td>EPA 314.1, 331.0, or 332.0</td>
<td>264</td>
<td></td>
</tr>
<tr>
<td>EDB &amp; DBCP</td>
<td>EPA 504.1</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Simazine Only</td>
<td>EPA 525.2</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Pesticides &amp; PCB’s</td>
<td>EPA 508 or 508.1 (refer to list)</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Herbicides</td>
<td>EPA 515.3 or 515.4 (refer to list)</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Volatile Organics</td>
<td>EPA 524.2 (refer to list)</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>MTBE only (D.L. = 1ppb)</td>
<td>EPA 524.2</td>
<td>108</td>
<td></td>
</tr>
<tr>
<td>Semivolatile Organics</td>
<td>EPA 525.2 (refer to list)</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Carbazates</td>
<td>EPA 531.1 or 531.2 (refer to list)</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Glyphosate</td>
<td>EPA 547</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td>Endothall</td>
<td>EPA 548.1</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Diquat &amp; Paraquat</td>
<td>EPA 549.2</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Total Trihalomethanes</td>
<td>EPA 551.1 or 524.2 / 524.3 / 524.4</td>
<td>66</td>
<td></td>
</tr>
<tr>
<td>Gross Alpha &amp; Beta</td>
<td>EPA 900.0</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Uranium</td>
<td>EPA 200.8</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>2,3,7,8 – TCDD</td>
<td>EPA 1613B</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>Radium 226</td>
<td>EPA 903.0, 903.1</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Radium 228</td>
<td>EPA 904.0 or Ra-05</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Tritium</td>
<td>EPA 906.0</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Strontium-90</td>
<td>EPA 905.0</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Asbestos</td>
<td>EPA 100.1</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Radon</td>
<td>SM 7500RN</td>
<td>&lt;10</td>
<td></td>
</tr>
<tr>
<td>Anions</td>
<td>EPA 300.0 or 300.1</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Cyanide</td>
<td>EPA 335.4 or SM 4500 CN-E,F</td>
<td>156</td>
<td></td>
</tr>
<tr>
<td>HAA5</td>
<td>SM 6251B or EPA 552.1, 552.2 / 552.3 or 557</td>
<td>132</td>
<td></td>
</tr>
<tr>
<td>NDMA</td>
<td>EPA 1625M (low level)</td>
<td>&lt;10</td>
<td></td>
</tr>
<tr>
<td>Iron and Manganese Only</td>
<td>EPA 200.7 or 200.8</td>
<td>800</td>
<td></td>
</tr>
<tr>
<td>General Mineral</td>
<td>See Below(^3)</td>
<td>156</td>
<td></td>
</tr>
</tbody>
</table>

\(^1\) Mandatory analytes for each method are designated with a 2 in the table below. Sweetwater Authority has made efforts to be inclusive of various methodology certified by ELAP, and deviations from those listed should not be made. If a bidder believes there is an equivalent certified method that includes all mandatory analytes at suitable detection levels, supporting documentation must be provided.

\(^2\) Minimum Reporting Level is 0.005 ug/L.

\(^3\) General Mineral to contain at minimum the following test parameters:

- Alkalinity
- Total Hardness
- Potassium (K)
- Conductivity (EC)
- Chloride (Cl)
- Hydroxide (OH)
- Sodium (Na)
- Bicarbonate (HCO₃⁻)
- Calcium (Ca)
- Aggressive Index
- pH
- Total Dissolved Solids (TDS)
- Surfactants (MBAS)
- Magnesium (Mg)
- Silica (SiO₂)
- Langelier’s Index
## EPA Method Analyte Lists

