



# Design Requirements – Tier 1

This document outlines the steps required to obtain water service from Sweetwater Authority (Authority). The Authority will not begin design review until the property owner or authorized agent (Applicant) signs this document and submits the initial items listed below.

## Initial Submittals to Begin Review

- Design Drawings: Drawings prepared per Authority standards in Adobe PDF format, to include a site plan with existing utilities and proposed water improvements (see attached sample), and floor plans with plumbing fixtures. Authority standards are available at: <https://www.sweetwater.org>.
- Plumbing Fixture Count Table: The Authority-provided table (attached) needs to be completed and returned and must include existing and proposed plumbing fixtures.
- Fire Agency Letter: Documentation from the appropriate fire authority specifying hydrant requirements, fire flow (gpm and duration), and sprinkler requirements (if applicable).
- Seven Hundred Dollar (\$700) Flat Fee: Fee for plan review, site investigation, and application processing. A deposit will be required if the project scope changes. This fee may be made via cash or check by visiting our main office by appointment only (505 Garrett Avenue, Chula Vista, CA 91910), or by credit card using the following link: [Sweetwater Authority Developer Online Payment System](#).

## Requirements During Review

1. Design Review Comments: Responses to plan review comments must be submitted with revised drawings that address all noted items. Design review by the Authority may require revisions to the Applicant's building department-stamped approved plans, and any such changes must be resubmitted to and approved by the Authority prior to lead jurisdiction approval.
2. Building Department Approved Plans: If plans have already been approved by the lead jurisdiction, the Authority may require revisions to ensure its requirements are incorporated. Any such amendments must be processed and approved through the lead jurisdiction. Once all comment items from the Authority's correspondences have been incorporated into the plan, the Applicant is requested to submit a copy of the building department-stamped plans for its verification and records.
3. Water Service Applications and Forms: The Applicant is required to complete service applications and forms so the Authority can update the owner's water service account.

## State Requirements



# Design Requirements – Tier 1

California SB-7: New multi-unit or mixed-use buildings must measure water use for each dwelling unit using individual meters or submeters that comply with California state codes.

CCCPH: A backflow preventer is required whenever a service connection presents a potential cross-connection hazard, including parcels with multiple laterals, sites with more than two units on one lateral, and all fire, combined-use, or irrigation laterals, as defined in the State Water Resources Control Board's Cross-Connection Control Policy Handbook.

## Disclaimer

The above items are intended as a general guide and may be updated periodically. Some items may not apply to this project, and additional requirements may arise based on site-specific conditions. While this list is designed to be comprehensive, the Authority may identify further needs during review, and staff will notify the Applicant as soon as possible if additional submittals or actions are required.

**The Applicant must sign and return this signature page to acknowledge awareness of the Authority's procedures. Once the signed document, initial submittals, and required deposit are received, the project will be placed in a queue for plan review.**

Receipt of the above is hereby acknowledged:

---

Signature

---

Name ( Owner Authorized Agent)

---

Service Address

---

A.P.N.

---

Date