### EPA 508 / 508.1

<table>
<thead>
<tr>
<th>Substance</th>
<th>Analyte</th>
<th>Analyte</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldrin</td>
<td>Endosulfan sulfate</td>
<td>Chlordane²</td>
</tr>
<tr>
<td>Alpha-BHC</td>
<td>Endrin²</td>
<td>Toxaphene²</td>
</tr>
<tr>
<td>Beta-BHC</td>
<td>Endrin Aldehyde</td>
<td>PCB 1016 Arochlor²</td>
</tr>
<tr>
<td>Delta-BHC</td>
<td>Heptachlor²</td>
<td>PCB 1221 Arochlor²</td>
</tr>
<tr>
<td>Gamma-BHC (Lindane)²</td>
<td>Heptachlor Epoxide²</td>
<td>PCB 1232 Arochlor²</td>
</tr>
<tr>
<td>4,4'-DDD</td>
<td>Methoxychlor²</td>
<td>PCB 1242 Arochlor²</td>
</tr>
<tr>
<td>4,4'-DDE</td>
<td>Chlorothalonil (Draconil, Bravo)</td>
<td>PCB 1248 Arochlor²</td>
</tr>
<tr>
<td>4,4'-DDT</td>
<td>Hexachlorobenzene²</td>
<td>PCB 1254 Arochlor²</td>
</tr>
<tr>
<td>Dieldrin</td>
<td>Hexachlorocyclopentadiene²</td>
<td>PCB 1260 Arochlor²</td>
</tr>
<tr>
<td>Endosulfan I</td>
<td>Propachlor</td>
<td>PCB'S²</td>
</tr>
<tr>
<td>Endosulfan II</td>
<td>Trifluralin</td>
<td></td>
</tr>
</tbody>
</table>

### EPA 515.3 / 515.4

<table>
<thead>
<tr>
<th>Substance</th>
<th>Analyte</th>
<th>Analyte</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acifluoren</td>
<td>2,4-D²</td>
<td>Dinoseb (DNBP)²</td>
</tr>
<tr>
<td>Dalapon²</td>
<td>Pentachlorophenol (PCP)²</td>
<td>Daethal acid metabolites (DCPA)</td>
</tr>
<tr>
<td>3,5-Dichlorobenzoic acid</td>
<td>2,4,5-TP (Silvex)²</td>
<td>Bentazon (Basagran)²</td>
</tr>
<tr>
<td>Dicamba (Banvel)</td>
<td>2,4,5-T</td>
<td>Picloram²</td>
</tr>
<tr>
<td>Dichlorprop</td>
<td>2,4-DB</td>
<td></td>
</tr>
</tbody>
</table>

### EPA 524.2 / 524.3 / 524.4

<table>
<thead>
<tr>
<th>Substance</th>
<th>Analyte</th>
<th>Analyte</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benzene²</td>
<td>1,1-Dichloroethane²</td>
<td>Methylmethacrylate</td>
</tr>
<tr>
<td>Bromobenzene</td>
<td>1,2-Dichloroethane (1,2-DCA)²</td>
<td>Methyl tert-butyl ether (MTBE)²</td>
</tr>
<tr>
<td>Bromochloromethane²</td>
<td>1,1-Dichloroethene²</td>
<td>Naphthalene</td>
</tr>
<tr>
<td>Bromodichloromethane²</td>
<td>1,1-Dichloro-2-propanone</td>
<td>n-Propylbenzene</td>
</tr>
<tr>
<td>Bromoform²</td>
<td>cis-1,2-Dichloroethylene²</td>
<td>Styrene (Vinylbenzene)²</td>
</tr>
<tr>
<td>Bromomethane (Methyl bromide)</td>
<td>trans-1,4-Dichloro-2-butene</td>
<td>Tert amyl methyl ether (TAME)</td>
</tr>
<tr>
<td>Methyl Ethyl Ketone (MEK)</td>
<td>trans-1,2-Dichloroethene (t-1,2-DCE)²</td>
<td>Tert butyl alcohol (TBA)</td>
</tr>
<tr>
<td>n-Butylbenzene</td>
<td>1,2-Dichloropropane²</td>
<td>1,1,1,2-Tetrachloroethane</td>
</tr>
<tr>
<td>sec-Butylbenzene</td>
<td>1,3-Dichloropropane</td>
<td>1,1,2,2-Tetrachloroethane²</td>
</tr>
<tr>
<td>tert-Butylbenzene</td>
<td>2,2-Dichloropropane</td>
<td>Tetrachloroethene (PCE)²</td>
</tr>
<tr>
<td>Carbon Tetrachloride²</td>
<td>1,1-Dichloropropene</td>
<td>Toluene²</td>
</tr>
<tr>
<td>Carbon disulfide</td>
<td>cis-1,3-Dichloropropene²</td>
<td>1,2,3-Trichlorobenzene</td>
</tr>
<tr>
<td>Chlorobenzene²</td>
<td>trans-1,3-Dichloropropene²</td>
<td>1,2,4-Trichlorobenzene²</td>
</tr>
<tr>
<td>1-Chlorobutane</td>
<td>1,3-Dichloropropene, Total²</td>
<td>1,1,1-Trichloroethene²</td>
</tr>
<tr>
<td>Chloroethene</td>
<td>Di-isopropyl ether</td>
<td>1,1,2-Trichloroethene²</td>
</tr>
<tr>
<td>Chloroform (Trichloromethane)²</td>
<td>Ethyl tert butyl ether (ETBE)</td>
<td>Trichloroethene (TCE)²</td>
</tr>
<tr>
<td>Chloromethane (Methyl chloride)</td>
<td>Ethyl Benzene²</td>
<td>Trichlorofluoromethane (freon 11)²</td>
</tr>
<tr>
<td>2-Chlorotoluene (ortho)</td>
<td>Hexachlorobutadiene</td>
<td>1,1,2-Trichlorotrifluoroethane²</td>
</tr>
<tr>
<td>4-Chlorotoluene (para)</td>
<td>Hexachloroethane</td>
<td>1,2,3-Trichloropropane (TCP)</td>
</tr>
<tr>
<td>Dibromochloromethane</td>
<td>2-Hexanone</td>
<td>1,2,4-Trichlorobenzene</td>
</tr>
<tr>
<td>Dibromomethane</td>
<td>Iodomethane</td>
<td>1,3,5-Trichloroethene</td>
</tr>
<tr>
<td>1,2-Dibromo-3-chloropropane (DBCP)</td>
<td>Isopropylbenzene (Cumene)</td>
<td>Vinyl chloride (VC)²</td>
</tr>
<tr>
<td>1,2-Dibromoethane (EDB)</td>
<td>p-Isopropyltoluene</td>
<td>m,p-Xylene²</td>
</tr>
<tr>
<td>1,2-Dichlorobenzene²</td>
<td>Methylene Chloride²</td>
<td>o-Xylene²</td>
</tr>
<tr>
<td>1,3-Dichlorobenzene</td>
<td>Methyl Isobutyl Ketone (MIBK)</td>
<td>Xylenes (Total)²</td>
</tr>
<tr>
<td>1,4-Dichlorobenzene²</td>
<td>Methylacrylate</td>
<td>Total THM²</td>
</tr>
<tr>
<td>Dichlorodifluoromethane (Freon 12)</td>
<td>Methacrylonitrile</td>
<td></td>
</tr>
</tbody>
</table>
### EPA Method Analyte Lists - Continued

**EPA 525.2**

<table>
<thead>
<tr>
<th>Analyte</th>
<th>Analyte</th>
<th>Analyte</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acenaphthylene</td>
<td>Chrysene</td>
<td>Metolachlor</td>
</tr>
<tr>
<td>Aldrin</td>
<td>Cyloate</td>
<td>Metribuzin</td>
</tr>
<tr>
<td>Alpha-BHC</td>
<td>4,4'-DDD</td>
<td>Molinate ( Ordram)²</td>
</tr>
<tr>
<td>Ametryn</td>
<td>4,4'-DDT</td>
<td>2,2',3,3',4,5',6,6'-Octachlorobiphenyl</td>
</tr>
<tr>
<td>Di(2-Ethylhexyl)Adipate²</td>
<td>Delta-BHC</td>
<td>Pebulate</td>
</tr>
<tr>
<td>Di(2-Ethylhexyl)Phthalate²</td>
<td>Dibenz(a,h)anthracene</td>
<td>2,2',3,4,6-Pentachlorobiphenyl</td>
</tr>
<tr>
<td>Benzo(a)pyrene²</td>
<td>2,3-Dichlorobiphenyl</td>
<td>Permethrins ( mixed isomers, total)</td>
</tr>
<tr>
<td>Benzo(a)anthracene</td>
<td>Diethyl phthalate</td>
<td>Phenanthrene</td>
</tr>
<tr>
<td>Benzo(b)fluoranthene</td>
<td>Dieldrin</td>
<td>Prometryn ( Caparol)</td>
</tr>
<tr>
<td>Benzo(g,h,i)perylene</td>
<td>Di-n-Butyl Phthalate</td>
<td>Propachlor</td>
</tr>
<tr>
<td>Benzo(k)fluoranthene</td>
<td>2,6,-Dinitrotoluene</td>
<td>Propazine</td>
</tr>
<tr>
<td>Beta-BHC</td>
<td>2,4-Dinitrotoluene</td>
<td>Pyrene</td>
</tr>
<tr>
<td>Butylate</td>
<td>Dimethyl Phthalate</td>
<td>Simazine ( Princep)²</td>
</tr>
<tr>
<td>ButylbenzylPhthalate</td>
<td>Diphenamide</td>
<td>Simetryn</td>
</tr>
<tr>
<td>Alachlor (Alanex)²</td>
<td>Fluorene</td>
<td>Terbacil</td>
</tr>
<tr>
<td>Atrazine (AAtrex)²</td>
<td>2,2',3,3',4,4',6-Heptachlorobiphenyl</td>
<td>Terbutryn ( e)</td>
</tr>
<tr>
<td>Bromacil (Hyvar)</td>
<td>2,2',4,4',5,6'-Hexachlorobiphenyl</td>
<td>Triadimefon</td>
</tr>
<tr>
<td>Butachlor</td>
<td>Hexachlorobenzene</td>
<td>2,2',4,4'–Tetrachlorobiphenyl</td>
</tr>
<tr>
<td>2-Chlorobiphenyl</td>
<td>Hexachlorocyclopentadiene</td>
<td>2,4,5-Trichlorobiphenyl</td>
</tr>
<tr>
<td>Chloroneb</td>
<td>Indeno(1,2,3,c,d)pyrene</td>
<td>Trifluralin</td>
</tr>
<tr>
<td>Chlorophropham</td>
<td>Lindane ( gamma-BHC)</td>
<td>Thiobencarb ( Bolero)²</td>
</tr>
<tr>
<td>Chlorpyrifos</td>
<td>Methoxychlor</td>
<td>Vernolate</td>
</tr>
<tr>
<td>Captan</td>
<td>Napropamid</td>
<td>EPTC</td>
</tr>
<tr>
<td>Cyanazine</td>
<td>Prometon</td>
<td>Trithion</td>
</tr>
</tbody>
</table>

**EPA Method 531.1 / 531.2**

<table>
<thead>
<tr>
<th>Analyte</th>
<th>Analyte</th>
<th>Analyte</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aldicarb sulfoxide</td>
<td>3-Hydroxyxcarbofuran</td>
<td>Carbaryl (Sevin)</td>
</tr>
<tr>
<td>Aldicarb sulfone</td>
<td>Aldicarb (TEMIK)</td>
<td>Methiocarb</td>
</tr>
<tr>
<td>Oxamyl (Vydate)²</td>
<td>Propoxur (Baygon)</td>
<td></td>
</tr>
<tr>
<td>Methomyl</td>
<td>Carbofuran (FURADAN)²</td>
<td></td>
</tr>
</tbody>
</table>

¹The analyte lists provided in this table reflect the contaminants historically reported to the Sweetwater Authority. It is understood that variations in these lists may occur between laboratories, especially for EPA Methods such as 524.2 and 525.2 that have extensive method analyte lists. Mandatory analytes are designated with the 2 footnote.

²Mandatory analyte; Title 22 Primary Standard.
# Group #2 – Awarded as a group

<table>
<thead>
<tr>
<th>TEST PARAMETER</th>
<th>METHOD</th>
<th>ESTIMATED # OF ANALYSES OVER 3 YEARS</th>
<th>COST PER ANALYSIS</th>
<th>3-YEAR COST PER ANALYSIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chlorophyll A</td>
<td>SM 10200H</td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Phosphorus-P</td>
<td>EPA 365.2 / SM4500-P-B-5-E</td>
<td></td>
<td>276</td>
<td></td>
</tr>
<tr>
<td>Nitrate-N</td>
<td>EPA 300.0, 300.1, EPA 353.2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ortho-Phosphate-P</td>
<td>EPA 365.1/SM4500-P-E</td>
<td></td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>Total Dissolved Solids</td>
<td>SM2540C</td>
<td></td>
<td>84</td>
<td></td>
</tr>
<tr>
<td>Settleable Solids</td>
<td>SM2540F</td>
<td></td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>Total Suspended Solids</td>
<td>SM2540D</td>
<td></td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>Total Kjeldahl Nitrogen</td>
<td>SM4500-Norg D/EPA 351.1/351.2</td>
<td></td>
<td>90</td>
<td></td>
</tr>
<tr>
<td>Total Ammonia-N</td>
<td>EPA 350.1/SM4500 NH3 B or D</td>
<td></td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>Total Nitrogen-N</td>
<td>EPA 300.0/353.2 and 351.1/SM4500-Norg</td>
<td></td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

**Total Group #2**

Preferred shipping company: ____________________, Shipper Account Number: ____________________

ELAP Certified? _____ YES _____ NO

24-hour to 48-hour turn-around capability? _____ YES _____ NO

List any additional services that you offer (e.g., standard turn-around, rush turn-around, shipping cost, etc.). Sweetwater Authority reserves the right to ship samples using its own Fed-Ex account and have the testing prices adjusted accordingly.

**Payment Terms:** _______% Net 30

**Cost for additional sample bottles?** $__________ each

Minimum order quantity for additional sample bottles: ________________________________

Any exceptions to the terms, conditions, and specifications: ________________________________

___________________________________________________________________________
STATEMENT OF BIDDER'S QUALIFICATIONS

Following is a specimen form of Statement of Bidder's Qualifications. The form must be filled out at the time the bid is submitted. Clearly label your responsive (e.g., Question 9 – Major Equipment, etc.)

1. Name of bidder
2. Business Address
3. When organized?
4. Where incorporated?
5. How many years have you been engaged in the water testing business under the present firm name?
6. General character of work performed by your company.
7. Have you ever failed to complete any work awarded to you? If so, where and why?
8. Have you ever defaulted on a Contract? If so, where and why?
9. List your major equipment.
10. Background and experience of the key personnel that may perform work under any resulting contract.
11. Bank and other financial references.
12. Describe your quality control and quality assurance programs.
13. Describe your chain of custody procedures.
14. Turn-around capabilities. Is there an extra cost for a 24 to 48 turn-around? What about for a 3- or 5-day turnaround? Please provide cost breakdowns.
15. Please provide a sample data report that includes all required components, as described in the Billing Requirements section on page 5.
16. Copies of licenses, certifications, etc.
17. Describe your EDT capabilities.
18. Cost for additional sample bottles?
19. Minimum order quantity for additional sample bottles?
20. Will any of the analyses included in this bid package be subcontracted? If so, please list each analysis that will be subcontracted and your current subcontract laboratory.

* Attach additional sheets giving the information as necessary and label your responses.

Failure to provide any requested information may result in your bid being rejected as non-responsive.
REFERENCES

1. Company Name: 
   Contact Name: 
   Contact e-mail: 
   Contact Phone Number: 
   Description of Work: 
   Contact Amount: 
   Contact Start Date: 

2. Company Name: 
   Contact Name: 
   Contact e-mail: 
   Contact Phone Number: 
   Description of Work: 
   Contact Amount: 
   Contact Start Date: 

3. Company Name: 
   Contact Name: 
   Contact e-mail: 
   Contact Phone Number: 
   Description of Work: 
   Contact Amount: 
   Contact Start Date: 